

NOTICE OF MEETING

**Children's Services and Learning Overview and Scrutiny Panel
Wednesday 16 December 2009, 7.30 pm
Council Chamber, Easthampstead House, Town Square, Bracknell,
RG12 1AQ**

To: CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL

Councillor Mrs Birch (Chairman), Councillor Ms Whitbread (Vice-Chairman), Councillors Mrs Beadsley, Dudley, Kensall, Mrs McCracken, Osborne, Mrs Ryder and Simonds

Church Representatives (Voting in respect of Education matters only)

Mr G S Anderson

Parent Governor Representatives (Voting in respect of Education matters only)

Dr P Josephs-Franks

Teachers' Representatives (Non-Voting)

Miss V Richardson

cc: Substitute Members of the Panel

Councillors Beadsley, Edger, Mrs Fleming, Harrison, Leake, Mrs Shillcock and Virgo

ALISON SANDERS
Director of Corporate Services

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Published: 8 December 2009



**Children's Services and Learning Overview and Scrutiny Panel
Wednesday 16 December 2009, 7.30 pm
Council Chamber, Easthampstead House, Town Square,
Bracknell, RG12 1AQ**

AGENDA

Page No

1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS

To receive apologies for absence and to note the attendance of any substitute members.

2. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting of the Children's Social Care and Learning Overview and Scrutiny Panel held on 19 September 2009.

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Information sought by the Panel at its last meeting has been circulated electronically and is appended to the minutes.

3. DECLARATIONS OF INTEREST AND PARTY WHIP

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

4. URGENT ITEMS OF BUSINESS

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. CORPORATE PARENTING ADVISORY PANEL

To receive the minutes of the meeting of the Corporate Parenting Advisory Panel held on 30 September 2009.

13 - 20

PERFORMANCE MONITORING

6. PERFORMANCE MONITORING REPORT (PMR)

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the PMR for the second quarter (July to September) of 2009/10 relating to Children's Services and Learning, giving particular attention to details of performance indicators relating to Child and Adolescent Mental Health Services, Looked After Children and school achievement.

Panel members are asked to give advance notice to the Overview and Scrutiny Team of any questions relating to the PMR where possible.

Please bring along the previously circulated Performance Monitoring Report to the meeting. Copies are available on request and attached to this agenda if viewed online.

BRACKNELL FOREST PARTNERSHIP

7. REVIEW OF THE EARLY YEARS, CHILD CARE AND PLAY PARTNERSHIP

To discuss with the Chairman and Lead Officer of the Early Years, Child Care and Play Theme Partnership its governance, performance management, financial management, and related issues, with reference to the questionnaire sent in advance of the meeting. 21 - 30

OVERVIEW AND POLICY DEVELOPMENT

8. ANNUAL REPORT OF THE LOCAL SAFEGUARDING CHILDREN BOARD

To consider the above report and establish a working group to undertake a review in the area of safeguarding children. 31 - 54

9. 14-19 EDUCATION PROVISION WORKING GROUP

To consider the draft report of the Working Group undertaking a review of 14-19 Years Education Provision in Bracknell Forest. 55 - 152

10. ENGLISH AS AN ADDITIONAL LANGUAGE WORKING GROUP UPDATE

To receive the notes of a follow up meeting of the Working Group which reviewed English as an Additional Language in Bracknell Forest schools. 153 - 158

11. OVERVIEW AND SCRUTINY QUARTERLY PROGRESS REPORT

To note the quarterly progress report of the Assistant Chief Executive. 159 - 172

HOLDING THE EXECUTIVE TO ACCOUNT

12. EXECUTIVE FORWARD PLAN

To consider forthcoming items on the Executive Forward Plan relating to children's social care and learning. 173 - 178

DATE OF NEXT MEETING

The next scheduled meeting of the Children's Services and Learning Overview and Scrutiny Panel will be held on 13 January 2010.

**CHILDREN'S SERVICES AND LEARNING
OVERVIEW AND SCRUTINY PANEL
16 SEPTEMBER 2009
7.30 - 9.26 PM**



Present:

Councillors Mrs Birch (Chairman), Ms Whitbread (Vice-Chairman), Mrs Beadsley, Kensall, Mrs McCracken, Osborne, Mrs Ryder and Simonds

Apologies for absence were received from:

Councillor Dudley

Mr G S Anderson, Church Representative

Executive Members:

Councillor Dr Barnard, Executive Member for Children & Young People

Councillor Kendall, Executive Member for Education

Also Present:

Andrea Carr, Policy Officer

Martin Gocke, Acting Director of Children, Young People & Learning

Penny Reuter, Chief Officer: Children's Social Care

Bob Welch, Chief Officer: Learning & Achievement

15. Apologies for Absence/Substitute Members

Apologies were received from Councillor Dudley.

16. Minutes and Matters Arising

RESOLVED that, subject to the addition of Church Representative Mr Anderson being shown as present, the minutes of the Children's Services and Learning Overview and Scrutiny Panel held on the 10 June 2009 be approved as a correct record, and signed by the Chairman.

17. Actions from Last Meeting

The Panel noted the report which detailed information relating to primary school admissions, the 'Grow Our Own' project and the number of young people from Holly House and Rainforest Walk taking part in the Connexions' LEAP project requested by Members at the last meeting of the Children's Services and Learning Overview and Scrutiny Panel which had been previously circulated by e-mail.

Arising from Members' questions and comments the following points were noted:

- All schools in the Borough except College Town and Great Hollands had waiting lists. The waiting lists were fluid and changed throughout the three terms as pupils joined and left the schools.

- The number of primary school admissions appeals had increased this year to 50. There were two types of primary school appeal: the first, known as an infant class size appeal, occurred when the first choice school was full. The second type were appeals that occurred when parents wished their children to go to a particular school. The majority of the appeals had been unsuccessful.
- There were no children in Bracknell Forest that had not been allocated a school place for September 2009.
- It was likely that the waiting lists for schools were a result of children being on a waiting list for their preferred school whilst they attended their second choice school.

18. Declarations of Interest and Party Whip

There were no declarations of interest relating to any items on the agenda, nor any indications that members would be participating whilst under the party whip.

19. Urgent Items of Business

There were no urgent items of business.

20. Performance Monitoring Report

The Acting Director of Children, Young People and Learning presented the Performance Monitoring Report (PMR) for the first quarter of 2009/10 for the former Social Care and Learning Department with a specific focus on Children's Services and Learning.

The PMR covered the end of the previous academic year and evidenced the Department's annual performance which was to underpin the Comprehensive Area Assessment as well as determine the performance ratings awarded by the Care Quality Commission and Ofsted.

The Department had undertaken a range of developments which had provided improved outcomes for children and their families. This was considered to be impressive service delivery which out performed neighbouring local authorities, particularly given Bracknell Forest's limited resources.

Of particular note in the quarter were the significant developments in the Children and Young People's Plan which had been finalised providing the priorities for the Children and Young People's Trust over the next 12 Months. Five schools had full Ofsted inspections of these two were graded as outstanding, two were good and one was issued with a notice to improve. Officers were now working with the latter school to address the issues raised. The Aiming High for Disabled Children scheme had begun to make good progress particularly with the Dialogue Group.

The Social Care and Learning Capital Programme for 2009/10 included the creation of the new school buildings and facilities at Garth Hill College, construction of the new Post 16 Centre at Edgbarrow School and phase 1 of the redevelopment of Kennel Lane Special School.

It was suggested that questions from Members' regarding the PMR should be submitted in advance of future meetings which would allow officers to be better

prepared to answer them at the meeting and would reduce the need for follow up reports.

Arising from Members' questions and comments the following points were noted:

- A new virtual school had been established to collect data about children from minority groups across the Borough. The data collected helped to identify any special learning needs the children may require.
- The one-to-one tuition scheme was available for pupils who had made limited progress in meeting age related expectations. The scheme included tutors working in partnership with schools to ascertain pupils' learning needs and become familiar with the curriculum. Further details of the one-to-one tuition scheme including: the number of schools in the pilot and the success rate of the pilot, staff and resource levels and how long the funding would continue for was to be circulated to Members when the information had been compiled.
- 11 sites for development under the Playbuilder Project had been identified. An extensive period of consultation with children and young people had been undertaken during the planning for each of the sites. A newsletter which included details of the Playbuilder projects in each of the wards in the Borough was to be circulated to Members once available.
- At the end of June there were 41 children subject to a Child Protection Plan. Although the numbers could fluctuate it was expected that an average of 40-50 children would be on a Protection Plan at any given time.
- New posts had been recruited for in the Department. Many of these posts were fixed period posts which were funded by grants so were not increasing costs to the Council and could potentially enhance efficiency.
- There were 4 indicators on which child and adolescent mental health services (CAMHS) were measured. Each indicator was self assessed and ranked on a scale of 1-4. The Department was ranked 4 in 3 indicators and 3 in 1 indicator which gave a total score of 15 out of a maximum of 16.
- It was agreed that details of specific indicators would be given at each Panel meeting to enhance Members' understanding of performance against indicators. For the meeting on the 16 December 2009 details of NI 51, NI 62, NI 63 and NI 117, which related to CAMHS, looked after children and young people not in education, employment or training, would be provided.
- There were 27 permanent exclusions in the academic year 2008/09 which was an increase over the previous year. Further details of the year to year variation in the number of permanent exclusions from Bracknell Forest schools was to be provided.
- The Family Support Advisors initiative was to be expanded to include all schools that wished to be involved. Schools which had been working with the Family Support Advisors had reported back that this was a very positive development.
- Some difficulties had been experienced in appointing staff to some key specialist positions owing to the limited pool from which to recruit such staff and competition by other local authorities.
- Easthampstead Park School had very good examination results. College Hall Pupil Referral Unit had achieved its best ever exam results and was now fully staffed. Schools in the Borough had recruited well for the new term and now had very few agency staff. Clarity would be provided on whether all 50 newly qualified teachers were offered employment in Bracknell Forest Schools.

21. **Review of the Children and Young People's Trust Theme Partnership**

As part of the agreed approach to the Overview and Scrutiny of Bracknell Forest Partnership, the Panel noted the completed questionnaire detailing the Children and Young People's Trust's governance, performance management, financial management, and related issues.

The Panel received a presentation regarding the Children and Young People's Trust outlining the purpose of the Trust, partnership working, changes to such trusts, key work areas, the Children and Young People's Plan, governance, commissioning and safeguarding arrangements, needs analysis and future challenges for the Partnership.

The Panel noted that the purpose of the Children and Young People's Trust was to improve the well-being of all children and young people, improving prospects for the future and redressing inequalities between the most disadvantaged children and their peers. The Trust was a local area partnership which brought together key local agencies, some of which were under a statutory duty to cooperate. The key focus of the Trust concerned outcomes and making these the best they possibly could be for children and young people.

New legislation was to be introduced which would place the Children and Young People's Trust on a statutory footing and change the way in which the board operated. There would be a strong emphasis on commissioning and performance, and safeguarding would be high profile.

Key work areas of the Children and Young People's Trust were:

- The Children and Young People's Plan which was currently being reviewed and rolled over. A new plan developed from the new legislation and guidance was to be in place by 2011.
- The governance of the Trust. The Trust would have greater focus on wider accountability arrangements and be held to account over the delivery of the Children and Young People's Plan priorities and Local Area Agreement targets.
- Commissioning services for children, young people and their families.
- Safeguarding children.
- Local needs analysis to ensure that the plans and priorities of the Trust were relevant to local needs and priorities.

Future challenges for the Trust included the direction of policy, uncertainty of funding, implementation of joint commissioning and introduction of performance management systems.

Arising from Members' questions and comments the following points were noted:

- There were five outcomes from the Children and Young People's Plan annual performance assessment. Of the 5 outcomes 1 was rated excellent and 4 were rated good. The Trust planned to work with partners on all areas to improve outcomes.
- Performance management structures would be reviewed to make sure that the Trust was providing value for money.
- The Trust would be assessed on how well it worked with its partners.

- The Trust needed more engagement with young people and planned to arrange meetings to allow representatives from the Youth Forum, young carers and children with disabilities to attend meetings.

The Panel thanked the Children and Young People's Trust for their presentation.

22. **Nomination for Partnership Overview and Scrutiny Group**

The Panel was invited to nominate one of its members to join the Partnership Overview and Scrutiny Group being established to co-ordinate Overview and Scrutiny of the Bracknell Forest Partnership and its Themed Partnerships.

RESOLVED that Councillor Mrs Birch be the Children's Services and Learning Overview and Scrutiny Panel representative on the Partnership Overview and Scrutiny Group.

23. **'Grow Our Own' Project**

The Panel received a verbal update in respect of the 'Grow Our Own' project further to the receipt of an overview of the project at the last meeting of the former Social Care and Learning Overview and Scrutiny Panel from the Chief Advisor: Learning and Achievement.

The Grow Our Own project was an intermediate labour market project in collaboration with the Royal Borough of Windsor and Maidenhead. Section 106 monies were being used to fund the project which was based in the Open Learning Centre and therefore met the 'within 10km' criteria needed for use of Section 106 monies from certain planning developments.

It was hoped that the project would offer opportunities for young people, NEETs and older people. The Grow Our Own Project would be evaluated by the number of people it helped. The target was to provide 200 engagement opportunities for local people, engage with 40 businesses, provide skills training for 80 people and encourage people to return to education.

Whilst the Grow Our Own project was a joint venture with the Royal Borough of Windsor and Maidenhead, funds released by Bracknell Forest would be used for work in the Borough. The current budget was predicted to last for 2 years. The joint working with the Royal Borough of Windsor and Maidenhead would be maintained to allow application for grant funding for partnership working.

The public would be informed of and engaged in the Grow Our Own project through publicity material available at the Open Learning Centre and through a link to a specific website that could be accessed on the Bracknell Forest Council's Website.

It was agreed that a progress report on the Grow Our Own Project including case studies of people who had benefited from the scheme would be brought to the Children's Services and Learning Overview and Scrutiny Panel on the 24th March 2010.

24. Working Group Update

The Panel noted a report providing an update on the progress achieved to date by the Panel's Working Group reviewing 14-19 years education provision in Bracknell Forest.

Members of the Working Group were seeking the views of local employers on becoming involved in the delivery of the new 14-19 entitlement by way of a questionnaire. 5 responses had been received from a distribution of 100 questionnaires.

The Working Group were proposing to meet with school pupils to gain their views and to visit another secondary school before concluding their review and preparing a resulting report with recommendations.

25. Executive Response to the Review of Children's Centres and Extended Services In and Around Schools in Bracknell Forest

The Panel noted the response of the Executive to the review of Children's Centres and Extended Services in and around Bracknell Forest schools. The response was positive and thorough, providing a detailed explanation to each recommendation. Thirteen of the sixteen recommendations resulting from the review were agreed unconditionally, two were agreed in principle and the remainder related to an area where work was underway.

In response to some queries raised by the Overview and Scrutiny Commission when it considered the Executive response at its meeting held on 16 July 2009, the Panel received an update on the current position of Extended Services.

Arising from questions and comments the following points were noted:

- Only 5 schools in the Borough had yet to obtain extended service status. Many of the schools had only one or two aspects that they needed to complete to gain the status. The Council were only able to encourage and support schools in gaining extended service status as there was no statutory obligation for the schools to do so.
- There were new children's centre buildings under consideration in Crown Wood and Warfield. Funding would cease in 2011 and identification of appropriate sites and obtaining planning permission were issues.
- There were possible issues with the development of The Sycamores Children's Centre as particular trees would have to be removed for works to take place and funding remained available for a limited time.
- Recruitment of more family support advisors and extended services assistants would be pursued during the current term.
- Youth provision was being extended out into the community to improve the 'reach' of extended schools services.

The Panel thanked the officers for the considered response.

26. Work Programme for the 2009/10 Municipal Year

The Panel noted the agreed 2009/10 work programme for the Children's Services and Learning Overview and Scrutiny Panel, attached as Appendix 1 to the report.

It was agreed that the establishment of a working group to review the Council's plans and performance with regard to safeguarding children would be decided at the Panel's meeting on the 16th December 2009. Members of the Panel were asked to consider any external representatives that they felt could be invited to join the new working group.

27. Overview and Scrutiny Quarterly Progress Report

The Panel considered a report outlining the activities of all the Council's Overview and Scrutiny Panels and the Commission during the last quarter and summarising significant national developments in overview and scrutiny.

The Panel's attention was drawn to the large number of working group reviews which had been completed warranting Members' congratulation and the results of feedback questionnaires scoring the effectiveness of Overview and Scrutiny reviews.

The Panel noted the report.

28. Executive Forward Plan

The Panel noted the items on the Executive Forward Plan relating to Children's Services and Learning.

CHAIRMAN

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ACTION SUMMARY OF THE CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL
16 SEPTEMBER 2009

ITEM:	ACTION REQUIRED:	FOLLOW UP INFORMATION
Performance Monitoring Report	To provide further details of the One-to-One Tuition Scheme including: the number of schools in the pilot and the success rate of the pilots, staff and resource levels and how long the funding will continue for.	<p>The response from schools wishing to take part in this scheme has been good.</p> <p>This initiative is funded directly through the DCSF and funding is ring-fenced at Local Authority level.</p> <p>We will be funded for a total of 325 places at KS2, 252 places at KS3 and 28 places at KS4 over the present school year.</p> <p>We are informed that funding will double next year, but although likely to continue, is not guaranteed after 2011.</p> <p>The target group of pupils are identified as:</p> <ul style="list-style-type: none"> • Pupils who entered the key stage below age related expectations • Pupils who are falling behind trajectory during the latter stages of a key stage • Looked after children who would particularly benefit from this support <p>In addition when selecting appropriate pupils, we have considered our local achievement and priorities ie a preference for maths or literacy, supporting National Challenge schools and those with a notice to improve.</p> <p>Currently (Autumn 09) 106 pupils are receiving tuition in 14 schools at KS2. This will increase in the Spring term to 225 pupils with a further 35 in the Summer term. We will also support all schools to become</p>

		<p>involved and actively approach some schools.</p> <p>At KS3 we currently have 65 pupils who have started one to one tuition in 3 of our secondary schools. This will increase over the coming year to 165 pupils in the Spring term.</p> <p>We are not aware of a second version of this for SEN pupils (yet) although we do prioritise for funding, children from disadvantaged homes and those in the care of the local authority.</p> <p>In terms of availability of tutors we now have 267 potential tutors registered on the database indicating that they would be available to work within Bracknell Forest.</p>																				
	To circulate Playbuilder newsletter once available.	This has been circulated																				
	To provide details of specific indicators at each Panel meeting. For the meeting on the 16 December 2009 details of NI 51, NI 62, NI 63 and NI 117 (CAMHS, LAC and school achievement).	<p>Most recent update: all sites have been tendered and preferred suppliers identified in partnership with Town and Parish Councils. . . Executive Member sign off is awaited. Build time is approximately two weeks.</p> <p>This will be addressed at the meeting of the Children's Services and Learning Overview and Scrutiny Panel on 16 December 2009. The Agenda setting meeting identified the areas on which to focus.</p>																				
	To provide further details of the year to year variation in the number of permanent exclusions from Bracknell Forest schools.	<table border="1"> <thead> <tr> <th></th> <th>PEX Sec</th> <th>PEX Prim</th> <th>FP Sec</th> <th>FP Prim</th> </tr> </thead> <tbody> <tr> <td>2007/8</td> <td>28</td> <td>1</td> <td>529</td> <td>42</td> </tr> <tr> <td>2008/9</td> <td>28</td> <td>1</td> <td>553</td> <td>42</td> </tr> <tr> <td>2009/10</td> <td>2</td> <td>0</td> <td>48</td> <td>1</td> </tr> </tbody> </table>		PEX Sec	PEX Prim	FP Sec	FP Prim	2007/8	28	1	529	42	2008/9	28	1	553	42	2009/10	2	0	48	1
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CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL 16 DECEMBER 2009

CORPORATE PARENTING ADVISORY PANEL MINUTES Assistant Chief Executive

1 INTRODUCTION

- 1.1 This report presents the attached minutes of a recent meeting of the Corporate Parenting Advisory Panel.

2 SUGGESTED ACTION

- 2.1 **That the Children's Services and Learning Overview and Scrutiny Panel receives the attached minutes of a meeting of the Corporate Parenting Advisory Panel.**

3 SUPPORTING INFORMATION

- 3.1 The aim of the Corporate Parenting Advisory Panel (CPAP) is to ensure that the Council is carrying out its responsibilities towards children and young people in its care as a good corporate parent. It has been agreed that this Overview and Scrutiny Panel will receive the minutes of meetings of the CPAP in the interests of overseeing its work.

Background Papers

None

Contact for further information

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**CORPORATE PARENTING ADVISORY
PANEL
30 SEPTEMBER 2009
5.00 - 7.10 PM**



Present:

Councillors Mrs Ryder (Chairman), Simonds (Vice-Chairman), Mrs Birch and Mrs McCracken

Also Present:

Councillor Dr Barnard, Executive Member: Children & Young People

In Attendance:

Janet Berry, Recruitment Strategy Manager, Corporate Services

Nora Dudley, Assistant Team Manager, After Care Team

Janet Hughes, Manager, Connexions

Sheila McKeand, Head of Service, Looked After Children

Penny Reuter, Chief Officer: Children's Social Care

Emma Silverton, Democratic Services Officer

Martin Surrell, Senior Advisor, Secondary

Poonam Modhwadia, Personal Adviser, Connexions

Apologies for absence were received from:

Councillors Mrs Shillcock and Beadsley

20. Apologies for Absence/Substitute Members

Apologies for absence were received from Councillors Beadsley and Mrs Shillcock.

21. Minutes and Matters Arising

RESOLVED: that the minutes of the Panel held on 13 May 2009 be agreed as a correct record.

RESOLVED: that the minutes of the Training Session held on 8 July be agreed as a correct record.

Possible visit to supported accommodation

The Panel agreed that a visit to Holly House supported accommodation would be arranged. Members would be contacted regarding their availability (**Action:Sue Hills**).

Mentoring Scheme in Lincolnshire

The Panel had requested further information on the mentoring scheme in Lincolnshire. A copy of the delegate pack from 'The Future of Corporate Parenting' Conference which included a section on the mentoring scheme had been sent to Members.

Leisure Card Scheme for Care Leavers

The relaunch of the leisure card scheme for care leavers took place on the 2 July 2009. The event was successful with a good take up from care leavers.

22. Declarations of Interest

There were no declarations of interest.

23. Urgent Items of Business

There were no urgent items of business.

24. Post-16 Education, Employment and Training

The Panel received a report which provided an overview of the education, training and employment activities of looked after children and care leavers aged 16+ in Bracknell Forest.

Care Leavers are defined by the Children (Leaving Care) Act 2000 as either, eligible children, relevant children or former relevant children. In Bracknell Forest as at 31 July 2009 there were a total of 27 eligible young people, 20 of which were in Education, Employment or Training (EET) and 7 of which were Not in Education, Employment or Training (NEET). There were 8 relevant young people, 2 of which were EET, 5 were NEET and 1 was in custody. From a total of 37 former relevant young people, 16 were EET, 16 were NEET and 5 were in custody.

A range of services were available, or were being developed locally to support care leavers in Bracknell Forest.

The Senior Advisor, Secondary, gave a presentation on Post-16 education, employment and training. Provisional exam results from the academic year 2008-09 were positive with 64% of students achieving 5 or more A*-C grades.

Bracknell Forest had a variety of Post-16 opportunities available. The provision needed by looked after children would depend on how they performed. Whilst there were many areas of strength locally, there were some gaps in the provision. It was hoped that the 14-19 reform agenda would provide a wider range of opportunities for young people, particularly NEETs. The new range of opportunities would respond to individual need, recognise diversity and improve motivation for education, employment and training in young people.

Many of the 14-19 reform provisions would provide better opportunities in the long term. To address issues in the short term there were currently a number of opportunities being developed for young people.

Connexions provide personal advisers who worked with individuals to help them decide what area they wanted to pursue and identify opportunities to do so. A Personal Adviser from Connexions presented the Panel with a case study of a young person.

Contact between the young person and the personal advisor was first established during a placement review. Having spoken to the young person about his aspirations, strengths and motivations, he decided that he would like to pursue art. The young

person was originally located in Kent but returned to Bracknell Forest and at this point became easier to engage. An application for Bracknell and Wokingham College was completed.

The young person then changed his mind and decided that he wanted to seek employment and not to return to college. His personal advisor spent time going through the positives and negatives of both education and employment after which the young person still wished to pursue employment.

To identify employment opportunities the young person was booked sessions with an employment advisor. Having looked at producing a CV the young person realised he had no qualifications to put on his CV. He then became disengaged and did not attend anymore sessions.

The personal advisor recommended the Engagement Project which would provide the young person with 1-2-1 support. However after initial enthusiasm he again disengaged from this. The young person then realised that he needed qualifications to be able to get the job he wanted. To address this the young person joined the Entry to Employment (e2e) scheme which initially went well. He then disengaged from the scheme after 3 weeks and then no longer attended his meetings at Connexions.

The young person had also been working with the Youth Offending Team (YOT) for some offences he had committed. Through YOT he was required to start attending his meetings with his personal advisor at Connexions again. He then decided that he wanted to seek employment and not return to education. It took a long time for the young person to accept that he could achieve qualifications and gain experience which would then help him seek employment.

The young person joined the Local Employment Access Projects (LEAP) scheme which he engaged with. LEAP helped him to gain confidence in his ability which helped him to approach a college and apply for a course. The young person is now attending a college course to study art.

The case study showed how difficult it can be to work with some young people and find opportunities to engage them. Young people in Bracknell Forest were given high quality and continuous support.

Arising from Members' questions and comments the following points were noted:

- LEAP was a European Social Fund project. Bracknell Forest had the LEAP Project for 12 weeks and would not have the project again until January 2010.
- The Engagement Project delivered intensive 1-2-1 support to young people. The aim was to meet with young people where they felt comfortable to work through issues, problems and barriers they faced that prevented them from returning to education, employment or training.
- The e2e scheme was now located in Wokingham. This move from Bracknell did initially seem to put off some young people. However many were now attending the scheme thanks to word of mouth from the young people who did attend. The majority of young people on the scheme were from Bracknell Forest.

Bracknell Forest were currently developing two schemes to support care leavers. Both nationally and locally, immediate access to meaningful work was lacking. The government had now started to focus on the employability of young care leavers.

Bracknell Forest had signed up to the national Care to Work initiative. The scheme worked with large organisations to increase employment routes for care leavers by providing short work experience placements. Bracknell Forest's After Care Team were developing a local scheme, with support from Janet Berry, Recruitment Strategy Manager, who now co-ordinates the range of work experience opportunities within the Council to run along side the national initiative.

25. **2009 Examination Results for Looked After Children**

The Panel received a report detailing the provisional academic year 2008-2009 examination results for looked after children.

At 30 September 2009, 15 young people had been looked after continuously for 12 months or longer. This group would be the cohort for the OC2 statistical return which would provide the basis for the National Indicator. Of the 15 young people, 9 had a statement of educational needs (SEN).

There were very few young people at Key Stage (KS) 4 who had not been continuously looked after in the last academic year. These 4 students would not be included in the statistical return.

Of the 4 Post-16 students, 2 were starting a degree course, 1 was starting a BTEC and the other was restarting her post-16 courses with a view to going on to university.

The Panel noted that young people who were in very stable and supportive placements tended to have higher achievement rates than those who were not. Placement stability was a very important factor in outcomes for looked after young people.

A day of achievement for looked after children was to be held on 30 October 2009. Members of the Panel were to be invited to this event (**Action: Sheila McKeand**).

26. **The Pledge**

The Panel received an oral update on The Pledge. The Pledge was approved by Council in April 2009 and was now being distributed to all young people in care via their social workers to allow The Pledge to be discussed. Clarity would be provided regarding the exact number of young people who had received The Pledge (**Action: Sheila McKeand**).

A Care Leaver Event was held at the John Nike Centre, Bracknell where The Pledge was presented as an activity. A further activity day was being planned for 27 October 2009 at South Hill Park. The day would be for all vulnerable young people and would be based on the arts. The event would bring a number of different opportunities together and would be a chance for young people to give their opinion on key themes in the Pledge.

The feedback from this event would be put alongside hard data about The Pledge and would be used in discussion with SILSIP at the Panel's December meeting.

The Pledge put more responsibility on social workers, however it had not been viewed as a negative. Social workers were keen for young people to have a voice.

It was agreed that The Pledge would be added as an item for the Panel's meeting in December.

27. **Explanation of Inspection Regime**

A report providing an explanation of the inspection regime as it relates to looked after children and the services provided by the Council was presented to the Panel.

In April 2007, Ofsted took over the regulation and inspection of Children's Social Care providers. Ofsted now inspect children's homes, local authority and independent fostering and local authority and independent adoption.

From April 2009, Ofsted would be leading 3 yearly inspections of local area safeguarding and services for looked after children. Notice of an inspection would be 2 weeks. The purpose of the inspection in relation to looked after children was:

- To evaluate the impact of local authority services and their partners in achieving better care and better outcomes for looked after children and care leavers.

Ofsted would provide an annual performance rating for children's services for the local authority as part of the new Comprehensive Area Assessment. The judgement would contribute to the overall rating for the Council. As part of the inspection Ofsted would look at the effectiveness of the Corporate Parenting Advisory Panel.

28. **Performance Report**

The Panel received the regular performance monitoring report providing statistics at 30 September 2009. The report provided details of:

- Overall number of looked after children
- Number of children being looked after and ceasing to be looked after
- Children looked after by category of need
- The current trend in placement stability
- Number of children placed outside of the borough

The Panel noted that the number of looked after children had fallen in July 2009. Although there were 2 new looked after children, 7 had ceased to be looked after. The biggest category of need for looked after children was abuse or neglect which accounted for 45% of all children.

At the end of July 2009, 10.5% of looked after children had moved placement three times or more. There was concern about the high number of placement moves which occurred. There was a mixture of reasons for this which included; emergency placement of children which were not always successful, not wanting to place children outside of the area, the complex issues and needs of some children and cost.

All 8 of the children who had moved placement 3 or more times were aged 11 and over. The Panel noted that if a child went missing for 24 hours this was counted as a placement move even if the child then returned to the original placement.

29. **Future Programme of Meetings**

<u>Meeting Date</u>	<u>Agenda Items</u>
2 December 2009	Independent Reviewing Officer Report Annual Performance Report The Pledge SILSIP
17 March 2010	Foster Care Association Review of Terms of Reference

30. **Future Meetings**

It was noted that the next meeting of the Corporate Parenting Advisory Panel would take place on 2 December 2009 and would begin at the earlier time of 4.30pm.

CHAIRMAN

CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL 16 DECEMBER 2009

REVIEW OF THE EARLY YEARS, CHILD CARE AND PLAY PARTNERSHIP Assistant Chief Executive

1 INTRODUCTION

As part of the agreed approach to the Overview and Scrutiny (O&S) of the Bracknell Forest Partnership (BFP), the Chairman and Lead Officer of each of the BFP theme Partnerships has been invited to meet the O&S Commission or relevant O&S Panel to discuss the Partnership's governance, performance management, financial management, and related issues, with reference to a questionnaire completed in advance of the meeting. The Early Years, Child Care and Play Partnership is one of the BFP theme partnerships within the purview of the Children's Services and Learning Overview and Scrutiny Panel.

2 SUGGESTED ACTION

- 2.1 **That the Children's Services and Learning Overview and Scrutiny Panel discusses with the Chairman and Lead Officer of the Early Years, Child Care and Play Partnership, Councillor Dr Gareth Barnard and Karen Frost, respectively, the Partnership's governance, performance management, financial management, and related issues, with reference to the attached completed questionnaire.**

3 SUPPORTING INFORMATION

- 3.1 The approach to O&S of the Bracknell Forest Partnership has been endorsed by the O&S Commission and Panels, also the BFP Board, and implementation has commenced. The agreed approach includes a structured programme of information gathering and initial analysis of the BFP's affairs. This work has been apportioned as follows:

O&S Commission – BFP's Board and the Town Centre Partnership, the Crime and Disorder Reduction Partnership, and the Economic and Skills Development Partnership.

Environment, Culture and Communities O&S Panel - the Strategic Housing Partnership, the Cultural Partnership, the Transport Partnership, and the Climate Change Partnership.

Children's Services and Learning O&S Panel - the Children's Trust, and the Early Years, Child Care and Play Partnership.

Adult Social Care O&S Panel - the Health and Social Care Partnership.

- 3.2 The information gathering comprises initially asking the Chairmen and Lead officers for the ten Theme Partnerships to complete a questionnaire, and then for the responses to the questionnaire to inform individual meetings by the Commission/Panel concerned with the Chairmen and Lead officers for each of the Theme Partnerships, individually. These will form part of the public meetings of the Commission and Panels throughout 2009/10. The structured series of meetings with the Chairmen and lead officers of the Theme Partnerships will contribute to relationship building.
- 3.3 The purpose of the questionnaire to be sent in advance of the meetings is to gather all the basic information on the work and organisation of each Theme partnership, to make best use of members' time at the ensuing meetings.

Background Papers

Agenda and minutes of the Overview and Scrutiny Commission on 1 April 2009

Contact for further information

Richard Beaumont – 01344 352283
e-mail: richard.beaumont@bracknell-forest.gov.uk

Questionnaire for completion by the Chairman and Lead Officer of BFP's Board and each of the 10 BFP Theme Partnerships

A: Name of Partnership: Early Years , Childcare and Play Partnership	Comments
Chairman's name and contact details:	Gareth Barnard x 2048 or 487581
Lead Officer's name and contact details:	Karen Frost x4024

B: Partnership details	Comments
1. Please attach the terms of reference for the partnership. If it is not in the TOR, please outline the agreed aims, key objectives and key functions	Attached
2. Please provide a few examples of the partnership's major achievements	Has contributed, for over ten years, to a well regarded Early Years Childcare and Play service. Some of major achievements include, Children's Centres, wide spread ongoing consultation, conferences, strong integrated working, EAL project, quality training programme.
3. Where do you think the partnership currently is in terms of its stage of development? E.g. early formation, delivering shared outcomes, or fully developed?	Fully Developed
4. Please describe any major obstacles towards the partnership's success	none
Membership	Attached

5. If not in the TOR, please list the current members of the partnership and the organisations they represent	
6. If not in the TOR, please describe the arrangements for appointing members to the partnership	If a new area of work is being developed which entails working with other partners then a representative would be invited by agreement of the partnership
Minutes	Attached
7. Please provide minutes of meetings in the last year	

C: Governance arrangements	Comments
1. Please provide any recent self-assessment of governance arrangements for the Partnership, or describe any plans to do so.	The partnership is a consultative /advisory body that does not make decisions but does affect decision making.
2. How are decisions made? Is there a scheme of delegation that makes clear who can take decisions?	N/A
3. How are decisions recorded?	N/A
4. Who makes sure decisions are acted upon?	N/A
5. Please describe how the partnership is held to account, and by whom	N/A
6. Risk management - Has the Partnership itself carried out a formal risk assessment of the Partnership? If yes, please provide details	N/A

D: Performance management	Comments
1. Please describe the arrangements for setting output/outcome targets, and give details of the partnership's targets for 2008/09	The partnership works on the Early Years Childcare and Play strategic targets
2. Please describe the arrangements for monitoring and reporting progress against targets	Updates and highlight reports are given to members at every meeting. Detailed action plans are shared. Regional advisors monitor and grade progress. Minutes are reported to the Children's Trust.
3. How does the partnership agree action on targets that are not likely to be met?	N/A
4. How do you demonstrate publicly that the partnership adds value?	The network of providers that meet regularly are given information about the partnership. The logo is put on all correspondence. Parents that attend the meeting and other events through Children's Centres, early years provision etc are made aware of the partnership and its role.
5. How does the public know that the partnership achieves value for money?	Via publicity statements from the chair in Town and Country and local newspapers.
6. Does the Partnership contribute accounts of success to the BFP's communications group?	Updates are given when requested and news articles are given for the themed partnerships newsletter.

E: Financial Management	Comments
1. How is the partnership funded? (on the basis of the last financial year)	There is no direct funding. Sure Start funding provides travelling and other expenses for the voluntary sector representatives and parent/carers who attend meetings. When conferences or away days are planned the expenses for that are covered by Sure Start funding.

2. Who decides on how to spend the money?	Lead Officer and Chair
3. Can the money be reallocated? If so, who can authorise this?	N/A
4. What are the financial reporting arrangements?	The Lead Officer has monthly financial monitoring meetings with the departments finance officers. Quarterly finance reports are sent to Sure Start.

F: Serving the Public (For response just by BFP's Board)	Comments
1. Does the partnership have a communications policy? If so, please provide this	BFC policy
2. How does this partnership achieve accessibility for the public? (for example, are meetings open to the public?)	No, but minutes are logged on the public website
3. Is there a complaints and suggestions process the public can use?	BFC complaints procedure. On the Early Years Childcare and Play website there is a drop box where the public can email us (or ring us) with suggestions, comments or complaints.

G: Overview and Scrutiny of the Partnership	Comments
1. Does the partnership have any views on how O&S can assist in its development and achievement of objectives?	We would need to take this to the partnership for comment
2. Does the partnership have any suggestions for O&S reviews to be considered for the partnership O&S programme?	

TERMS OF REFERENCE

Name of Group	Early Years, Childcare & Play Partnership
Status of Group	This group is an advisory body and a themed partnership of Bracknell Forest Partnership that reports directly to the Children & Young Peoples Trust.
Lead Manager	Karen Frost
Membership of Group	A group of professionals and parents representing a wide range of services and organisations relevant to the early years childcare & play sector
Aim / Purpose of Group	To assist in developing and maintaining the vision for Early Years, Childcare and Play Services in Bracknell Forest.
Objectives of group.	<p>The Partnership exists to:</p> <ol style="list-style-type: none"> 1. Support the development of relevant services that enable the achievement of positive outcomes for children in line with those expressed in the five outcomes within the <i>Every Child Matters Framework</i>. 2. Act in an advisory and consultative capacity for the Early Years Childcare & Play Service in planning service developments, supporting parents, children and young people consultation when appropriate. 3. Encourage positive relationships between providers in the independent, private, voluntary and statutory sectors; and those contributing to the delivery of services in the statutory and voluntary sectors. 4. Facilitate consultation and feedback, networking and information sharing between the partners 5. Support the development of children's centres and extended services in and around schools in Bracknell Forest. 6. Provide time bound working groups to steer specific projects on request 7. Report to the Bracknell Forest Strategic Partnership and to the Children and Young People's Trust and to liaise with other

	<p>partnerships as appropriate.</p> <p>8. The Early Years Childcare & Play partnership will provide a representative on the Schools Forum</p> <p>9. Ensure that all service delivery meets the requirement of section 11 of the Children's Act 2004 in relation in relation to Safeguarding</p> <p>10. Meet the needs of the most disadvantaged, so children/ young people can fulfil their potential and parents can find their ways out of poverty</p> <p>11. Support the local authority in their duties as defined in 2006 Childcare Act</p>
Relationship of this group to other groups / meetings	This group has a direct link to The Local Strategic Partnership, The Children's Trust, The Workforce Development group, The Aiming High Group, The LSCB, Schools Forum, CASP Network, PVI sectors and a range of voluntary organisations
Decision Making Powers	Advisory
Resources.	None
Frequency of Meetings	Quarterly
Admin arrangements.	Serviced by Democratic Services
Date ToR agreed	20 th October 2009
Date to be reviewed.	October 2011

**Membership List
Early Years, Childcare and Play Partnership**

Name	Representing
Susan Alcock	General Advisor, Early Years
Mohammed Ali	Parent Representative
Elaine Allen	Margaret Wells-Furby Resource Centre
Councillor Dr Gareth Barnard – Chair	Bracknell Forest Council
Catherine Bates	Head Teacher
Lorraine Collins	Strategy & Development Manager
Sally Coulson	Parks & Countryside
Shelagh Davies	Health Visitors and School Nurses
Margaret Edington	Pre School Learning Alliance
Karen Frost	Head of Early Years Childcare & Play
Sarah Giannotta	Full Day Care Rep
Martin Gocke	Acting Director Children Young People & Learning
Cherry Hall	Inclusion & Development Coordinator
Phillipa Hendy	Book Start Library Service
Kath Cox	Thames Valley Consortium Traveller Education Service
Jo Lilliwhite	Development Manager Aiming High for Disabled Children
Simon McKenzie	Head of Learning Difficulties & Disability
Don McLaren	Head of Youth Services
Marie McWade	Workforce Development Manager
Hazel Miller	Family Information Service
Julia Paradine	Head Teacher
Lorraine Parke	Teenage Pregnancy Project Manager
Cara Parker	NCMA

Lee Partner	Private OSC Provision Representative
Pauline Martyn	Home Start
Charlie Roberts	Bracknell & Wokingham College
Bridget Shepherd	Children's Centres Operations Manager
Councillor Mrs Anne Shillcock	Bracknell Forest Council, Vice Chairman
Kate Sillett	Private Sessional Representative
Jane Sparkes	Job Centre Plus
Michelle Tuddenham	Private Provision Representative
Chris Vaal	Leisure Services
Richard Walton	Parks & Countryside
Barry Wildsmith	PACT
Jane Williams	Independent Sector Provision Representative
Neel Wilson	Early Years Foundation Stage Inclusion Service
Sue Hills	Democratic Services Officer
Vacant	Educational Psychologist BFC
Vacant	Voluntary Out of School Provider
Vacant	EY Sessional Voluntary Provider
Vacant	2 x Parent Representatives
Vacant	Early Years Advisory Teacher

CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL 16 DECEMBER 2009

LOCAL SAFEGUARDING CHILDREN BOARD ANNUAL REPORT (Acting Director of Children, Young People and Learning)

1 INTRODUCTION

- 1.1 The Children Act 2004 required each local authority to establish a Local Safeguarding Children Board (LSCB). The purpose of this Annual Report is to note the work undertaken through the LSCB to ensure the Council meets its responsibilities in relation to safeguarding children and young people.

2 SUGGESTED ACTION

- 2.1 That the attached report be noted.
- 2.2 That the Children's Services and Learning Overview and Scrutiny Panel establish a working group to undertake a review of safeguarding children as referred to in the 2009/10 Overview and Scrutiny Work Programme.

3 SUPPORTING INFORMATION

- 3.1 'The LSCB is the key statutory mechanism for agreeing how the relevant organisations in each local area will co-operate to safeguard and promote the welfare of children in that locality, and for ensuring the effectiveness of what they do.' ('Working Together to Safeguard Children', 2006 paragraph 3.2). The Bracknell Forest LSCB was formally established on 1 April 2006, replacing the previous Area Child Protection Committee (ACPC). It is now chaired by an Independent Chair, Elaine Coleridge Smith, rather than the Director of Children's Services.
- 3.2 The LSCB Annual Report for 2008-09 is the 3rd annual report. Section 3 sets out the main achievements during the year, Section 4 sets out performance in relation to Child Protection Conference activity as well as key National Indicators relating to Safeguarding. Sections 5 and 6 describe how the LSCB carries out its functions and its priorities for the current year.
- 3.3 The role of the LSCB is wider than child protection and encompasses all aspects of child safeguarding activity.
- 3.4 The timing for the commencement of the Working Group will need to take account of other requirements for Overview and Scrutiny officer support, such that the review is unlikely to be supportable within the next three months.

Contact for further information

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Bracknell Forest Local Safeguarding Children Board
Annual Report 2008 - 09



ANNEX 1

Document name & file location	Groups on 'Fs_Housing\Vol1' Users (G:)CPT\LSCB\Annual Reports		
Document Author	Chris Mills LSCB Business Manager Time Square, Market Street, Bracknell, Berkshire RG12 1JD Telephone: 01344 351767 Email: chris.mills@bracknell-forest.gov.uk		
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How this document was created	Version 1	Author/Line Manager	Chris Mills/Penny Reuter May 2009
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Accessibility

This document can be made available in large print, Braille, audio or in electronic format.

Copies in alternative languages may also be obtained.

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1 Introduction

This has been a productive third year for the Local Safeguarding Children Board (LSCB). The annual report can again point to clear achievements in raising awareness of child safeguarding in Bracknell Forest and in supporting member agencies to drive forward improvements in child safeguarding.

2 The LSCB

2.1 Background

The LSCB was established in April 2006 in accordance with the regulatory requirements and is currently chaired by the Director of Children's Services. Representation on the LSCB brings together a wide range of people working in child welfare, including senior officers from the local police, medical, probation, education and children's social care services and representatives from the voluntary sector. The LSCB partnership agreement¹ commits member agencies to the safeguarding standards required by the LSCB.

The LSCB partnership agreement includes a commitment to:

- Membership of the LSCB at a level that can agree the necessary resources for its operation,
- Ensuring staff competence and robust, safe, recruitment,
- Delivering appropriate training and support of staff in relation to safeguarding practice,
- Ensuring clarity of accountability for the welfare of those children affected by the work of the agency concerned,
- Ensuring adherence and commitment to standards of equality, opportunity and diversity,
- Effective information sharing about children at risk,
- The use of clear written procedures for responding to allegations against staff,
- Providing performance management information for analysis by the partnership.

The LSCB is continually proactive in raising awareness of child safeguarding across partner organisations and the public, and engaging all partner agencies in the active development of safeguarding strategies.

2.2 Governance

Following the government's response to the report by Lord Laming in the wake of the Baby Peter tragedy in Haringey, all LSCBs will need to review their governance and membership arrangements.

When new regulations are published, the Chief Executive and the Leader of the Council will need to satisfy themselves that the quality of local partnership and child safeguarding arrangements are sound. The LSCB will be required to publish an annual report on the effectiveness of safeguarding arrangements locally, and the contribution and activities of each local partner, for keeping children safe. Boards will also need to provide for lay representation and involvement from the Lead Council Member for Children and Young People. It is also expected that all LSCBs will now take steps to appoint an Independent Chair.

¹ See <http://www.bracknell-forest.gov.uk/local-safeguarding-children-board-partnership-agreement.pdf>

Within Bracknell Forest we have recently reviewed the governance and effectiveness of the LSCB. The Bracknell Forest LSCB will now begin work to:

- Progress the appointment of an Independent Chair during the remainder of 2009,
- Prepare for making the relevant adjustments to membership when new regulations are published,
- Consult with the Chief Executive and Leader of the Council regarding the new government requirements,
- Review and develop links between LSCB and Children's Trust and develop the framework for the LSCB's annual report to the Trust on the effectiveness of local safeguarding arrangements,
- Give much greater consideration to the views of service users in shaping services.

3 Achievements in 2008/09

3.1 The Safeguarding Toolkit and Section 11 Audit

The Safeguarding Toolkit, originally published online, was improved, updated and launched on 26 February 09 at a major stakeholder event at Easthampstead Park Conference Centre, Bracknell, with 200 organisations attending the presentations and group discussion. The Toolkit clearly and simply identifies every organisation's responsibilities for safeguarding children/young people, providing tools and exemplar policy and guidance to support organisations to meet their child safeguarding responsibilities.

Working through the Safeguarding Toolkit enables all organisations to complete a full Section 11 self-assessment as part of the Berkshire wide Section 11 Audit. This Audit is being undertaken to enable organisations working with children and young people to assess their degree of compliance with the standards required by Section 11 of the Children Act 2004.

Section 11 of the Children Act 2004 places a statutory duty 'on key persons and bodies to make arrangements to ensure that in discharging their functions, they have regard to the need to safeguard and promote the welfare of children'. Every Agency working with children, young people or families is required to fulfil eight key standards:

- Senior management commitment to the importance of safeguarding and promoting children's welfare,
- A clear statement of the agency's responsibilities towards children available for all staff,
- A clear line of accountability within the organisation for work on safeguarding and promoting the welfare of children,
- Service development that takes account of the need to safeguard and promote welfare and is informed, where appropriate, by the views of children and families,
- Staff training on safeguarding and promoting the welfare of children for all staff working with or (depending on the agency's primary functions) in contact with children and families,
- Safe recruitment procedures in place,
- Effective inter-agency working to safeguard and promote the welfare of children,
- Effective information sharing.

Self assessments of all LSCB statutory partner agencies have now all been completed for Phase One of the Section 11 Audit, and action plans have been developed across Berkshire. The statutory partners audited in Phase One were: Thames Valley Police, all Berkshire Local Authorities, Provider and Commissioning Health Trusts, Broadmoor Secure Hospital, Strategic Health Authority, Probation, Connexions Berkshire, the Youth Offending Service and CAF/CASS. The responsibility for undertaking this work was shared between the six Berkshire LSCBs.

Schools are self assessing between March and May 2009 (Phase Two) and the results of those self assessments are being analysed during June and July 2009.

The remaining organisations providing services to children will self assess at the end of 2009 (Phase Three). These organisations include early years providers and voluntary and community organisations providing leisure and out of school hours activities for children and young people.

3.2 Raising Awareness Sub Group

The Raising Awareness sub group of the LSCB, established in October 2008, has continued to successfully promote the safeguarding agenda.

The sub group also now publishes a regular LSCB newsletter which has provided further information on the Safeguarding Toolkit and the Section 11 Audit, and has included articles topics such as E-safety, anti-bullying and child employment.

The group has arranged the publication, launch, marketing and distribution of the Safeguarding Toolkit to all organisations involved in the Section 11 Audit.

The group has also arranged for the publication and distribution of the Safeguarding Cue Cards to professionals and adults in contact with children and young people, and also to children and young people themselves, to provide guidance on how to seek help and support when a safeguarding issue arises, for instance when:

- A child or young person may be at risk of harm or neglect,
- An allegation is made about a professional or a volunteer,
- There is a need to share personal information in an emergency in order to safeguard a child or young person,
- A child or young person has multiple problems and is in need of support from a number of agencies.

The Safeguarding CueCard has been identified as an example of regional good practice by Government Office South East (GOSE).

The Sub Group has also published and printed a Cue Card for young people to enable them to seek help from appropriate sources when they are in need of help and advice.

The Raising Awareness Sub Group has also led the development of the 2009 LSCB Annual Conference which will be held on 4 June 2009.

3.3 LSCB Webpages²

The LSCB webpages have continued to develop during 2008/09. The webpages provide important additional information and advice for children and young people, their families and those who work with them. This includes:

- Information for Parents and Carers about Child protection services,
- Information on Bullying and where to get help,
- Information on Training and Development for all those who come into contact with children and their families in their everyday work,
- A Safe Parenting guide, which provides advice on a wide range of child care and protection issues,
- Information about the Child Exploitation and Online Protection Agency,
- Links to relevant Policies and Procedures.

3.4 LSCB Conference

In June 2008 the LSCB brought together all local child care agencies for the annual local multi-disciplinary conference, which focused on 'How Adult and Children's Services work together to safeguard children'.

Representatives attended from Health, Education, Police, Probation, Adult Services, Children's Social Care and Voluntary, Community and Faith Agencies in the Bracknell Forest area. All Bracknell Forest professionals and volunteers who have contact with children and young people or who work with adults caring for children, where there may be concerns about the child's welfare, were invited to attend.

Keynote items included an introduction to 'Solution Focused Assessment', a recently developed approach to assessing and supporting families. The Signs of Safety approach now being piloted in Child Protection Case Conferences in Bracknell Forest was developed by bringing the principles and practices of 'Solution Focused Assessment'. There was a national policy overview from the Deputy Director of the Safeguarding Group at the Department for Children, Schools and Families (DCSF), Andy Hurdle, and the Regional Children's Services Adviser, Richard Balfe.

There was also an interesting range of Adult and Children's Services workshops. The Conference provided designated inter-agency refresher training for Child Protection at Levels 1 and 2.

Local conferences have helped immensely in raising awareness of the role of the LSCB and its work and will continue to be an important annual event.

3.5 Safeguarding Training

Implementation of the LSCB multi-agency training strategy, approved by the Board in December 2006, is managed by the East Berkshire Training Sub Group, which reports to the three LSCBs in that area. Details of training courses are posted on the LSCB webpage in the Training Calendar for 2009/10. During 2009/10 a training needs analysis has been commissioned to enable the Sub Group to target gaps in safeguarding training. Work has

² See: <http://www.bracknell-forest.gov.uk/living/liv-children-and-families/liv-local-safeguarding-children-board.htm>

also been taken forward to address the need for safeguarding awareness training to improve the awareness and understanding of child safeguarding amongst staff working outside of the child care services but whose employment brings them into regular contact with children, e.g., leisure centre employees.

The aims of multi-agency training are:

- To ensure good quality consistent training to an agreed standard that fulfils national requirements for child protection training,
- To ensure all training complies with the principles of the Children Acts 1989 and 2004, the Human Rights Act 1998 and all other legislation relevant to child protection,
- To ensure all training is congruent with the principles underpinning “Every Child Matters”, “Working Together to Safeguard Children” and the “Framework for the Assessment of Children in Need and their Families”, and any associated guidance.
- To ensure that all multi-agency training will promote inter-agency collaboration and partnerships to support and protect children and vulnerable young people who may be at risk of harm.
- To ensure equal opportunities are incorporated into all training and to ensure it is accessible and relevant to all people regardless of race, ethnicity, culture, faith, gender, sexuality, age, disability, and health.
- To ensure equality and respect for diversity will be promoted in all training methods and training materials.

3.6 Ensuring Effective Safeguarding Arrangements

Following the report on the Baby Peter tragedy in Haringey the local authority, police and health services have reviewed their child safeguarding arrangements with regard to staffing, child protection practice, workforce development, policy and procedure, management and governance. These action plans have been reviewed and approved by the LSCB Executive. There is now further work to do in response to the Laming Report and the government action plan.

3.7 Safe Workforce Practice

Following the safer workforce analysis completed across LSCB member agencies in 2007/08, safe workforce action plans have now been completed by all member agencies. Between April 2008 and March 2009 the Local Authority Designated Officer (LADO), who is responsible for co-ordinating advice and information with regard to allegations against staff, again received a low number of referrals from local agencies as in 2007/08. However, that is consistent with experience in the rest of the region.

3.8 Missing Children

Together with the other eight LSCBs in the Thames Valley Region, the Bracknell Forest LSCB has supported the development and approval of a Thames Valley wide protocol between local authority Children’s Services and the Thames Valley Police.

As part of new performance management arrangements in this area of work the LSCB is now responsible for the completion and approval of a quarterly return to government to report on the new National Indicator N71, which provides a self assessment on the extent to which local Children’s Services and Police are collecting, sharing and analysing information

regarding children who are reported missing, and establishing effective joint protocols and service delivery arrangements.

Within Bracknell Forest the local authority is working closely with Thames Valley Police to examine ways of developing further the assessment and tracking of individual cases, the monitoring of trends and the introduction of more preventive strategies in collaboration with other agencies involved with the young people concerned.

3.9 Substance Misuse Protocol

A revised protocol to guide multi-agency action in safeguarding children and young people from impact of substance abuse by their parents, carers and other household members has been endorsed by the LSCB and is now published on the LSCB website.

3.10 Child Death Review Group

The statutory requirement for arrangements to be in place by April 2008 to ensure that there is an overview of all child deaths has been met through the work of the Berkshire-wide Child Death Overview Panel. The LSCB is now receiving an annual data return regarding the number of preventable and non-preventable child deaths, which is reported to the Department of Children, Schools and Families, as is now required by regulation.

3.11 Private Fostering

Since June 2006 Bracknell Forest LSCB has received annual reports on private fostering setting out the numbers of privately fostered children notified to the authority and other actions taken to raise awareness. The information from the local authority's annual returns to government record very small numbers of children being fostered privately in Bracknell Forest. The numbers are as follows:

Category	2005-06	2006-07	2007-08	2008-09
<i>New notifications received during the year</i>	3	0	7	2
<i>Number of arrangements that ended during the year</i>	4	1	4	3
<i>Number of children privately fostered at year end</i>	1	0	4	4

All cases newly notified were visited as required by the regulations. In 2008 those visits were within 7 days, although this timescale was not achieved in 2006.

Actions taken to raise awareness have been as follows:

- There is information and guidance on the Bracknell Forest Borough Council public website at www.bracknell-forest.gov.uk/privatefostering

- Publication (September 2007) and distribution of a local authority information leaflet, which sets out the key responsibilities and actions for the Council, other agencies and the public, including the legal definition of privately fostered children/young people, the procedure for notifying, the benefits of notification and consequences of non-notification.
- Article in 'Town & Country' (2007), the Council's newspaper for residents, written and edited by the communications and marketing team.
- An advertisement in the Bracknell Forest 'Community Safety Booklet 2007/08', delivered to 40,000 households in Bracknell Forest.
- Advertisement in the newsletter of the Bracknell Forest Voluntary Association (2008).
- Meetings with key staff in local schools and GP surgeries to distribute the leaflet and explain the legal requirements,
- Training within Children's Social Care has taken place.
- Presentations have been made to Education (designated teachers; SENCOs; school admission team; Head of EWOs); Practice Managers for GP services; Faith communities. Information has been sent to a wide range of agencies, including hospitals which serve the Bracknell Forest area.
- Publicity and information sessions are ongoing.
- The specialist worker attends the South East regional meetings and pan Berkshire meetings of specialist workers to update and monitor practice.

Private Fostering Arrangements in Bracknell Forest were inspected by Ofsted in March 2009 and rated as 'good'. The inspector found that there are clear and comprehensive procedures for the notification, assessment, support and monitoring of private fostering arrangements and that private foster carers and young people receive good levels of support.

3.12 Licensing and Gambling

In February 2009 the LSCB received the annual report from Thames Valley Police on their actions on behalf of the LSCB to ensure the suitability of licensed premises with regard to the safeguarding of children and young people. On a small number of occasions legal action has been required to prevent under age sales. Through the 'Pubwatch' scheme, licensees have asked to feed back to the Police any information which could be of use in reducing under age sales and the Community Safety Sergeant and the Licensing Officer have targeted a section of licensed establishments for unannounced inspection checks in addition to regular licensing inspections. High risk premises will continue to receive an irregular pattern of visits, which are designed to ensure that all licensees and staff understand the expectations of responsible licensing. The LSCB endorsed the various actions taken.

3.13 Links to other 'Themed Partnerships'

There is an ongoing dialogue between the LSCB, Crime Disorder Reduction Partnership (CDRP) and Bracknell Forest Children and Young People's Trust. As a key partner, the LSCB makes a contribution to the quarterly Themed Partnership Update which is circulated to the three partnership boards. The LSCB makes a key contribution to the delivery of the 'Stay Safe' objectives of the Children and Young People's Plan.

4 Performance Report

4.1 Child Protection Monitoring

Child Protection performance and monitoring reports are presented at every LSCB meeting for consideration and debate by members. These reports include monitoring information in the following categories:

1) *The number of children who have been the subject of child protection investigations.*

During 2008/09 this was as follows:

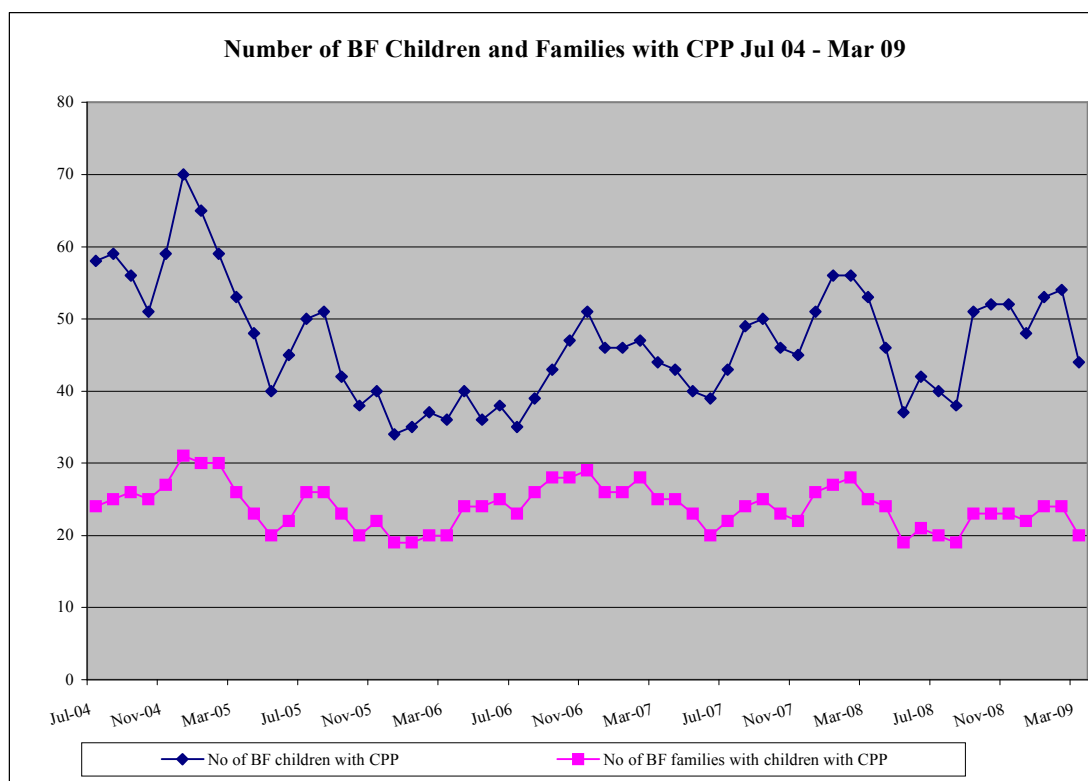
Apr 08	May 08	Jun 08	Jul 08	Aug 08	Sep 08	Oct 08	Nov 08	Dec 08	Jan 09	Feb 09	Mar 09
9	12	14	12	14	12	19	17	25	20	13	18

2) *The numbers of children in Bracknell Forest with Child Protection Plans.*

During 2008/09 this was as follows:

Apr 08	May 08	Jun 08	Jul 08	Aug 08	Sep 08	Oct 08	Nov 08	Dec 08	Jan 09	Feb 09	Mar 09
46	37	42	40	38	51	52	52	48	53	54	44

In comparison with the overall number of children subject to a Child Protection Plan across 2007/08 there has been a year on year decrease of 17.3% per 10,000 of the population aged under 18. The graph below shows a five year comparison of the number of children and families with Child Protection plans:



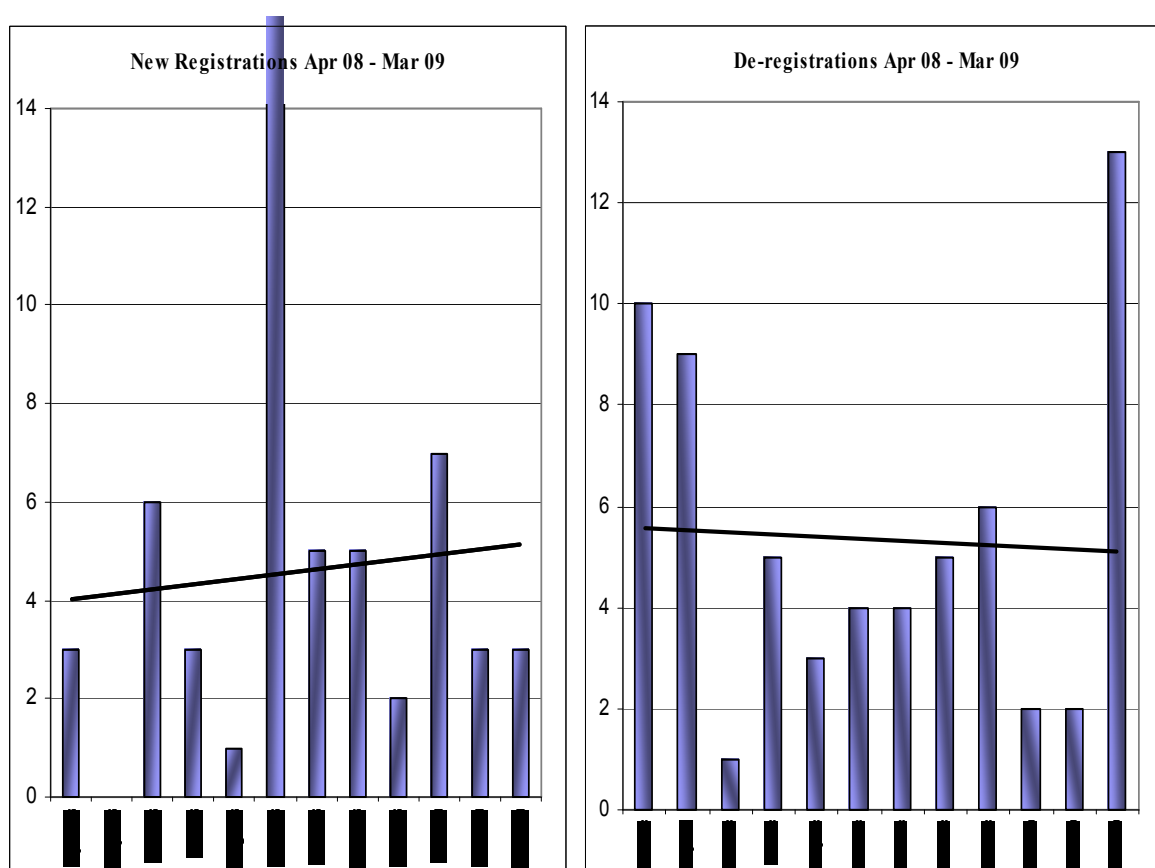
At 31 March 2008 the statistical neighbours for Bracknell Forest show a figure of 18.3 per 10,000 population U-18 as subject to Child Protection Plan. The Bracknell Forest figure was 19.7, compared to 16.3 at 31 March 2009.

3) *The numbers of registrations/de-registrations of children with Protection Plans.*

During 2008/09 this was as follows:

	Apr 08	May 08	Jun 08	Jul 08	Aug 08	Sept 08	Oct 08	Nov 08	Dec 08	Jan 09	Feb 09	Mar 09
Registrations	3	0	6	3	1	17	5	5	4	7	3	3
De-registrations	10	9	1	5	3	4	4	5	6	2	2	13

The number of registrations has increased over the last twelve months, particularly as a result of the high number of registrations in September, with the number of de-registrations decreasing over the same period. See charts below.

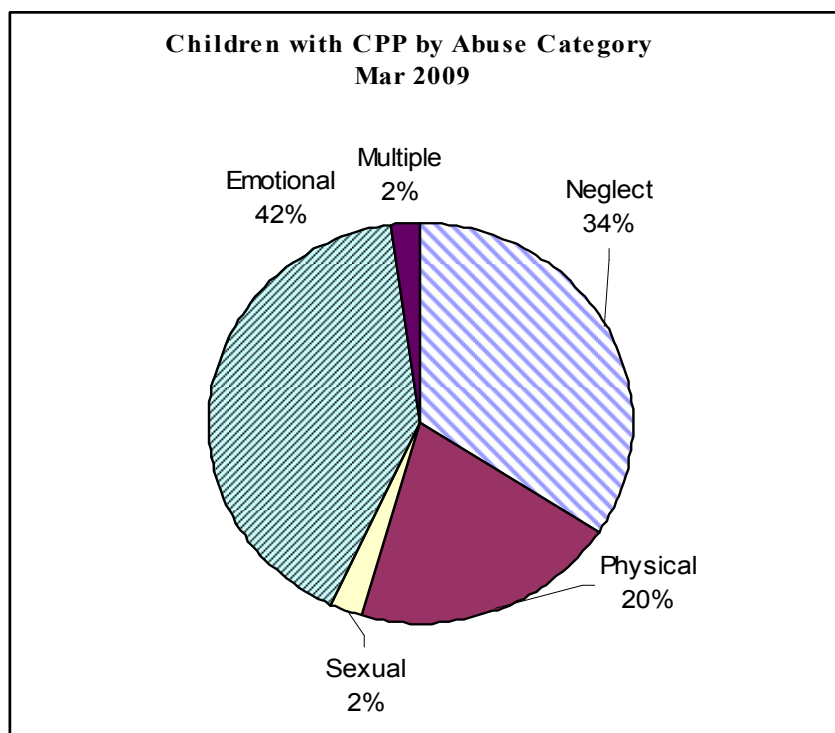


At 31 March 2008, the rate of Child Protection registrations per 10,000 population aged under 18 was 22.6 for Bracknell Forest and 21.4 for Statistical Neighbours. The rate of de-registrations from the Child Protection Register per 10,000 population aged under 18 was 19.3 for BF and 19.5 for Statistical Neighbours.

At 31 March 2009 the rate of registration in Bracknell Forest was 20.4, and the rate of de-registration was 23.7.

4) *The numbers of Children with Protection Plans by abuse category.*

At 31 March 2009, this was as follows:



Nationally at 31 March 2008, Neglect is the most common category used 46%; Emotional abuse 27%; Physical Abuse 12%; Sexual 7%; Multiple 9%.

In Bracknell Forest at 31 March 2009, the majority of children have been registered under the category of Emotional Abuse (42%) followed by Neglect (34%). The two categories combined account for 75% of children with a Child Protection Plan. It should be noted that the category of registration is not necessarily the only one identified; it is the most predominant.

For all the above data comparative figures for other local authorities are not yet available for the year ending March 2009.

4.2 Additional Information

The LSCB also receive a report from the Independent Child Protection Conference Chair on prevailing trends and any particular practice issues which the board need to note. During 2008/09 the level of family participation in Child Protection case Conferences has remained high, with parents attending 92% of all conferences held.

Information from the Child Protection Conference audit, started in January 2009, shows that from the 7 initial conferences held up until 31 March 2009, the highest parental concern indicator was domestic abuse (in 57% of the initial conferences a parent had been a victim of domestic abuse; in 29% a parent has been a perpetrator). Mental health problems were present in 29% of initial conferences and in 14% of initial conferences alcohol was present and drug misuse present in a further 14% of initial conferences.

4.3 National Indicators

Performance in relation to National Indicators in Bracknell Forest was assessed as follows:

Child Protection

- NI 65: The percentage of those children who are assessed as requiring a Child Protection Plan who have previously been subject to one, expressed as a percentage of the total number of children subject to Child Protection Plans. The figure for Bracknell Forest in 2007/08 was 8.2%, and this has increased to 10.9% in 2008/09. The target for 2009/10 is 10%, which would be in line with the England average. The figure for statistical neighbours in 2006/07 (the most recent available) was 15.7%.
- NI 67: the percentage of child protection cases reviewed within the statutory timescales. In Bracknell Forest in 2007/08 all cases were reviewed on time, and this has continued to be the case during 2008/09. The figure for statistical neighbours in 2006/07 (the most recent available) was 99.6%.
- NI 64: the percentage of children who were assessed as no longer needing a Child Protection Plan, who have continuously been the subject of a Child Protection Plan for two years or more, expressed as a percentage of the total number of children ceasing to be the subject of a Child Protection Plan. In Bracknell Forest in 2007/08 the outcome for this target was 1.9%, and the figure for 2008/09 is 1.6%. The figure for statistical neighbours in 2006/07 (the most recent available) was 5.8%. At 31 March 2009 there were no children in Bracknell Forest who had been subject to a Child Protection Plan for longer than 14 months.

Initial and Core Assessments

- NI 68: the percentage of referrals to Children's Social Care that go on to receive an initial assessment. The figure for Bracknell Forest for 2008/09 is 61.8%. Comparative figures for 2007/08 show a figure for Bracknell Forest of 54.4%, 61.6% for statistical neighbours and a national figure of 59.4%.
- NI 59: the percentage of initial assessments for Children's Social Care carried out within 7 working days of referral. The figure for Bracknell Forest for 2008/09 is 70%. Comparative figures for 2007/08 show a figure for Bracknell Forest of 75.9%, 66.5 for statistical neighbours and a national figure of 70.7%.
- NI 60: the percentage of core assessments for Children's Social Care that were carried out within 35 working days of their commencement. The figure for Bracknell Forest for 2008/09 is 83.8%. Comparative figures for 2007/08 show a figure for Bracknell Forest of 54.4%, 61.6% for statistical neighbours and a national figure of 59.4%.

Comparative figures for other local authorities are not yet available for the year ending March 2009.

4.4 Public Service Agreement (PSA) 13

The four indicators underpinning this PSA, published in April 2008, represent the breadth of the issues that are being addressed to improve the safety of children and young people.

Progress against them will illustrate the extent to which the policies and governance structures in place have resulted in change for children, young people and families. It has therefore been agreed by the statutory partners of the LSCB that the LSCB will consider the data collected against these particular targets.

The four indicators, together with results from the most recent data collected, are as follows:

1) Indicator (NI 169): The percentage of children who have experienced bullying, as collected via the 'Tell Us' survey. Result: 52.6% Of Children have experienced bullying in Bracknell Forest. Figure from the Tellus3 survey 2008, published in DCSF Statistical Release Jan 2009. The overall figure for local authorities in the South East region was 50.4³.

2) The percentage of children referred to Children's Social Care who received an initial assessment within seven working days (NI 59). Result: The figure for Bracknell Forest for 2008/09 is 70%. Comparative figures for 2007/08 show a figure for Bracknell Forest of 75.9%, 66.5 for statistical neighbours and a national figure of 70.7%. (See also above.)

3) The number of preventable child deaths, as recorded through the child death review process. Result: The figure reported to the DCSF by the Child Death Overview Panel (CDOP) for Bracknell Forest for 2008/09 is 0.

Overall two child deaths were reviewed by CDOP as to whether or not they were preventable⁴.

4) The number of emergency hospital admissions caused by unintentional and deliberate injuries to children (NI 70). For 2008/09 the Berkshire NHS Public Health Network have reviewed the use of this indicator in May 2009 and have recommended a more in-depth analysis over a wider area. The detailed data is not published and there are no firm findings at present.

4.5 Multi-Agency Performance Management

The Bracknell Forest LSCB has continued to lead work across Berkshire in collaboration with the LSCBs in all six of the unitary authorities to implement the agreed common dataset for all the key safeguarding agencies, which is being used from 2008/09 to record safeguarding performance across those different services against a range of benchmarking data. It is expected that the first full data reports will be available in September 2009.

5 LSCB Sub Groups

The terms of reference for the sub groups were updated in November 2008 and the Chairs of all LSCB sub groups are now Board members. Details of the LSCB sub groups currently established and their key tasks are as follows:

5.1 The LSCB Executive Committee

- Planning agenda for Board meetings,
- Preparation of Annual LSCB Business Plan,
- Management of pooled LSCB funds and provision of financial reports to LSCB,

³ See: <http://www.dcsf.gov.uk/rsgateway/DB/STR/d000828/TellusNIStatsRelease-FINAL090108.pdf>

⁴ Not all deaths have been considered, for example if they are still with the Coroner, or are cases of prematurity earlier than 24 weeks. The figure represents 'Of those deaths that have been considered by the Panel, how many were considered preventable?'

- Co-ordination of Serious Case Review Group,
- Taking strategic decisions,
- Discussing agencies about whom there are safeguarding concerns.

5.2 Serious Case Review Group

- Will be convened by LSCB Chair and Executive, and will undertake serious case reviews in accordance with the guidance in Working Together. It was not necessary to convene the Serious Case Review Group during 2008/09.

5.3 Quality Standards and Case Review Group

- Case monitoring and case study,
- Development of multi-agency performance reporting,
- Reports to the main board on a six monthly basis,
- Overseeing and co-ordinating a Section 11 Audit.

In 2008-09 the group has continued its work to support proposals for monitoring multi-agency performance.

5.4 Policy and Procedure

- This is a Berkshire wide group which reviews the scope and quality of those policies and procedures for which the LSCB has a responsibility,
- Reports annually to the main board.

The role of the group has changed following the completion of its work in developing the new Berkshire Child Protection Procedures in September 2006 and work is now centred on the introduction and ongoing review of more user friendly web based procedures.

5.5 Training

This is a Berkshire East sub-group (Slough, Royal Borough of Windsor and Maidenhead and Bracknell Forest).

- To implement the training strategy,
- To identify gaps of knowledge in each agency and devise plans to fill those gaps by recommending training, single-agency or multi-agency, to keep abreast of current developments in Child Protection,
- Reports annually to the main board.

5.6 Anti-Bullying Group

- The group was established to work towards understanding and reducing bullying amongst all children and young people in the community of Bracknell Forest.
- Bullying is defined as: 'Deliberate hurtful behaviour repeated over a period of time and in circumstances where it is difficult for those being bullied to defend themselves'.
- Reports annually to the main board.

5.7 Raising Awareness

The Raising Awareness sub group of the LSCB was established in October 2008. The group is tasked with promoting the safeguarding agenda more widely and increasing the Partnership's dialogue with children, young people and parents/carers, as well as the range of professionals and volunteers the LSCB wishes to engage with. The group reports annually to the main board.

5.8 E-Safety Group

This is a new group, established in December 2008.

- To ensure that all children, young people and parents/carers are equipped with the knowledge and skills to safeguard themselves online
- To ensure that all people who work with children and young people have access to good quality procedures and effective training to safeguard those at risk through online activity
- To ensure that systems and services are in place to identify, intervene and divert people from sexually exploiting or abusing children and young people online and offline
- To ensure that all children and young people who have been the subject of indecent images and sexual exploitation are identified, protected and given an appropriate level of support.

The group reports annually to the main board.

5.9 Child Death Overview Panel

The Child Death Overview Panel was established April 2008 on a pan-Berkshire basis to ensure that there is an overview of all child deaths, as required by Working Together, April 2006.

The Panel reports annually to the main board.

6 Future Priorities

6.1 LSCB Business Plan

The 2008-10 LSCB Business Plan provides LSCB members and other interested parties with an overview of the aims and future work of the LSCB. The Plan is a working document which has been fully updated in consultation with all member agencies. The Plan is published on the LSCB webpage. The Business Planning Priorities are set out below:

6.2 Business Planning Priorities 2008 -10

The priorities for 2008-10 were developed in full consultation with LSCB members and wider Partners over a series of meetings during the autumn of 2007 and spring 2008.

- Leading scrutiny and challenge of Safeguarding practice in Bracknell Forest,
- Working more closely with the Children's Trust and CDRP, with particular focus on common priorities
- Reducing bullying,
- Introducing new processes for responding to child deaths,
- Raising Safeguarding Awareness, including developing a Communications Strategy and developing a 'Safeguarding Toolkit' to help all Partner agencies meet their Safeguarding responsibilities,
- Ensuring that all settings and agencies have a Safeguarding Policy for all their core business,
- Completing a Section 11 audit with all Partner Agencies working with children, to establish to what extent we are meeting our Safeguarding responsibilities,
- Contributing to the continuing update of the 2006 Child Protection Procedures and updating additional local Procedures,

- Developing a multi-agency process for collecting and analysing data, to assess the collective safeguarding performance of the LSCB Partner Agencies and the Board's progress in improving outcomes for children and young people ,
- Evidencing a clear prioritisation, of Child Protection and Safeguarding processes in all services in contact with children and young people (the 'Golden Thread of Safeguarding'),
- Supporting the establishment of seamless thresholds and consistent application of these by all services,
- Involving service users in the design and development of services,
- Reviewing and maintaining progress in safer workforce practice,
- Updating Safeguarding training (including introducing Safer Workforce training) and reviewing the take up of training provision,
- Promoting E-Safety.

6.3 LSCB Business Plan Review

Each of these priorities has been assigned to a particular LSCB or Children's Trust sub-group to lead; each group reports regularly to the LSCB Board.

A review of progress against the LSCB Business Plan is undertaken annually and the updated action plan for 2008-10 is published on the LSCB webpage⁵.

⁵ <http://www.bracknell-forest.gov.uk/living/liv-children-and-families/liv-local-safeguarding-children-board.htm>

7 Appendix: LSCB Financial Summary at 1 April 2009

1) 2008/09: Income and Forecast Spend at 1 April 2009

Income 2008-09		Forecast Spend 2008-09	
BF Council (including Connexions)	76,500.00	Business Management costs	64,476.00
Thames Valley Police	2,000.00	Training (with income deducted)	9,000.00
		Marketing & Printing inc. Safeguarding toolkit	9,050.00
PCT	20,000.00	LSCB Stakeholder Event	3,000.00
National Probation Service	1,000.00	LSCB Conference	5,140.00
Broadmoor (WLMHT)	500.00	Room bookings & Refreshments	1,661.00
H & Wexham Acute Trust	1,000.00	Child Death Administrator	5,000.00
CAFCASS	500.00	CP Procedures	1,800.00
Carry Forward from 07/08	12,623.00		
Training income	2,345.00		
Child Death Review Grant	8,540.00		
Total Income (to date)	125,008.00	Total Forecast Spend	99,127.00
Carry Over	25,881.00		

2) 2009/10: Income and Forecast Spend at 1 April 2009

Income 2009-10		Forecast Spend 2009-10	
BF Council (including Connexions)	76,500.00	Business Management costs	71,720.00
Thames Valley Police	2,000.00	Training	10,000.00
PCT	20,000.00	09/10 Business Plan costs: Improving service user engagement, awareness raising, accident prevention.	11,500.00
		Marketing & Printing	2,201.00
National Probation Service	1,000.00	Stakeholder event (annual)	4,000.00
Broadmoor (WLMHT)	500.00	LSCB Conference (annual)	8,000.00
H & Wexham Acute Trust	1,000.00	Room bookings & Refreshments	2,000.00
CAFCASS	500.00	Child Death Administrator	5,000.00
Training income (estimate)	2,000.00	Independent Chair (budget pressure)	15,000.00
Child Death Review Grant	8,540.00	Contingency (Serious Case Review)	7,500.00
Carry Forward from 08/09	25,881.00	CP Procedures update	1,000
Total Anticipated Income	137,921.00	Total Forecast Spend	137,921.00

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CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL 16 DECEMBER 2009

DELIVERING THE 14-19 EDUCATION ENTITLEMENT – WORKING GROUP REPORT (Working Group Lead Member)

1 INTRODUCTION

- 1.1 This report presents the attached draft report resulting from the review of the delivery of the new 14-19 education entitlement in Bracknell Forest.

2 SUGGESTED ACTION

- 2.1 **That the Panel agrees the attached report, to be updated to include the findings of the visit to Garth Hill College, of the review of the delivery of the new 14-19 education entitlement in Bracknell Forest undertaken by one of its working groups and commends it to the Overview and Scrutiny Commission for adoption and sending formally to the relevant Executive Member.**

3 SUPPORTING INFORMATION

- 3.1 The Working Group will be concluding its work with a visit to Garth Hill College on 16 December 2009 to discuss the 14-19 years education entitlement with the Head Teacher and a group of students. An oral report of the visit will be made at this Panel meeting and the report will be subsequently updated to include the Working Group's findings before being submitted to the Overview and Scrutiny Commission on 28 January 2010 for approval and sending formally to the relevant Executive Member.

Background Papers

None

Contact for further information

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e-mail: andrea.carr@bracknell-forest.gov.uk

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Delivering the 14-19 Education Entitlement

Review of the Development of 14-19 Years Education Provision in Bracknell Forest by a Working Group of the Children's Services and Learning Overview and Scrutiny Panel



November 2009

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Acknowledgements

The Working Group would like to express its thanks and appreciation to the following people for their co-operation and time. All those who have participated in the review have been thanked for their contribution and received a copy of this report if wished.

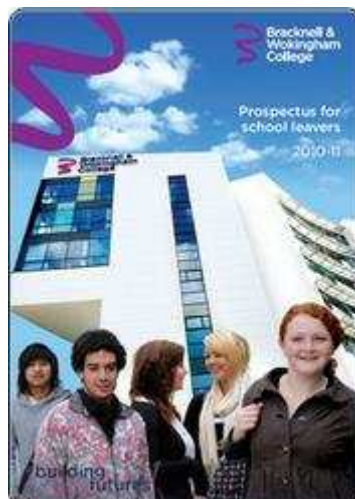
Bob Ellis	Bracknell Forest 14-19 Years Partnership
Janet Hughes	Berkshire Connexions Manager
Peter Shotts	14-19 Advisor, Reading Borough Council
Heather White	South East 14-19 Regional advisor, DCSF
Howard O’Keeffe	Principal and Chief Executive, Bracknell and Wokingham College
Mike Adams	Deputy Principal Curriculum, Bracknell and Wokingham College
Keith Grainger	Headteacher, Garth Hill College
Kathy Winrow	Headteacher, Ranelagh School
Andrew Fletcher	Headteacher, Sandhurst School
Pupils of Garth Hill College	
Local employers which responded to the employers’ questionnaire	

The following officers from Bracknell Forest Council:

Lesley Heale	Former Director of Children, Young People and Learning (CYPL)
Bob Welch	Chief Advisor: Learning and Achievement, CYPL
Martin Surrell	Senior Advisor, Secondary, CYPL
Lorraine Parker	Teenage Pregnancy Project Manager, CYPL
Andrea Carr	Policy Officer (Overview and Scrutiny), Chief Executive’s Office (CEO)
Emma Silverton	Former Overview and Scrutiny Support Officer
Victoria Bale	Overview and Scrutiny Support Officer, (CEO)

1. Executive Summary

- 1.1 14-19 years education provision has been identified by the Children's Services and Learning Overview and Scrutiny Panel as a topic which it wished to review owing to the significant national reforms taking place in this area and it established a Working Group to pursue this task. These reforms consist of Diplomas, which combine practical and theoretical learning both in the classroom and in work situations as an alternative to the traditional GCSE and A-Level qualification route; Foundation Learning; Apprenticeships; and Functional Skills.
- 1.2 Post-16 Funding Transfer reforms are also being made to the effect that from April 2010 the Learning and Skills Council will no longer have responsibility for funding Post-16 education and funding will then be routed through the local authority which will assume responsibility for the commissioning of the education provision.
- 1.3 The Working Group was concerned to learn from April 2009 figures that levels of young people who are not in education, employment or training are rising across Berkshire as a whole and in Bracknell Forest in particular. The review has considered whether the new education entitlement will meet the needs of such young people and engage them, especially as the age of compulsory participation in education and training is increasing.
- 1.4 The involvement of local employers in the design and development of Diplomas to enable them to deliver the skills required for employment is crucial to their success.
- 1.5 This report describes the work of the Working Group and sets out its findings. Members hope that the report will be well received and look forward to receiving responses to their recommendations.
- 1.6 The Working Group comprised:
 - Councillor Mrs Gill Birch (Lead Member)
 - Councillor Trevor Kensall
 - Councillor Mrs Jennie McCracken
 - Councillor Mrs Jacqui Ryder
 - Parent Governor Representative Dr Josephs-Franks



2. Background

2.1 When considering its work programme for 2008/09 and beyond, the Children's Services and Learning Overview and Scrutiny Panel recognised 14-19 years education provision as a theme which it wished to review owing to the considerable national reforms taking place in this field. Accordingly, a working group of the Panel was established to undertake a review of the development of 14-19 education in Bracknell Forest.

2.2 The key objectives of the review were to:

- develop an understanding of the 14-19 Education Plan 2008-13;
- consider methods to ensure successful future partnership working both within the Berkshire sub-region and with the wider region, providers and employers;
- look at the range, quality and entitlement of provision available to young people with regard to 14-19 years education and training opportunities;
- ensure that sufficient high quality, comprehensive and impartial Information, Advice and Guidance (IAG) is available to support learners;
- look at the development of the workforce providing the new Diploma qualification and determine whether further training of staff is required to support the learning need for the new qualifications in the 14-19 Education Plan.

2.3 The scope of the review was to:

- gain an understanding of the national 'Gateway' process, determine how well the Bracknell Forest application to provide Diplomas meets with the national criteria and monitor the success and implementation of the application;
- consider the Department for Children, Schools and Families (DCSF) 14-19 Partnerships and Planning guidance document;
- review other local authorities' Diploma applications and implementation with a view to identifying sources of experience and best practice for possible application in Bracknell Forest;
- review the protocols and logistics involved with working in partnership with a large number of different parties;
- look specifically at young people who are Not in Education, Employment or Training (NEET) to determine why they may be in this position and if the reforms in 14-19 education are likely to encourage them to return to education or training and prevent other young people becoming NEET in the future.

2.4 The scope of the review excluded funding and cost effectiveness of the reforms in 14-19 education as these are high level decisions that are taken nationally and subject to legislation.

3. Investigation, Information Gathering and Analysis

Scoping Meeting with the former Director of Social Care and Learning, the Chief Advisor: Learning and Achievement and the Senior Secondary Advisor

- 3.1 The Senior Secondary Advisor briefed the Working Group on the development of 14–19 years education provision in Bracknell Forest. His related presentation addressed the national context, recurring themes and priorities, internal and external evaluation, the Bracknell Forest 14-19 Education Plan (2008-2013), the introduction of Diploma qualifications, how Diplomas differed from existing qualifications, 14-19 reform key messages, Post-16 Funding transfer changes, key issues and supporting information. A copy of his presentation is attached to this report at Appendix 1. The Working Group were advised that:

The Diploma is a new qualification for young people aged 14-19 years old.

It is available at three different levels and offers the qualifications which are the equivalent of existing GCSE's and A-Level qualifications.

- The Foundation Diploma (Level 1) is the same as 5 GCSEs at grades D to G
- The Higher Diploma (Level 2) is the same as 7 GCSEs at grades A* to C
- The Advanced Diploma (Level 3) is the same as 3.5 A-Levels

Diplomas take 2 years to study in most cases and allow young people a greater choice about what they learn and how they learn, with an emphasis on combining practical and theoretical learning both in the classroom and in real work situations.

Noteworthy points arising from the presentation were that:

- a) Over the last 5 years there has been increased attention on 14-19 years education. The national context for the 14-19 Education Plan stemmed from papers including Every Child Matters: Change For Children (November 2004), Youth Matters - Green Paper (July 2005) and Delivering 14-19 Reform: Next Steps (October 2008), in addition to the Education and Inspections Act 2006.
- b) The emphasis of the development of 14-19 education was on increasing young people's participation in education and training and on improving their outcomes. Recurring themes and priorities were:
 - Raising young people's participation and achievement.
 - Strengthening the basic skills: literacy and numeracy, IT etc.
 - Broadening the range of opportunities available to young people and catering to their particular needs, including enhanced vocational routes.
 - Ensuring that young people were stretched and challenged by the programme they were following.
 - Increasing young people's functional skills to better prepare them for the workplace.

- Responding to individual needs, recognising diversity and improving young people's motivation.

The latter two points were the keys drivers behind the 14-19 Education Plan.

- c) Internal evaluation has identified a rising trend in GCSE results in Bracknell Forest. The results in 2008 were 15% higher than in 2002 leading to levels of achievement that met or exceeded the national average.
- d) A-Level results have improved at a slower pace. All six secondary schools in Bracknell Forest had 6th Forms which varied in size and quality. The variable quality was evident across all the 6th Forms in addition to across departments within individual 6th Forms.
- e) Until recently schools in Bracknell Forest were dependent on the traditional 'one size fits all' curriculum dominated by GCSEs at 14-16 and A-Levels at 16-19 years. A culture of partnership working was being established to replace the independent thinking that previously existed amongst providers with a view to providing wider variety across the Borough. This has been assisted by the establishment of the 14-19 Years Partnership of which representatives of all the Borough's secondary schools were members.
- f) The Increased Flexibility Programme was evidence of progress in developing provision through collaborative delivery. This enabled pupils to spend usually half a day per week out of school and in Bracknell and Wokingham College (BWC) learning different and often practical skills such as mechanics or hair and beauty.
- g) Despite efforts so far, the Working Group noted that a persistent core of young people who were NEET, usually post 16, remained. These young people tended to 'drop out' at the age of 17. The rate of drop out at 17 was around 12% which was lower than the national figure but higher than the Borough's nearest neighbours. It was thought that the high 'drop out' rate may be due to young people following a one year course and then not pursuing further education. Another area felt to account for this figure was young people commencing the wrong course and then discontinuing it. This was further evidence of the need to provide young people with IAG in respect of course availability and suitability and career paths.
- h) External evaluation recognised that, although Bracknell Forest was unsuccessful in its December 2006 application to offer four new Diploma qualifications, resulting feedback had informed measures to address shortcomings. The assessment stemming from DCSF 14-19 Progress Checks in 2006, 2007 and 2008 was 'amber/green' indicating that, although the Council had some strengths, further progress was needed. Whilst the Joint Area Review in 2007 recognised developments in 14-19 provision, it considered progress to be too slow. However, the 2008 Annual Performance Assessment acknowledged that decisive action was being taken by the 14-19 Partnership to extend provision. The overall message was that progress was being made where needed and although services were already good in some areas, further development was required in others.

- i) The presentation included information concerning the Bracknell Forest 14-19 Education Plan and the Working Group was advised that it was a rolling plan subject to annual review. Working in collaboration was felt to be key to delivering the Plan which embraced the NEET Strategy, promoted IAG services and included a strategy to introduce Diplomas as part of the new 14-19 curriculum entitlement by 2013.
- j) Phased national introduction of Diplomas on a pilot basis was taking place from September 2008 and introduction required approval via a national 'Gateway' application process. Entitlement to 17 Diploma 'lines of learning' would exist from 2013. In November 2008 Bracknell Forest had submitted an application to deliver 8 Diplomas which was felt to be stronger than the 2006 application. A response to the application was expected by mid April 2009 and, if successful, the first Diplomas would be offered locally from 2010 with the remainder following in 2011. It was not expected that applications in respect of all 8 Diplomas would be successful and it was difficult to gauge which ones would succeed. Although there were insufficient students and resources in Bracknell Forest to justify or enable all 17 Diplomas to be offered, it would be possible for some to be delivered outside the Borough e.g. land based agricultural studies, for which there was no provision in Bracknell Forest, could be delivered by Berkshire College of Agriculture in Maidenhead. Implementation of Diplomas would require a significant range of planning and delivery issues to be resolved including flexible timetabling. Successful delivery of Diplomas would necessitate a significant cultural shift featuring collaborative working between the secondary schools in Bracknell Forest and BWC to create an integrated Borough-wide learning provision. The associated financial remodelling would present challenges and one issue was that funding for the Diploma would tend to follow the learner and not be allocated to schools which would become commissioners of teaching. An exception was where some Diploma funding would be allocated to schools in the case of pupils pursuing elements of their course at different schools / colleges.
- k) All Post-16 learners would go through a Common Application Process (CAP) which would be used to support their subject choices and inform school / college admission. When the associated form became web-based all involved parties would be able to access the information. It was difficult to estimate the number of students opting for which courses and possible that local employment opportunities might influence choice.
- l) It was problematical to determine the number of students that would take up the Diploma and nationally the uptake had been disappointing. This was possibly due to the lack of history behind the qualification which had no track record to show that it was beneficial and would lead to enhanced employment opportunities for young people. There were concerns that parents might be sceptical of Diplomas and view them as experimental.
- m) As some local authorities introduced Diplomas in earlier phases than Bracknell Forest was expected to, there were opportunities to learn from their experiences. Reading Borough Council had been successful in its 2006 application to offer Diploma qualifications and could therefore be a source of experience and good practice.
- n) As the Diploma qualifications included a greater practical element than traditional GCSE and A-Level qualifications which were of a more academic

nature, it was possible that they would have wider appeal. Diplomas included an element of mandatory work experience and there was an expectation that employers would have a role in working with teachers to design Diplomas. At present students in Years 10 and 11 were permitted to undertake one week of work experience if they chose to. However, in the future those pursuing Diploma courses would be obliged to participate in 10 days work experience although there was no requirement for this to specifically relate to their course. This would present a challenge in securing sufficient work experience placements and the Council and the NHS were suggested as possible large scale employers who may be able to assist in this area.

- o) The 14-19 reforms, which required the new Diploma entitlement to be in place by 2013, would broaden and improve the quality of provision and offer more appropriate progression routes, choice and flexibility to meet the individual needs of learners. The reforms entailed a busy development and implementation schedule which was reliant on local partnership working and would have significant implications for all partners involved in the 14-19 phase of education and training.
- p) Post-16 Funding Transfer changes meant that from April 2010 the Learning and Skills Council (LSC) would no longer have responsibility for funding Post-16 education and funding would then be routed through the local authority which would assume responsibility for the commissioning of the education provision. For the Council this represented a new form of education commissioning with funding aligned to commissioned provision. Having the new arrangements in place by April 2010 was a demanding task requiring a steep learning curve and presenting a capacity issue.
- q) Bracknell Forest would need to work with providers as part of a coherent sub-regional group for Berkshire which included all six of the unitary authorities in the County. There was much student mobility across the region with BWC taking students from outside the Borough and some Bracknell Forest students attending other colleges such as Farnborough College. Collective commissioning of college places outside Berkshire by the sub-regional group would ease the process. It was necessary to ensure that curriculum breadth and quality met the education and training needs of young people.
- r) Shadowing / tracking discussions had been held with BWC and the LSC during 2008/09 and it was anticipated that closer work would occur in 2009/10, a transitional year. In addition to human resources and finance, capacity and expertise were significant implications.
- s) The age of compulsory participation in education and training would rise to 17 years in 2013 and 18 years in 2015.
- t) Demand led provision was an emerging priority of the skills agenda and there were two interpretations as to its meaning. The LSC's view was that an analysis of the local labour market to identify required skills and meet any skills shortage was needed. Schools felt that they were already offering demand led provision by delivering the A-Level subjects sought by learners. It was important to consider local labour market demands in order to provide courses that would give young people the qualifications they needed to gain employment. It was anticipated that many students may

want to gain a qualification for which there was no or limited demand and the different market forces, such as the skills needed in the local labour market and the demand from pupils and their parents, needed to be carefully managed and balanced. The economic climate would have an effect on the labour market and the demand for some jobs, such as those in the construction industry, were cyclical. It was not known how many local learners left the area for employment purposes.

u) In summary, the key issues for the 14-19 Years Plan were:

- The range of provision and learner entitlement
- The quality of provision
- Funding and cost effectiveness
- Workforce development and training
- The IAG given to young people
- Leadership, management and partnership working

v) The Working Group was provided with a folder of supporting information relating to 14-19 education for its use.

Further Meetings with the Senior Secondary Advisor

- 3.2 The Working Group met the Senior Secondary Advisor on two further occasions to explore the new 14-19 entitlement and receive an update on its implementation in Bracknell Forest.
- 3.3 On the first occasion the Working Group was advised that the Council had recently established and appointed to a new 14-19 Consortium Co-ordinator post.
- 3.4 With regard to NEET young people, the Working Group discovered that, although the overall responsibility for supporting NEET lay with the Chief Officer: Access and Inclusion, many other professionals including the Youth Offending Team, Housing Section and Teenage Pregnancy Team also worked with NEETs and improvements in co-ordination were sought. The Chief Officer held NEET data, managed the Connexions contract and worked with the Social Inclusion Group whose membership included Deputy and Assistant Head Teachers of Bracknell Forest secondary schools. The Senior Secondary Advisor's role related to the curriculum which he felt was in need of diversification as the 'one size fits all' approach may not suit NEETs. There were issues around what provision was required to meet the needs of NEET and re-engage them in education or training and around measures such as Pre-16 support to prevent young people from becoming NEET. At the time of the meeting slightly fewer than 200 young people fell into the NEET category and the number was not reducing. Raising of the education participation age would impact on NEET as those 'dropping out' at 16 years would not be able to access employment unless there was an element of training attached, rendering the employer responsible for ensuring that the training was pursued. It was felt that managing this situation required further consideration. Parallels between the Diploma applications and the Council's 'Grow Our Own' project were drawn.
- 3.5 The Working Group was advised that BWC had accepted Bracknell Forest's 14-19 Years Education Plan and the Council enjoyed a good working

relationship with the College which had impressed inspectors with its links with local secondary schools. BWC had assumed co-ordinated lesson timetabling arrangements with the secondary schools to enable students to learn away from their home school during a corresponding lesson block. The College offered a wider curriculum than the schools e.g. construction industry studies and this would increase with the introduction of Diplomas. The Principal of the College was in favour of Diplomas.

- 3.6 The Senior Secondary Advisor explained the Diploma 'Gateway' application process followed by Bracknell Forest to the Working Group. The process consisted of three sections. Section A of the application was prepared in accordance with a template featuring prescribed questions with fixed word count replies. The Section included the Bracknell Forest Diploma Consortium Statement which described its vision, intended education provision and the extent of collaboration and a record of it as it was necessary to provide evidence of how involved parties would work together as a consortium. The 2006 Diploma applications were examples of past collaborative working as a consortium.
- 3.7 Section C of the application consisted of the 14-19 Partnership Statement. The Partnership was a strategic body overseeing the Consortium and 14-19 provision in the Borough. Membership of the Partnership presently consisted of the local authority, the head teacher or principal of each school or college with students in the 14-19 age range and representatives of the LSC, Connexions, the East Berkshire Education Business Partnership (EBP), Reading University and local employers, including Syngenta, a world-leading plant science company. Learners were entitled to access 17 Post-16 and 14 Pre-16 Diplomas by 2013 and the 14-19 Partnership was responsible for ensuring that the qualifications and related support mechanisms were in place by that date to enable all young people to access their chosen qualifications, and for tasking the Consortium to achieve this. Although the membership of the Partnership and Consortium was similar as geographically Bracknell Forest was a small local education authority (LEA), members had the two differing roles. This similarity led to close working links.
- 3.8 Although arrangements had been informal to date, from April 2010 when the LSC would cease to have responsibility for funding Post-16 education and funding would be routed through the local authority which would then assume responsibility for the commissioning of the education provision, closer links with the other Berkshire unitary authorities creating a sub-region of provision would be necessary. An example of joint working was Charters and Easthampstead Park Schools both wishing to offer Sports Diplomas. Joint working also took place at a more strategic level involving the Senior Secondary Advisor and the former Director of Social Care and Learning meeting with other councils on a four-five weekly basis to plan delivery of provision following the funding changes in 2010.
- 3.9 Informal feedback received at the date of the meeting in respect of Bracknell Forest's Diploma applications indicated that Sections A and C, which had been prepared by the Council, were acceptable. Section B, which related to the eight 'lines of learning' applied for, detailed how the Consortium would deliver all aspects of the Diplomas in Bracknell Forest including the learning venues, equipment provision and staffing resources. Any weakness found in the applications would be a failure to demonstrate an adequate understanding of all the measures required to deliver Diplomas successfully. Colleagues in

schools and colleges had assisted with the preparation of Section B where the Council lacked sufficient expertise and informal feedback showed that quality varied between the eight Diploma applications in this Section. Assessment of the Diploma applications took account of past successes in provision of other qualifications such as A-Levels as previous accomplishments generated confidence in the ability to deliver. The quality of Section B would dictate which Diplomas could be offered in 2010 and which would be delayed until 2011 and unofficial indications were that Bracknell Forest would be successful in applications to deliver four Diplomas in 2010 and the remaining four in 2011. Diploma application assessor comments would inform actions and timetables required to implement Diplomas and the following stage would involve the assessor meeting the Senior Secondary Advisor to progress matters.

- 3.10 The Working Group was advised that the Phase 1 'Gateway' application in 2008 for delivery in 2010 consisted of the following Diplomas:
- Construction and the Built Environment
 - Engineering
 - Hair and Beauty
 - Information Technology
 - Society, Health and Development
 - Hospitality and Catering
 - Business Administration and Finance
 - Sports and Active Leisure
- 3.11 Formal feedback would dictate whether further work would be required in respect of the applications relating to some of the above Diplomas and future work streams would reflect this. However, in the event that all eight of the Phase 1 Diploma applications were successful, it was anticipated that the 14-19 Partnership would seek to offer the following two supplementary Diplomas in a Phase 2 'Gateway' application in 2009 for delivery in 2011 in addition to extending the delivery of some of the above listed Diplomas from a greater number of seats of learning in the Borough:
- Creative and Media
 - Retail Business
- 3.12 Creative and Media was the most popular Diploma in the country and therefore all local schools and the College sought to deliver it leading to over-capacity and the necessity to determine which learning venues would offer the course. Other 'lines of learning' were likely to follow school / college specialisms. The Retail Business Diploma would become more relevant when the town centre redevelopment progressed. The Senior Secondary Advisor suggested that, in the event that a re-application became necessary to deliver some of the Diplomas applied for, the 14-19 Partnership might seek to include the Retail Business Diploma in a subsequent Phase and discussion with the Council's Regeneration Team and developers would inform such an action.
- 3.13 Diplomas were developed in partnership with employers and lay between the GCSE / A-Level traditional academic route and apprenticeships giving students three pathways to employment or university enabling them to choose the route which suited them best. National Vocational Qualifications (NVQs), which offered a vocational route, had to be pursued at college or through employment. This choice and flexibility benefited learners.

- 3.14 Some employers had previously complained that school / college leavers were not sufficiently prepared for employment and hoped that Diplomas would enable students to be more adequately prepared and skilled for the work place. Work experience also assisted in this area. Once more people became qualified with a Diploma and entered the workplace, employers would become better informed in respect of the qualification. EBP was utilised as a link to employers and the Diploma applications listed the 60 employers Bracknell Forest had been in contact with as part of the process. Although it was difficult to secure employer commitment to Diplomas at the application stage, when the outcome of the applications was received and it was known which Diplomas were to be delivered the Partnership would vigorously pursue relevant employers who would be more amenable at that stage. The assistance of employers would lead to a stream of well equipped employees. The Council's Leisure Centre was a potential future employer of learners pursuing the Sports and Active Leisure Diploma. Smaller companies would be less likely to become involved in the development of Diplomas than larger employers as they did not have the capacity. As the workforce of some local employers travelled some distance to work, it was recognised that locally available staff might be welcomed. The Working Group received a list of employers that had agreed to provide work experience for pupils in Bracknell Forest and of the employers engaged with the Diploma. The latter list was a starting point and this was an area for development in the coming year. The list of engaged employers needed to include businesses covering a variety of different sizes and subject areas.
- 3.15 The Senior Secondary Advisor provided the Working Group with a copy of a presentation he gave in respect of 14-19 years education when he met schools and the Connexions service in 2008. The presentation showed the different routes pupils could follow after Key Stage 3 (KS3) and an extract is attached to this report at Appendix 3.
- 3.16 Traditionally in KS3 pupils chose the subjects they would pursue at GCSE level without giving much consideration to the steps they would take following completion of these qualifications. In the past students would follow a mixture of core GCSE subjects they had selected. The Diploma qualification required students to pursue the core GCSE subjects such as Mathematics, Science and English whilst allowing them to study the remainder of the qualification in a different way to traditional GCSEs. When Diplomas were introduced there would be three 3 different routes of learning available to students following KS3:
- GCSE's
 - Diploma (Level 1 and 2)
 - Young Apprentice / Vocational Qualifications
- 3.17 The Diploma qualification was only part of the 14-19 years education developments by central government. Foundation Learning (FL) was another qualification that would be an option for 14-19 years learners. For some learners there could be a significant leap from KS3 to the above three qualification routes and FL (covering Entry Levels 1-3 and Level 1), which offered a progression pathway for students who had only attained lower grade GCSEs and those with learning disabilities or difficulties (LDD) or other challenges, was being introduced in an endeavour to soften the jump after KS3. FL, which remained in the developmental stage and was currently being trialled in Surrey, would be available from 2010 and could be taken at any

stage. It was possibly more appropriate for a 16 year old wishing to return to education than a Diploma as it would provide opportunities for students to gain 'bite sized' qualifications which they could build into a portfolio of qualifications. Diploma courses were full time and did not offer opportunities for students to be gradually eased back into education. The Diploma needed to be viewed as part of a wider range of options for young people wishing to gain qualifications. The emphasis in the new 14-19 Years education provision was 'stage, not age'. NEET young people could pursue FL in the event that they did not achieve good results in their GCSEs. However, as the new education strategy focused on early intervention and prevention, it was hoped that the situation where a pupil did not achieve a qualification and needed to return to FL should not arise. Hopefully, pupils who would benefit from FL would be identified during their school career and pursue it to enable them to take smaller steps and experience an education provision that was more engaging and suitable for their learning needs.

- 3.18 Pupils who had studied the Diploma at Level 1 or 2 were not obliged to continue to Level 3 and had the option to transfer to A-Levels or a Vocational Qualification. Similarly, a pupil who had studied GCSEs was not required to progress to A-Levels and could pursue a Level 3 Diploma as an alternative. There was scope for pupils to take whichever qualification they felt was the most suitable at each Level. After pupils had completed a Level 3 qualification, either A-Levels, a Diploma or a Vocational Qualification, they were not locked in to a particular pathway and had the choice of progressing to higher education, further training or employment.
- 3.19 The different education options were now in comparable bands. Traditionally vocational qualifications were for lower achieving pupils and GCSEs were for higher achieving, more academic pupils. This was no longer the case. To obtain a Level 2 Diploma, students were required to achieve Level 2 in every element of their Diploma course. Students would be graded on the individual components of the course and once it was completed they would have a portfolio of individual components in addition to the overall Diploma Qualification. This portfolio could also be shown to employers to highlight areas in which the pupil was particularly successful.
- 3.20 The Working Group recognised that the pace of change and development of the Diploma in Bracknell Forest would be very considerable as there was much to organise and co-ordinate in the coming year. When comparing Reading Borough with Bracknell Forest, the Working Group felt that Reading may have an advantage given that the Thames Valley University (TVU) in Reading was a major partner in the provision of Diplomas and offered neutral ground for pupils away from their home school. Given the small geographical size of Bracknell Forest for an LEA, delivering most of the Diploma provision in one location would not be a particular advantage. The Borough had schools with particular strengths and the expertise at the individual schools should be built on.
- 3.21 At the subsequent update meeting with the Senior Secondary Advisor, the Working Group established that:
- 3.22 The latest 'Gateway' application for Diploma provision in Bracknell Forest resulted in 3 Diplomas awarded category 2 status and 5 Diplomas being given category 3 status. Having received telephone feedback from the latest 'Gateway' application, it was apparent that in practice the difference between a category 1 result for a Diploma qualification and a category 2 result was not

that significant as far as Diploma delivery was concerned. The difference equated to a 6 month delay whilst further development work was undertaken. The variation between a category 2 result and a category 3 result was greater resulting in a gap of one year. Following its promotion to 'Gateway' application result category 2, the Hair and Beauty Studies Diploma would be reviewed in summer 2009 together with Bracknell Forest's other category 2 Diplomas.

3.23 Although Bracknell Forest had not progressed Diploma delivery as rapidly as some other authorities, it now had 8 Diplomas that would be in place from September 2010. A further 5 Diplomas would be offered in 2013. Bracknell Forest now had a clear plan and could focus on providing successful Diploma courses. The following points arose from the meeting:

- a) The appointment of the 14-19 Consortium Co-ordinator had facilitated much progress to be made towards implementing the new 14-19 entitlement.
- b) Each Diploma was being developed by a working group and meetings were in progress.
- c) A Diploma Newsletter, produced by the 14-19 Consortium Co-ordinator, provided information and updates in respect of all lines of learning which were currently being developed for teaching in September 2010 and September 2011, plus those the subject of future 'Gateway' bids. The Senior Secondary Advisor highlighted and expanded on the following aspects of the newsletter:
 - The four Diplomas lines available from September 2010 were: IT; Business Administration and Finance; Hospitality; and Hair and Beauty.
 - Those awaiting final approval for delivery in September 2011 were: Sport and Active Leisure; Society, Health and Development; Engineering; and Construction and the Built Environment.
 - During the week commencing 2 November 2009 the Children, Young People and Learning Department had received a monitoring visit from Cambridge Education on behalf of the DCSF and the assessor was very pleased with the work being pursued.
 - 'Gateway' 4 closed on 25 November 2009 for consortia which wished to apply to deliver any further Diplomas from 2012.
 - Once a 'Gateway' application had been approved in respect of one school, others could join without the consortia going through the Gateway application process again.
 - The EBP had hosted an afternoon at Legoland, Windsor, to introduce various employers and businesses to the Diploma and explain how they could get involved. Around 60 different businesses attended and were now in discussions with the EBP to formalise how they could support Diploma learning throughout East Berkshire. The event was funded by the three local authorities in East Berkshire, Bracknell Forest, Slough and Windsor & Maidenhead, who each paid £2,000.
 - The IAG Strategy Group met on a regular basis to discuss the implementation of Diploma teaching and to ensure that all students and parents had access to information concerning the qualification.
 - Later in November 2009 a theatre piece entitled 'Opt Into Learning' would be delivered in schools to encourage pupils to consider suitable qualifications.
 - The Diploma Roadshow would be available to Year 11 students and parents in February 2010.

- A parent's guide to the Diploma had been produced and would be available for all parents in Bracknell Forest once printed. The Working Group received copies of the guide.
 - All Diploma lines should be included in school options books / 6th Form prospectuses.
 - The budget for the planning work surrounding Diplomas was sufficient and could be utilised for purposes such as paying for supply teachers if teaching staff needed to take time off to plan for Diploma delivery.
- d) Two strands that the 14-19 Consortium had been working on were planning and ensuring that young people and teachers were fully aware of the Diplomas.
 - e) The Diploma IAG Consultancy Report prepared by Allister McGowan concluded that significant efforts had been made to provide advice relating to Diplomas. The report would be given to the 14-19 Partnership later in November.
 - f) Work was currently on track to introduce Diplomas and consideration was being given to having the 14-19 entitlement in place in 2013.
 - g) National publicity in respect of Diplomas was thought to be negative and unhelpful. The Working Group had read several articles criticising the new educational certificate.
 - h) Although Garth Hill College's technology buildings at Wick Hill were due to be demolished and the site sold as part of the funding arrangements for the new BWC building, the Children, Young People and Learning Department wished them to remain as a Diploma teaching facility. The Principal of the College was currently discussing the matter with Bracknell Forest and Wokingham Councils. Any refurbishment of the buildings would be funded partly by Diploma capital funding and in part by Wokingham Council.
 - i) The 14-19 Consortium was currently seeking to address the issue that a number of students would not gain Level 1 on a Diploma course or attain higher than grade 'G's in their GCSEs.
 - j) Level 1 provision was limited for post 16 students and associated concerns had been conveyed to schools.
 - k) There was currently an issue with young people 'dropping out' of 6th Form courses after one year and it was questionable whether the correct course had been selected by individuals. In the current year, a higher number of students were dropping out at 17 years of age. This problem may not have arisen where individuals had commenced a Diploma at 16 as the nature of work was different to A-Levels and may be more accessible.
 - l) A package for school training had been produced and schools had been given the opportunity to receive a briefing from the Senior Secondary Advisor on Diplomas.

The Senior Secondary Advisor then addressed the following specific concerns and questions of the Working Group:

- m) A young person's guide to Diplomas had not been created since the information had been incorporated into course booklets and prospectuses.
- n) A draft partnership agreement had been created, which covered in outline topics such as uniform, discipline, transport and responsibility. Members were provided with a draft form.
- o) Issues concerning uniform worn by Diploma students remained under discussion.
- p) There were currently not any cases of cross-border working.

- q) Young people were sometimes reluctant to travel, particularly those NEET. This problem has been recognised at Connexions meetings and was a strong reason for seeking to make use of the facilities at Wick Hill.
- r) It was noted that some of the Working Group's concerns would be sent to central government as they did not lie in the implementation of Diplomas.
- s) A timetable structure had been agreed and a common timetable was required to ensure that any child in any school could access a Diploma, which would be taught on Tuesdays and Thursdays.
- t) It was possible to study A-Levels after taking a Diploma, depending on which course was followed.
- u) Following their transfer from the LSC, employees would work on behalf of all of Berkshire, with all lead members sitting on a central group. This was unique to the area, with six small unitary authorities located close together.

14-19 Provision in Reading

- 3.24 As Reading Borough Council had first, if not best, practice in delivering Diplomas and would be able to assist the review by sharing lessons learned and informing comparison of Bracknell Forest's success in Diploma delivery against that of other local authorities, the Working Group invited Mr Peter Shotts, 14-19 Advisor at Reading Borough Council, to one of its meetings to answer its questions in relation to 14-19 Years Education Provision in Reading. Mr Shotts' written answers are attached to this report at Appendix 2.
- 3.25 Reading 14-19 Partnership, which had been successful in its early Diploma 'Gateway' applications, offered the greatest number of Post-16 Diplomas in the country. It had applied for the delivery of only one additional Diploma in the recent application which received a category 2 status. Further consolidation was required to ensure that all provisions and logistics were in place to facilitate the successful delivery of the Sport and Active Leisure Diploma in Reading.
- 3.26 Planning for the efficient roll out of successful Diplomas courses was critical and speed was not the issue. The viability of providing each Diploma course required careful consideration as over and under-subscription were issues. The provision of eight Diplomas over two years was considered to be manageable.
- 3.27 As Bracknell Forest was a small authority it was beneficial for it to look broadly across the area and link with partners, providers and other neighbouring authorities to collectively deliver an effective and successful Diploma programme. The size of Bracknell Forest meant that numbers for viability was an important issue and it would be preferable for one local authority to offer a particular Diploma course rather than two neighbouring authorities delivering the same course to small classes, for example, Wokingham Council would not be providing the Hair and Beauty Diploma and would instead send its students who wished to take this course to Reading. Such flexible working would provide the best facilities for students. Student numbers for Post-16 Diploma courses in Reading were high due to the location of TVU in that Borough which attracted students from outside Reading. As TVU was introducing Diplomas in place of B-Tech qualifications, pupils were moving by default to many of the Diploma courses.
- 3.28 The Working Group noted that partnership working was a very important issue, and that encouraging a close and open relationship with local schools, BWC,

employers and organisations outside Bracknell Forest was key to providing a successful program of Diplomas.

- 3.29 Reading LEA was keen to work with partners and organisations outside its borough and was proposing to replace the Reading 14-19 Years Partnership with a Reading and Central Berkshire equivalent. Much of the liaison work with partners outside Reading Borough happened as a consequence of South East Funding.
- 3.30 Where students numbers had been low last year in Reading, permission had been obtained from the local 14-19 Partnership to fund courses rather than pupils. This had proved to be costly as the grant formula was calculated on a per student basis and it had been necessary to pool schools' dedicated learning grant to meet the costs of Diploma qualification courses. From September 2009, funding of pupils and not courses would be resumed and only financially viable courses would be run. The Construction and the Built Environment Diploma has been the most unpopular Diploma qualification in Reading where alternatives for unviable Diplomas courses were being sought.
- 3.31 The Diploma courses were operated at three different levels:
- Level 1 learners were the equivalent of grade D and below GCSE standard.
 - Level 2 learners were the equivalent of grade A* - C GCSE standard.
 - Level 3 learners were the equivalent of A-Level standard.
- 3.32 Young people aged 16 generally pursued Level 1 and 2 Diplomas. It would be unusual for a pre-16 student to be following a Level 3 Diploma as only full time advanced students would be in a position to do so.
- 3.33 The Working Group was advised that a standard pre-16 course took two years to complete as other qualifications were being pursued along-side the Diploma course. Post-16 Level 1 and 2 learners could complete the course in one year. This was proving to be a significant challenge for many learners as the Diploma qualification was an aggregate of several qualifications.
- 3.34 No statistics were available at the time of the meeting to indicate how many pupils who were NEET had taken up a Diploma course or how successful they had been. It was more likely that NEETs would progress to alternative short part time courses than Diploma qualifications.
- 3.35 One of the difficulties that Reading had encountered with the current Diploma course was the foundation level. Although it had been assumed that the foundation Diploma would provide a new type of learning that was more practically based than the current GCSE and A-Level option, this did not appear to be the case. However, it was possible that Diplomas may be adapted over time to increase practicality. Currently, Reading LEA was offering very few foundation Diplomas as it was felt that there were other courses of the equivalent qualification level that were more appropriate for learners.
- 3.36 There were fewer problems with the Post-16 Diploma courses which allowed students to experience a broad range of knowledge and skills based around the chosen subject area.

- 3.37 Level 2 learners could study some GCSE courses along-side a Diploma or as part of it. Although Reading currently offered over two days release to enable students to study courses elsewhere with flexibility, it would review this model in the future to ensure that it offered adequate student choice. Learning the practical elements of a Diploma was time consuming and Diplomas required the completion of a project which could be undertaken at a student's home school.
- 3.38 Students studying a hospitality Diploma in Reading had found that the Diploma did not limit their options and that they studied all aspects of hospitality in a broad and holistic manner which opened their options and increased their experience. B-Tech National courses were felt to be more restricted than Diplomas.
- 3.39 Bracknell Forest was liaising closely with Reading Borough Council in respect of Diploma delivery, particularly around timetabling where some common practices would be required in the future. A new Berkshire Advisory Group had been formed and its membership included the 14-19 Years Advisor and co-ordinator from each of the six Berkshire unitary authorities together with partnership managers. The Advisory Group would be meeting for a second time in May 2009 and played an important role in allowing representatives from each of the authorities to co-ordinate Diploma provision which would have a bearing on course take up. For example, Berkshire College of Agriculture was the only facility in the area that could deliver the Environmental and Land based Studies Diploma and therefore all authorities would be utilising it as the provider of this qualification. In time it was likely that Diploma specialisms would occur and facilities which were successful in delivering a particular subject would become the main provider in the wider area for that Diploma. Many schools were choosing to offer the Diploma that reflected their specialism and the Specialist School and Academies Trust had encouraged some schools to provide the Diploma that they specialised in as a condition of being a specialist school or academy.
- 3.40 The Hair and Beauty Diploma would be offered in Reading from September 2009. TVU was pivotal in the provision of Diplomas in Reading and delivered many of those on offer there. There were protocols and agreements in place across schools and colleges in Reading who worked in partnership with the Council on an equal footing. The Berkshire Advisory Group was considering capacity issues and the ability to deliver Diplomas. Few students had expressed an interest in the Environmental and Land-Based Studies Diploma in Reading and the Construction and the Built Environment Diploma would not be viable in Berkshire, identifying viable provision across a wider area including Oxfordshire would be considered to resolve such issues on a broader basis. Any necessary changes would be identified and addressed once the Diploma system had an opportunity to establish itself. It was recognised that young people from different areas had varying needs, interests and employment opportunities.
- 3.41 As delivery of Diplomas in Reading had commenced in September 2008, the first qualification results would not be known until the end of the 2008/09 academic year, however, there was an element of continuous assessment. The qualification results for Post-16 students following a one year Diploma course would give an outcome indication.

- 3.42 One aspect of the Diploma qualification that Reading had not yet considered in depth was student progression once they have succeeded in gaining the qualification. South Central's Lifelong Learning Network had been developing links with higher education institutes to promote the Diploma qualification and ease students' transition to them. Reading LEA currently had arrangements in place with four or five higher education institutes to receive Diploma graduates. Although there had been some press speculation regarding universities not supporting Diplomas, virtually all institutes had now issued statements to the effect that they supported and recognised the Diploma.
- 3.43 Berkshire Connexions, a key partner in Diploma delivery, formed part of an IAG Sub Group which was focussing on introducing young people to Diplomas and then developing a path for students once they had completed the Diploma qualification.
- 3.44 Some of the issues that needed to be tackled when introducing Diplomas were:
- Quality assurance was pivotal to the delivery of Diplomas owing to their significant equivalence to seven GCSEs and the resulting delivery risks and responsibilities. In Reading it was necessary for providers to gain the approval of a panel where they were required to meet a criteria checklist before delivery of the course was permitted.
 - The associated examination system was extremely complex to administer and co-ordinate as it consisted of elements of continuous assessment and some examinations linking in with other courses as it was an umbrella qualification.
 - Workforce development, transport, IAG, marketing and timetabling all needed to be completed and in place for a Diploma to be viable.
 - Employer engagement was a crucial success factor and although twenty employers in Reading had been lost due to the recession, the EBP had been key in assisting in this area and to date sufficient placements in Reading had been found to cater for all Diploma students.
 - In Reading it was considered beneficial to offer Diploma students two sessions of five day periods of work experience at two different employers rather than a single ten day work experience placement with the same employer. Although the preferred option was more costly and complex to arrange, it would provide students with a better experience. In Reading the 14-19 Partnership bore the cost with some input from the Borough Council.
 - Developing and delivering Diplomas promoted engagement with employers and although the EBP had good business links and co-ordinated student work experience, it was not experienced in the world of business. Reading sought to work directly with a wide range of business practitioners and this was recognised as one of the most challenging aspects of Diplomas. Ideally teachers and other staff would develop links with employers and be from, or spend some time in, industry themselves.
 - It was important to distinguish between Diplomas and apprenticeships. The latter clearly focussed on occupational learning and was appropriate for young people who wished to be in employment and gain a qualification whilst working and Diplomas offered a wider and more academic approach without placing much emphasis on students being in the work place.
- 3.45 Diplomas had been promoted strongly in Reading last year and initial Post-16 take up was higher than expected. This has not caused a dip in A-Level take-up as it was likely that many of the students taking the Diploma would have

previously opted for a B-Tech qualification rather than an A-Level course. However, Pre-16 take up was very low. Engaging with parents and teachers had been an issue. One school had worked to achieve a significant increase in A*-C GCSE results and was therefore reluctant to move away from that success and saw Diplomas as a risk to the school and its pupils.

- 3.46 Diplomas were demanding qualifications, Level 2 being more challenging and complex than GCSEs, and some schools had misunderstood the type of pupil suitable to pursue a Diploma. Early indications were that some pupils currently following Diploma courses were struggling. Whilst the Diploma at Level 2 offered a very good experience for appropriate pupils (not NEETs), the foundation Diploma was not currently fit for purpose. Diplomas offered independent learning compared to GCSEs.
- 3.47 Promotion of Diplomas to employers was a key issue to ensure that the qualification was recognised in the workplace as an equal to GCSEs. It was intended that Diplomas met employers' demands for functional and independent workplace skills and would prepare students for employment making them more appealing to employers.
- 3.48 Much of the work on Diplomas at the time of the meeting looked at entry to the qualification rather than exit to employment. In addition to a national campaign advertising the Diploma qualification, there were Diploma champions who were working to promote the value of the Diploma.
- 3.49 There had been a host of issues arising from the training of teachers who would be providing the Diploma qualification and it was important that the further education sector and the schools sector were brought together to provide the best possible teaching to students taking the Diploma. There was ample training available to teachers, however, releasing teachers from schools to train them had proved to be difficult. Teacher training was not a funding issue and schools had been advised that they would receive development funding to cover the costs of teacher training. The main issue appeared to focus on losing lesson time. Reading LEA was seeking to identify a way to work with schools before the timetables were constructed to create time for teacher training outside of lesson time. Some teachers felt that they were already fully equipped to teach Diplomas and were therefore not in need of such training. Where a teacher had a bad experience on a training course it was often difficult to persuade them to follow other courses. The key was for teachers to recognise that the Diploma was different from what they have been teaching so far. Reading was developing a toolkit for teacher training.

Meeting with Janet Hughes, Berkshire Connexions Manager

- 3.50 By way of background, Janet Hughes, the Berkshire Connexions Manager, explained her role and the function of the Connexions service. In addition to being the specific manager for Bracknell Forest Connexions, which was based at Time Square and her main focus, Mrs Hughes was also the overarching Berkshire-wide Connexions Manager. She explained that the role of Connexions was to provide IAG to young people aged between 13 and 19 or up to 25 years in the case of people with LDD under a contract to the local authority which received funding to purchase the service. All of the six Berkshire unitary authorities contracted Connexions for this purpose and the funding was pooled offering value for money and tackling the economies of

scale and access barriers. Mrs Hughes felt that the associated travel to work and learn patterns and resources were targeted correctly.

- 3.51 Mrs Hughes worked with partners and Connexions' staff included a full time personal adviser with a specialist role to assist young people following treatment from the Child and Adolescent Mental Health Services (CAMHS), who supported young people with mental health problems up to the age of 18 years before they transferred to adult mental health services. Joint working with CAMHS had improved. Connexions work was tailored to the local area and therefore differed between Berkshire unitary authorities. Mrs Hughes had adopted a matrix management approach operating in a flat structure and, although she produced the delivery plan, she was not responsible for its delivery. Other developments included smarter, faster and more appropriate referral methods and better funding, operational patterns, partnership working and training to deal with more challenging clients. Joint group behavioural work had also been introduced.
- 3.52 The Working Group received a presentation from Mrs Hughes, a copy of which is attached to this report at Appendix 4, in respect of NEET young people in the 16 to 18 years age range. The presentation advised on achievements against targets, performance of vulnerable groups against 2010 targets, the results of the Annual Activity Survey 2008 for Year 11 leavers, NEET comparisons from 2005 as at 1 November 2008, the Berkshire NEET position by local authority, NEET trend data, current NEET position, NEET ward data as at April 2009, latest NEET numbers as at 11 May 2009, individual circumstances of NEETs, available job vacancies, impact of the economic downturn, locally available support projects and factors required to reduce the NEET number.
- 3.53 Mrs Hughes advised that Connexions had met its NEET 2008/09 targets and achieved reduced average NEET numbers over the November 2008 to January 2009 period. Bracknell Forest Connexions was very successful at tracking and maintaining regular contact with local young people and consistently achieved between 0.4% and 1.1% against a target of 5% in terms of not knowing their whereabouts or education / employment status. Bracknell Forest's performance in this area was second only to the Isles of Scilly where there were significantly fewer numbers of young people. As at 11 May 2009 there were 163 young people NEET in the Borough.
- 3.54 National DCSF targets for vulnerable groups for 2010 required 60% of teenage mothers aged between 16 and 19 years to be in education, employment or training (EET). This was a consistently challenging target, due to the cost of childcare, mothers' lack of education and wish to be with their babies, and Connexions had achieved a 28% average across November, December and January. The national average was 26% of teenage mothers returning to education one to two years after giving birth. Those who had babies at 18 years tended to drop out of the education system altogether. Selection of the correct course was a significant success factor and many young mothers missed classes owing to child sickness which led to them falling behind and discontinuing courses. At the time of the meeting there were 38 mothers aged between 16 to 19 years in Bracknell Forest and they were encouraged to make use of the crèche at BWC or the Family Tree Nursery in Bracknell. Courses were required to be 15 hours or more to count as accredited EET learning. An education maintenance allowance and care to learn package were available to assist learners. Expectant mothers were placed into the 'Not applicable' category for NEET statistical purposes 11 weeks before the baby was due and

figures were collected six months after the birth. Mothers suffering from post natal depression or other conditions remained in the 'Not applicable' category until they had recovered. 26 of the 38 local young mothers had expressed a wish to remain at home with their babies and 9 sought to be in EET. Connexions had performed more successfully against its target of 70% of people with LDD in EET by achieving 79% across the same period. There were 24-25 Kennel Lane Special School pupils from Bracknell Forest with a statement of special educational need (SEN) and although they tended to stay in education until they were 19 years age, subsequent employment opportunities were limited. Connexions had exceeded the target of care leavers in to EET by 2% giving a total of 65%, the figure was calculated on the number residing in the Borough on their 19th birthday.

- 3.55 Connexions needed to know the destination of every young person leaving school in Bracknell Forest at Year 11 and the Annual Activity Survey 2008 had found that 90.7% were in learning at school sixth forms or colleges of Further Education. 4.8% of June 2008 school leavers, which equated to 54 young people, were NEET and this amount was significantly higher than the previous year when the figure had been 3.4%. Some of these, of 16 years of age, had made a positive decision to seek employment, however, opportunities were limited owing to the economic downturn. Destinations were compiled in November and forwarded to the DCSF. Apprenticeships were sought by some young people and although there was a new national apprenticeship scheme and database, Connexions advisers had found that very few were available and many had an eligibility requirement of five or more Grade C or above GCSE passes. 65 young people (5.8%) were described as 'not settled' in education and Connexions was required to monitor them as there was a danger that they may drop out of courses. A small percentage of school leavers moved away from the Borough but they were not included in Connexions' figures.
- 3.56 One presentation slide compared the number of leavers from the six secondary schools in Bracknell Forest who become NEET. The figure varied between different cohorts and Connexions could target schools with the greater incidence of NEET. April 2009 figures showed that NEET levels were rising across Berkshire as a whole and in Bracknell Forest particularly. During May the number of NEET in Bracknell Forest rose to 165 and growing local unemployment was thought to be a factor. It was possible that this might prompt young people to return to education in the absence of employment. NEET trend data rose in July and August as young people had left school but not commenced further education or employment and for this reason figures were collected between November and January when they were more stable. The small numbers involved exacerbated variances. The Government published NEET league tables which did not show Bracknell Forest in a good position, however, this was due to low targets for the Borough owing to the lack of local deprivation.
- 3.57 The NEET target of 4.8% for 2009/10 would be challenging and the NEET position as at April 2009 was 7.4%. NEET numbers in Bracknell Forest were extremely low compared to national figures. The Working Group received a breakdown of NEET for each ward of the Borough and noted that the majority lived in central Bracknell. Although there was much modern housing development in Binfield and Warfield, there was less social housing in those areas. The percentage of NEET in each Berkshire LEA was provided and in terms of actual numbers of NEET, these were as follows:

Unitary Authority	Number of NEET
Bracknell Forest	163 (as at 11 May 2009)
Reading	311
Slough	211
West Berkshire	215
Windsor & Maidenhead	154
Wokingham	153

- 3.58 Windsor & Maidenhead and Wokingham had lower percentages of NEET than Bracknell Forest as they had larger cohorts of NEET young people.
- 3.59 In many instances the personal circumstances of young people led them to being NEET and the Working Group received a breakdown (without names) of the individual circumstances of the 69 NEET in Bracknell Forest affected by issues such as a LDD statement or family circumstances which prevented them from entering EET. Some young people faced more than one issue.
- 3.60 At the time of the meeting there were 60 employment vacancies available in Bracknell or the surrounding commutable area. Although this amount was surprisingly high given the economic downturn, many of the vacancies required A-Levels or other qualifications, a good school record or were short-term contracts and therefore offered limited employment opportunities for those NEET. Also, travel costs could be prohibitive in the case of low paid jobs. Figures reflecting the impact of the economic downturn were fed to central Government. Although some young people had successfully pursued an apprenticeship for a year, the training / employment had been terminated for reasons of the economy. Eleven young people had become unemployed in April 2008 compared with a figure of 20 in April 2009. The Working Group was provided with a breakdown of jobs lost by occupation from 1 January to 30 April 2009. The most significant job losses in Bracknell Forest had been in the areas of construction and catering / hospitality which had mainly affected males and retail / sales that had impacted largely on females. The construction industry was tending to utilise sub-contractors in place of offering apprenticeships. Some young people had found re-employment having the benefit of a working track record. Connexions staff pursued all employment opportunities in Bracknell town centre including a new home store which was opening. Although the net number of Europeans entering the UK for employment purposes continued to increase, this was at a slower rate than previously.
- 3.61 Locally available facilities to support young people included NEET Activity Days which sought to provide motivation and confidence. Some NEETs had been excluded from school and such activities offered inclusivity. There were various activities one day per week during the summer holidays. The NRG ('energy') project provided by the Youth Service at Coopers Hill was popular with young people and offered drop-in and service delivery opportunities for Connexions and drug and housing advisers etc. In order to enhance their employment prospects, many young people had pursued accredited Health and Safety courses that were offered at various centres throughout the Borough. E2E (Entry to Employment) programmes funded by the LSC were provided in Wokingham and participants benefited from reimbursement of their travelling costs and received an education maintenance allowance. Consideration would be given to offering an alternative provision in 2010 when

the LSC ceased to exist and a Bracknell-based provision was favoured. A successful regional bid by Berkshire, Buckinghamshire and Oxfordshire had been made to the European Social Fund (ESF) to finance a ten week project offering preparation for work skills for 15-16 hours over three days per week with approximately 18 places. Strict criteria applied to the ESF project which sought to move NEETs on to a positive destination and it included a strand for targeting young people with LDD. An accredited programme would be delivered from June which consisted of a computer-based package to enhance basic literacy and numeracy skills and teach letter writing and preparation of CVs. There were various packages through which young people progressed at their own pace and received accreditation at the completion of each stage. Some partnership NEET early intervention funding was being utilised to finance this support.

- 3.62 More job vacancies, increased entry to employment provision, flexible college start dates and Level 1 vocational provision Post-16 were identified as future needs to assist young people who were NEET. The Working Group welcomed taster courses and although the Principal of BWC was prepared to consider offering them, he was not in favour of flexible start dates as he felt that they would hinder tailoring of courses and that young people would struggle to make up lost ground and complete course work. Transferable courses such as Diplomas with common elements were considered to be beneficial. With regard to young people in care and care leavers, the Working Group indicated that it was regrettable that the Council as corporate parent and an employer did not offer more work experience or apprenticeships.
- 3.63 The Working Group agreed that many inducements would be required to persuade teenage mothers NEET to return to learning and that associated Government targets were unrealistic.

Teenage Pregnancy Project (TPP)

- 3.64 Owing to the high number of teenage mothers NEET and the consistently challenging target requiring 60% to be in EET, the Working Group identified this as an area requiring further attention and therefore invited the TPP Manager to one of its meetings to provide further information.
- 3.65 Bracknell Forest was considered to be a green authority in the 'traffic light' rating for teenage pregnancy. The national target for the reduction of teenage pregnancy levels for local authorities was 45% by 2010 and Bracknell Forest had already reached a reduction level of 51%. It was thought that there may be a slight rise in teenage pregnancy levels nationally in the future due to the economic downturn, which could make motherhood an attractive alternative to unemployment and change the current Bracknell Forest level.
- 3.66 In Bracknell Forest the TPP assisted with delivery of sexual education in schools. Sexual health clinics were currently located in three of the six secondary schools in the Borough and these clinics worked in partnership with the local authority, the schools and their governors to provide sexual guidance and information to pupils. A sexual health clinic in Bracknell Town Centre catered for pupils attending the three schools without their own clinics.
- 3.67 Currently the service provided by the TPP focused on prevention and was offered to pupils in Years 10 and 11. However, the latest trend information indicated that younger children were sexually active and becoming pregnant.

In an attempt to combat this, the TPP was commencing road shows in schools which were aimed at pupils in Year 9. However, it was thought that awareness needed to be raised at an even younger age and that pupils should be educated on sexual health and pregnancy from Year 8. Although the percentage of these younger teenage pregnancies was not substantial in Bracknell Forest, one or two cases had a significant impact on overall percentages as teenage pregnancy numbers were fairly low. The number of school age pregnancies had increased to a level of five in the last year.

- 3.68 The TPP had introduced the 'Maybe Baby' scheme which allowed young people to gain some parenting experience and created opportunities for teenage parents to become armed with the information they needed to make an informed choice about being a young parent. Further development was needed to engage with young people and support teenage parents on both a national and local level.
- 3.69 Although there were isolated pockets with high levels of teenage pregnancy in the Borough, there were no particular wards with a high rate and no common trend found across the teenage parents in Bracknell Forest.
- 3.70 Two years previously a new document 'Supporting Teenage Mums' was released. From this document it was clear that more needed to be undertaken to assist teenage mums and encourage them to return to education or training of some type. The TPP had introduced a drop in service at The Oaks Children's Centre with a view to engaging teenage parents and building trust. This service had been in operation for two years and had proved to be very successful.
- 3.71 The TPP received some funding from the LSC as pregnant teenagers fell into the NEET category and this was used to provide formal training. As young parents tended not to participate in academically focussed training, the TPP had utilised the funding in respect of courses based at The Oaks. This year the TPP had received further funding from the LSC with which it had established a youth club. The EBP was increasing its work with young people at risk of becoming NEET using European funding from Local Employment Access Projects.
- 3.72 Housing and transport were two of the key issues that hindered engaging with young parents and often limited their ability to become more involved in the TPP's work and take part in training.

Education Business Partnership (EBP)

- 3.73 Bob Ellis, Managing Director of the EBP, advised that the Partnership had been established for over 20 years and was a registered charity that organised work experience for young people. It acted as the link between education and businesses and was funded from different sources including the LSC.
- 3.74 The 14-19 Partnership had the foresight to engage at an early stage with the EBP and employers in the development of Diplomas and the EBP was a member of the Partnership. It was felt that the 14-19 Partnership worked well and benefited from a strong lead from the local authority.
- 3.75 The EBP was currently developing Service Level Agreements (SLAs) with each of the East Berkshire unitary authorities. The three authorities sought to

work jointly across the Diplomas lines, however, by creating individual SLAs, each authority could identify work experience that most closely fitted the Diplomas being studied. Part of the SLA set out each authority's exact requirements, their approach to work experience provision and the related cost. The EBP then received the funding to implement the SLAs through the authority's education fund.

- 3.76 A booklet regarding work related learning had been produced by the EBP and sent to all head teachers in the area. This booklet was available electronically and copies were circulated to the Working Group.
- 3.77 The EBP currently had a database of active employees that numbered approximately 3,000. Most work experience placements were provided by small and medium sized businesses as many of the larger organisations had their own national placement schemes. It was important that the EBP engaged with possible work experience providers in the area and to promote this it had produced a booklet for employers explaining how they could become involved with work related learning. This booklet was available electronically and copies were circulated to the Working Group.
- 3.78 Employer engagement was currently challenging owing to the economic downturn. The number of work experience placements available had recently reduced owing to a number of small businesses ceasing to trade or experiencing difficulties.
- 3.79 The EBP currently received no funding for providing work related learning in primary schools, however, it was experiencing some success with Science, Technology, Engineering and Mathematics Support Centres (STEM) funding.
- 3.80 The results of inspections and examinations showed that some primary schools were struggling with science and mathematics education provision. The EBP utilised STEM funding to work with employers in industry to create a science / mathematics etc project at a school with an ambassador from industry who would visit and work with the school and children on the project.
- 3.81 Transition from primary to secondary school represented a challenging leap for some pupils and working with children from a young age eased identification of potential NEETS and early intervention to help them become more engaged with a view to preventing them from becoming NEET.
- 3.82 The EBP strived to provide sufficient work experience placements for all pupils in the Borough requiring them and was currently working with the 14-19 Consortium Co-ordinator for Bracknell Forest to further this. Once the Diploma lines were more established the EBP wished to work with the leads for each of the lines from the various schools in order to map available and suitable employers to support the schools by providing work experience placements and opportunities. The EBP organised some out of area placements where appropriate but these were not always suitable for pupils as travel was involved.
- 3.83 The EBP enjoyed a good relationship with the head teachers of Bracknell Forest schools and the small size of the authority enhanced the development of good relationships between the different partners.

Bracknell Forest 14-19 Partnership

- 3.84 The Working Group received a copy of the minutes of the meeting of the 14-19 Partnership held on Thursday 19 March 2009 and attended the meeting of the Partnership on Thursday 14 May 2009 as observers. These evidenced strong partnership working. The agenda for the latter meeting included attendance of a representative of the DCSF to discuss how that Department's Partnership and Planning document related to the 14-19 reforms together with a presentation from the Connexions Manager who represented NEETs on the Partnership.

Discussion with Heather White, South East 14-19 Regional Adviser, DCSF

- 3.85 Mrs White explained her role as South East 14-19 Regional Adviser for the DCSF which involved working with directors and assistant directors of education in nineteen local authorities to support them in the co-ordination and implementation of the new statutory 14-19 years entitlement by 2013.
- 3.86 The 14-19 Regional Adviser had been in post since October 2007 and during her first year had concentrated on assisting the implementation of the first Diploma lines introduced to ensure smooth logistical delivery. As Bracknell Forest's Gateway application for delivery of Diplomas in 2010 had been successful, her involvement with the Borough would increase and Martin Surrell, the 14-19 co-ordinator, was her main Council contact. Mrs White had already gained familiarity with the Borough through working with officers to develop the 14-19 Years Education Plan and its implementation plan which set out the actions to be pursued each year to 2018 to support implementation of entitlement.
- 3.87 Collective thinking and strategy planning was required to deliver the entitlement including estimation of the number of young people choosing to pursue Diplomas and apprenticeships. As Bracknell Forest was a small unitary authority it would need to work jointly with other boroughs to face the challenges associated with offering the full breadth of entitlement. It would be necessary for organisational and logistical details to be agreed and in place by November 2009 to inform school and college options booklets for 2010. The Berkshire shared service model, which consisted of schools, colleges, Connexions, apprenticeships and specialist provisions for people with LD and offenders, was felt to be enhancing cross boundary working across the sub-regional group. The local Connexions was a shared Berkshire-wide service and the commissioning and provision of post-16 entitlement was also shared. The shared service stemmed from and aggregated the individual 14-19 plans produced by all of the Berkshire unitary authorities. Although offering the entitlement across or outside the sub-region made planning more complex, this would ease in time as experience of offering the entitlement developed and greater provision became available locally.
- 3.88 The Working Group advised Mrs White that transport provision and cost, safeguarding and school uniforms were issues that had been raised in various quarters. She responded to the effect that there were clear protocols and strategies available both locally and nationally which had been developed with the introduction of BTEC national qualifications and flexible learning which had taken pupils out of their host schools and these could be utilised to solve some of the operational issues associated with Diploma delivery. The Working Group was advised that it was possible for local authorities to share the cost of

transport with neighbouring authorities and that all local authorities involved in the transport of Diploma students between different seats of learning were responsible for their safeguarding. The wearing of a Diploma uniform, such as recognised Diploma T-shirt, by students when attending their second school / college could solve the uniform issue. Alternatively, Diploma students could wear clothing appropriate to their course in place of school uniforms e.g. suits for students pursuing business studies and overalls for those studying construction. Although the purchase of additional clothing could have a financial impact for parents, it was possible that contributions from the start up funding could go towards the cost. Those local authorities that had implemented Diplomas earlier would be able to supply protocols that they had developed to overcome these practical difficulties.

- 3.89 Mrs White advised that Bracknell Forest's Local Area Agreement (LAA) included target NI090 of 175 students pursuing Diploma courses in 2010/11. She felt that it would not be possible to achieve this target without collective working between schools and colleges and that head teachers and local authority and 14-19 Partnership leaders needed to drive the new entitlement process and speak with one united voice. 21% of learners in East Sussex would be following Diploma courses by 2009.
- 3.90 Reference was made to a newly issued guidance booklet entitled 'Delivering the 2013 Diploma Entitlement: guidance to local authorities and providers' which advised on best practice in this area.
- 3.91 When asked whether employers were receiving Diplomas favourably, Mrs White advised that this varied from area to area and that communication was crucial. As the LEA, the Council was in a position to express its support for the 14-19 entitlement and could include a clause in its procurement arrangements to the effect that, as an employer and 14-19 partner, it could offer work experience and apprenticeships. Functions carried out by the Council and its partner organisations and contacts, including hotels offering conference facilities, were relevant to all the Diploma lines to be offered locally with the possible exception of the Hair and Beauty Diploma. Council staff were in a position to mentor students with the assistance of the numerous guidance documents currently available. The 14-19 Consortium had a dedicated member to direct students towards training support and guidance and the 14-19 Regional Adviser was able to offer support to develop employer engagement with the assistance of the EBP. Small employers experienced difficulties with offering work experience and apprenticeships owing to their limited capacity. Mrs White felt that FL would support young people who were at risk of becoming NEET.
- 3.92 National messages concerning the new 14-19 entitlement would soon be strengthened and Diplomas would be publicised in autumn 2009 when all Year 7 pupils would receive a curriculum booklet.
- 3.93 The next phase of the entitlement planning process was the transfer of funding, planning and commissioning from the LSC to local authorities which would need to project their local population and gauge how many young people would suit each level and aspect of the programme to match provision with need. Councils could plan holistically and develop provision over time looking at implications for training, staffing etc. Although this was the responsibility of the 14-19 Partnership, a shared understanding by all involved would assist and head teachers and local authority officers were expected to be aware of their

respective roles at this stage. The accountability system was changing as schools needed to be accountable to the wider community and not just their own pupils. Collaborative management skills were required to implement the new entitlement and placing policies together to bridge collective and individual responsibilities was necessary and presented challenges. There was also a need to balance proven procedures with new opportunities. Specialist schools were intended to lead in the Diplomas lines that reflected their specialism although delivery could be from alternative premises. All parties needed to support the programme in a partnership approach and those who sought to block progress should be challenged. It was felt that the Council should be committed to the delivery of Diplomas to assist economic wellbeing and develop the future workforce. The membership of some 14-19 partnerships included councillors and it was considered beneficial for officers to be supported and encouraged by elected members.

- 3.94 When the LAA target of 175 young people studying Diplomas was divided by the amount of Diploma lines of learning there could be few students studying each Diploma course and therefore viability could become an issue, in which case barriers to viability such as transport difficulties would need to be addressed. Most of the range of funding streams available to support the new entitlement, including the Dedicated Schools Grant, was not ring fenced and the cost of one Key Stage 4 pupil studying a Diploma was £1k to the Council. The 14-19 Partnership was aware of which grant streams could be utilised for transport, the funding of which might not have significant financial implications. Reading Borough Council was using funding to offer Diploma students a bus concession card. £40k in a devolved grant was available towards the development of each Diploma line for use by August 2010. Medium and long term planning for the new entitlement lay side by side and longer term trajectory planning was also required. Development of FL, which involved extended learning featuring training in the work place or on a college course, had been slower than hoped. Mrs White advised that there was much assistance, support and enthusiasm which the Council could call on and that it needed to support ground level workers.
- 3.95 The 14-19 Regional Adviser felt that it was possible that Diplomas could engage NEETs as they had a good pupil retention rate and consideration would need to be given to future pathways for students completing a one year course. Although examination results in the Borough were generally improving, results of 19 year olds studying Level 2 and 3 courses were slower to improve. There was a need to consider the Post-16 offering in order to relate it to potential NEETs who would become disengaged in the absence of availability of suitable courses.
- 3.96 The appointment of a 14-19 champion was identified as a positive step to raise the profile of Diplomas. Mrs White advised that it was not overly challenging to successfully introduce the first Diploma lines, particularly with the assistance of a champion. Although a champion need not be a member of the Partnership, he / she could liaise with it. Students needed to be supported in pursuing the new entitlement and integrated youth services support would assist in this area. An IAG strategy for Diplomas needed to be agreed and consideration needed to be given to the dissemination of related information at option and career evenings. The Working Group was advised that the DCSF website included information to assist in this regard and its support pack contained useful information. The involvement of the Council's Communications and

Marketing Team would be beneficial to publicise the new entitlement and promotional information could be included on the Council's website.

Visits to Bracknell and Wokingham College (BWC) and Three Secondary Schools in Bracknell Forest

- 3.97 Information gained during visits to the College and three secondary schools in the Borough is set out below and responses to the Working Group's questions are attached at Appendix 5.

Visit to BWC

- 3.98 The Working Group met the Principal and Chief Executive and the Deputy Principal Curriculum of the College who expressed the view that Bracknell Forest was a small LEA and this facilitated joint working with its partners. Whilst this small size benefited communication, it resulted in limited resources being available.
- 3.99 BWC had received the toolkit from the DCSF concerning Diploma Partnerships and Planning. It was anticipated that the toolkit provided for colleges would be similar to the one provided for schools and it was expected that the main difference would be the terminology utilised.
- 3.100 It was possible that the implementation of the Diploma qualifications would have more implications for BWC than for the Borough's schools. This was because the College had previously provided vocational courses and the introduction of the Diploma would require BWC to transfer to a new framework rather than commence the provision of a new type of course which was the case for the schools.
- 3.101 Working in collaboration with the local schools was a new way of working for BWC as it was not part of the LEA and would need careful management due to the split of Diploma students' learning time between school and the College. This ratio would vary depending on the Diploma line being studied.
- 3.102 A Level 2 Diploma would require 1 ½ to 2 days of a student's time in the College with the remainder of the week spent in school. Timetabling for students utilising multiple learning venues in Bracknell Forest was considerably complex and complicated by the need to co-ordinate with partners in other local authorities who may be involved in the provision of a particular Diploma line. Consideration was being given to extension of the common timetable developed across Bracknell Forest for post-16 education to include 14-16 years education.
- 3.103 College staff recognised that, in addition to co-ordinating when and where Diploma students should study, it was also important to agree responsibility and supervision for them between classes and during breaks and this was an area in need of consideration. The College operated differently from schools and had no tutor rooms for pupils to wait in should they arrive early for their classes.

- 3.104 An issue that had arisen from Diploma provision in Reading and Wokingham was the rivalry that could occur between students wearing different school uniforms. It was considered important that students were able to break out of their school peer groups.



Visit to Ranelagh School

- 3.105 The Working Group received a briefing from Mrs Winrow, Head Teacher at Ranelagh School, on the current position of 14-19 years education provision at the School.
- 3.106 The Head Teacher referred to significant issues both nationally and locally associated with the new Diploma qualification which she expected to continue for years to come. Diploma provision at Ranelagh School would differ from that at the other secondary schools in the Borough as Ranelagh offered the International Baccalaureate (IB) Diploma Programme along-side A-Levels.
- 3.107 The concept of the Diploma qualification emerged nationally amongst head teachers at a time when there was a clear focus on offering a vocational option as an alternative route to the traditional GCSE's and A-Levels. Consideration had been given to the qualification being offered on the same basis as the English IB. As the development of the Diploma continued it had become less vocationally orientated and the clarity of the original concept had blurred.
- 3.108 Mrs Winrow felt that offering the IB programme met the School's aspirations and the needs of its pupils and advised that staff had been working towards its provision for three years. There had been some uncertainty around the number of students that would enrol on the IB programme, particularly as the School had not been able to advertise that it would be offering the programme until accreditation was received. The School had now been accredited and would deliver the IB programme from September 2009 to 40 students alongside the existing A-Level provision. This would offer the opportunity to pilot a demanding course.

- 3.109 In addition to the IB programme and A-Levels, the School intended to offer some of the Diploma lines as they were felt to suit some of the pupils. The Diploma was thought to offer a good opportunity for collaborative working between the secondary schools in the Borough. Unlike the local secondary schools and BWC, Ranelagh School was not working to the common 6th Form timetable as only a small number of its pupils attended classes at the other institutions. Although it would not be practical to alter the entire timetable to accommodate such small numbers, the School had left two days per week clear for the teaching of the Diploma lines it would be offering.
- 3.110 The School had not experienced any demand for Diploma provision at 14-16 and would only be offering Diploma lines for Post-16. Transporting 14 year old pupils to different locations throughout the week to enable participation in all aspects of the Diploma was not considered practical and often parents did not want their children to leave school grounds at such an early age. Ranelagh would not be providing any Level 1 learning (pre-16) and would focus mainly on Level 3 learning (post-16) with an element of Level 2 (pre-16).
- 3.111 The School was currently offering an Applied Business course so it was practical to switch from this to the Business, Administration and Finance Diploma which would be in place for September 2010. Delivery of the Creative and Media Diploma would also be of interest to the School but not at Level 1 as there was no demand for such.
- 3.112 The provision of Diplomas by other local institutions would influence the lines that Ranelagh chose to offer in the interests of avoiding duplication and achieving viability, particularly as there was some concern that the number of Ranelagh pupils wishing to enrol on a Diploma course could be very low.
- 3.113 Transport remained a fundamental issue as at the time of the meeting there had been no clarity regarding free transport provision to assist pupils to attend classes at other locations.



[Visit to Sandhurst School](#)

- 3.114 The Working Group met Mr Andrew Fletcher, Headteacher of Sandhurst School, to discuss Diploma provision and receive answers to the Working

Group's questions. Mr Fletcher provided the Working Group with copies of a newspaper article entitled 'Lessons in Synchronicity' which the Guardian had published in November 2006 giving his views on Diplomas at that time. The article was negative in places and highlighted issues with Diploma provision such as logistical difficulties associated with synchronising lesson timetabling, transport and supervision between schools / colleges; responsibility for misbehaviour, poor performance and accidents on other campuses; and ownership of examination results. Mr Fletcher felt that the common timetable required to deliver Diplomas to a small number of pupils could constrain the timetable for the majority of pupils whose lessons would need to be squeezed into the three days when Diplomas were not being taught. He highlighted the protocol issues to be addressed such as which school uniform should be worn by visiting pupils, a matter that was under active discussion with the 14-19 Partnership group. Receiving schools would not be familiar with pupils or their family backgrounds and this could also present difficulties..

- 3.115 As Sandhurst school was located at the apex of three counties, schools in Hampshire and Surrey were closer to it than those in Bracknell Forest and there had been no attempt to facilitate closer collaboration with schools in those counties whose Diplomas delivery plans were unknown. Mr Fletcher felt that the government had made assumptions around Diplomas which did not reflect reality and did not always appreciate the local difficulties and impracticalities associated with their delivery. The Government had placed immense pressure on LAs to pursue the Diploma 'Gateway' application process and joint working and this had in turn led to associated pressures being placed on schools. Diplomas may restrict existing 14-19 provision and there had been some concern that insufficient pathways were offered at Key Stage 4 to meet the needs of all learners. The government had made several changes to the focus of Diplomas away from the original emphasis on vocational learning towards a more academic emphasis. This may not meet the needs of all learners. Vocational and academic courses running alongside each other with some common and overarching aspects was welcomed as the present system required pupils to follow either a vocational or an academic route. The take up rates of Diplomas offered elsewhere, including Reading, in 2008 had been low and the results to indicate the success levels were not available at the time of the meeting. It was unknown whether BTEC, Oxford, Cambridge and Royal Society of Arts and other national vocational qualifications, which met the needs of many learners, would remain after Diplomas were established. Qualifications would no longer be market-led. Reference was made to the Tomlinson Report which suggested 14-19 reforms including the introduction of the Diploma and to the White Paper 14-19 Education and Skills which was prepared in response to the Report. The Working Group received copies of the Report. Although the Report had originally suggested that Diplomas be introduced to replace A-Levels, this view had not been supported as it was considered to be too far reaching and therefore elements of the Report had been accepted and added to the existing 14-19 qualification system.



Visit to Garth Hill College

Section to be completed following the visit to Garth Hill College on 16 December 2009.



New Garth Hill College building

Questions to Employers

3.116 In addition to meeting the EBP, the Working Group decided that it would be beneficial to approach local employers directly to ascertain their views on Diplomas and assess their interest in becoming involved in the development and delivery of Diplomas. Accordingly, the Working Group compiled a list of six questions which was distributed to 100 local companies. Questionnaires were circulated to 100 employers and the response rate of 6 is disappointingly low. The responses from employers were generally positive towards Diplomas and offering work experience with the exception of one employer which did not support the Diploma, was not interested in becoming involved with and supporting the development of Diplomas and did not envisage the qualification enhancing its organisation or making school / college leavers more employable. The full findings of the exercise are attached at Appendix 6.

4. Conclusions

From its investigations, the Working Group has drawn the following conclusions:

- 4.1 Learners are entitled to access 17 Post-16 and 14 Pre-16 Diplomas by 2013 and local education authorities and 14-19 Partnerships are under a duty to commission the qualifications within a timescale which will not interrupt pupils' education. The age of compulsory participation in education and training will rise to 17 years in 2013 and 18 years in 2015, which will restrict the choice for young people to seek employment without training.
- 4.2 Diplomas have been developed in partnership with employers and lie between the GCSE / A-Level academic route and apprenticeships giving students a third pathway to employment or university. The Level 1 Diploma is equivalent to five grade D-G GCSEs, Level 2 is comparable to seven grade A*-C GCSEs and Level 3 is equal to three and a half A-Levels.
- 4.3 Bracknell Forest's Phase 1 'Gateway' application in 2008 for delivery of four Diplomas from September 2010 and a further four Diplomas from September 2011 has been successful. A Phase 2 'Gateway' application has been made in November 2009 to add a Creative and Media Diploma to the list of those commencing in September 2011.
- 4.4 The delivery of eight lines of learning in the above timeframe represents an intensive and challenging task dependent upon successful partnership working between the Council, the Bracknell Forest 14-19 Partnership and Consortium, providers and employers. Cross boundary and sub-regional working with other local authorities will be an essential requirement.
- 4.5 Having the new Post-16 Funding Transfer arrangements in place by April 2010 is a demanding task requiring a steep learning curve and raising capacity issues for the Council.
- 4.6 As the development of the Diploma continued it has become less vocationally orientated and the government has made several changes to the focus of Diplomas away from the original vocational leaning towards a more academic emphasis to more closely meet the needs of all learners. Diplomas therefore may not provide the intended employment skills or suit those who are seeking vocational rather than academic courses. A resulting issue may be that Diploma graduates will leave school or college unprepared for the work place and possibly face unemployment.
- 4.7 Diplomas have also been found to be complex courses pitched at the more academically able pupils who would have progressed to GCSEs and A-Levels otherwise and do not fill the potential gap, through which NEETs can fall, between underachievers and achievers. Action needs to be taken to fill this gap and provide courses which are accessible to the less academically able to give them an education provision that is more engaging and suitable for their learning needs and the opportunity to meet their potential and experience success. Without this, there is a worrying potential for high drop-out rates, with the Diplomas not being fit for purpose.
- 4.8 The Working Group remains concerned in relation to NEETs and does not feel that Diplomas provide sufficient incentive for those who are unmotivated and at

risk of opting out of formal education, or who already have done so. Members have not yet seen anything which is likely to motivate this group or raise its self-esteem and confidence. Whilst FL or the Level 1 tier will be accessible to these young people, it remains in the developmental stage and is currently being trialled whilst the emphasis has been on delivery of the Level 2 and 3 Diplomas which can be more readily implemented by colleges and schools by modification of existing BTEC national courses. There are concerns that Level 1 is not pitched towards meeting the needs of NEETs and the less academically able and there is a need for more Level 1 vocational provision Post-16.

- 4.9 NEET teenage mothers require many inducements to persuade them to return to learning and it is felt that associated government targets are unrealistic. Awareness raising and education in respect of sexual health and pregnancy needs to be commenced at a younger age from Year 8.
- 4.10 There are a number of logistical issues associated with Diploma delivery which have been raised by many, including Head Teachers, as concerns. These include transport arrangements and costs, safeguarding, monitoring and addressing under performance, discipline, school uniforms and securing sufficient work placements, particularly in the current economic climate which is affecting the labour market and Diploma choice.
- 4.11 The Working Group has particular concerns around safeguarding as Diploma students will be travelling between different learning venues and may not have a 'tutor room' to use at their second school/college.
- 4.12 It is problematical to determine the number of students who will pursue Diploma courses and nationally the up take has been disappointing. This is possibly due to the lack of history behind the qualification which has no track record to show that it is beneficial and can lead to enhanced employment opportunities for young people.
- 4.13 There are concerns that parents might be sceptical of Diplomas and view them as experimental. Parents need to be made more aware of Diplomas to inform decisions concerning their child's educational pathways and employment prospects.
- 4.14 There is an on-going need for Borough-wide circulation of coherent and comprehensive information explaining educational choices for 14-19 year olds. Communication between Bracknell and Wokingham College and schools in the Borough is necessary to ensure that consistent messages are being sent.
- 4.15 A 14-19 champion would be beneficial to promote and raise the profile of the new 14-19 entitlement. The Executive Member for Education is identified as a suitable champion for this purpose.
- 4.16 The Working Group welcomes the proposal to retain the technology buildings at Wick Hill as a Diploma teaching facility.
- 4.17 It can be at least ten years before the outcomes of education reforms are apparent owing to the implementation and acceptance of new qualifications and therefore it will be some time before the success of the new 14-19 entitlement can be gauged.

- 4.18 During the current economic climate, more young people are choosing to remain in formal education longer rather than risk becoming unemployed. This is likely to increase demand for Diploma courses beyond that envisaged originally and the level of national funding available for distribution at a local level needs to be sufficient to meet this increased demand.

5. Recommendations

It is recommended to the Executive Member for Education that:-

- 5.1 Copies of this report be sent to the Secretary of State and Shadow Secretary of State for Children, Schools and Families to inform them of the Working Group's concerns that the Diploma is unlikely to meet the needs of all children and young people;
- 5.2 More promotion and delivery of clearer consistent messages concerning the new 14-19 entitlement be pursued with particular emphasis on accessible information for young people to enable them to make an informed choice;
- 5.3 Bracknell Forest secondary schools and Bracknell and Wokingham College be encouraged to deliver Level 1 Diplomas and tailor them as much as possible towards meeting the needs of NEETs, those at risk of becoming NEET and the less academically able;
- 5.4 Bracknell and Wokingham College and secondary schools in the Borough be encouraged to offer taster courses in respect of Diplomas or offer more flexibility within them;
- 5.5 Best practice by local authorities, such as Reading Borough Council, which has successfully commenced the offering of the 14-19 entitlement be forwarded to schools and Bracknell and Wokingham College to assist them overcome the logistical difficulties associated with Diploma delivery i.e. transport arrangements, monitoring and addressing under performance, discipline, school uniforms and securing sufficient work placements;
- 5.6 A robust process to ensure the safeguarding of children and young people studying Diplomas be put in place;
- 5.7 A 14-19 Champion, preferably the Executive Member for Education, be appointed to promote and ensure the delivery of the new 14-19 entitlement; and
- 5.8 The government be made aware that the level of national funding available for distribution at a local level needs to be sufficient to meet the likely higher demand for Diploma courses during the current economic climate (see paragraph 4.18).

It is recommended to the Children's Services and Learning Overview and Scrutiny Panel that:-

- 5.9 The implementation of Diplomas be monitored and the Panel receive annual updates in respect of the number of pupils studying Diplomas in each school/college, a breakdown of the Diploma subjects being studied, the number of courses completed, the success rate and future education or career path of Diploma graduates.

6. Glossary

ASL	Additional and Specialist Learning
BWC	Bracknell and Wokingham College
CAP	Common Application Process
CAMHS	Child and Adolescent Mental Health Services
CEO	Chief Executive's Office
CYPL	Children, Young People and Learning
DCSF	Department for Children, Schools and Families
EBP	Education Business Partnership
EET	In education, employment or training
ESF	European Social Fund
FL	Foundation Learning
GCSE	General Certificate of Secondary Education
IAG	Information, Advice and Guidance
IB	International Baccalaureate
IT	Information Technology
KS3	Key Stage 3
LDD	Learning disabilities or difficulties
LEA	Local Education Authority
LSC	Learning and Skills Council
NEET	Not in education, employment or training
NHS	National Health Service
NVQ	National Vocational Qualification
SEN	Special Educational Need
SLA	Service Level Agreement
STEM	Science, Technology, Engineering and Mathematics Support Centres
TPP	Teenage Pregnancy Project
TVU	Thames Valley University

Questions / Information Requests to Peter Shotts, 14-19 Co-ordinator, Reading Borough Council

- **Can you please give an interpretation of what the ‘Gateway’ application results mean and offer an opinion as to how the Bracknell Forest results compare to those of the South East as a whole. What are your general impressions of progress in Bracknell?**

Having been successful to differing extents in three Gateways, it has become clear that ‘success’ has actually been more difficult to achieve year on year. Thus, I note that only a minority of submissions in the South East were given a ‘1’ rating – with the Reading submission, not being one of these.

I am not sure that comparisons with other authorities are necessarily a helpful way of looking at the development of Diplomas. The critical issue is ensuring that one has a clear plan leading to delivery of the entitlement curriculum in 2013.

The other issue to consider is the work that is involved in implementing Diplomas – and whether it is desirable to be too successful. Had Bracknell achieved a grade 1 or 2 in all 8 of its submissions there would have been a huge amount to achieve in a very small amount of time. The amount of work and range of issues that Reading has had to address this year in trying to develop 5 different Diplomas has been colossal. Some of these issues would be the same whether we were running one Diploma or five – e.g. timetabling. Others such as monitoring the quality of provision are literally five times as great. Also being in the vanguard has often meant that we have not been able to benefit from the experiences of others and have had to make and learn from our own mistakes along the way.

I note that all the Diplomas that Bracknell Forest will be delivering in 2010 will already have had one year of life. This is a tremendous advantage. If you are in the vanguard then specifications from exam boards may not be ready in time for development work.

The critical issue is how Bracknell Forest will move forward toward the delivery of the entitlement curriculum. As I see it, Bracknell Forest will be offering 3 Diplomas in 2010, 8 in 2011 leaving a further 5 pre 16 and 8 post 16 Diplomas to be rolled out over the course in order to meet the entitlement. In Reading we deliberately put forward only one Diploma for 2010 – Sport and Active Leisure. This was because we were keen to have time to consolidate our current situation. Also, critically, we have a plan for the roll out of all future Diplomas. Our aim is to have met the entitlement curriculum by 2012 and, thereby, to have a year’s grace should there be issues along the way.

- **Why do you think that Reading was 100% successful in its first application to offer Diplomas?**

Reading has very strong links with its local Further Education college. The fact that this college was also a Higher Education Institution was also significant. It utilised the strengths of each of its specialist schools in delivery. It put forward a clear plan for workforce development. It demonstrated very strong links with

its education business partnership and showed how this would lead to strong employer engagement. It demonstrated good IAG systems mentioning, in particular, the work of the Connexions services in promoting equal opportunities.

- **What has been required in Reading to reach the current stage of development in terms of 14-19 planning generally and Diploma planning in particular, including the mechanisms / structures which are in place to facilitate this?**

It has been a huge task. Our 14-19 partnership leads on all strategic (and financial) matters. We are very keen to engage with partners across authority boundaries, and therefore have membership from neighbouring authorities on our partnership.

Underneath the partnership sits a Curriculum Implementation Group that manages and has decision making authority on all operational issues. We also have a Diploma Coordination Group that works specifically on issues relating to Diplomas. Marketing and IAG are of huge importance and so we have a group focusing on this specific issue. We did at one stage have a group focusing on employer engagement. The group was ineffective and was disbanded.

- **Please provide background information in respect of the Diplomas delivered in Reading including the subjects offered, rates of take up and the dates the 'Gateway' applications were made and the Diplomas were implemented.**

We started delivery of the first five Diplomas in September 2008, following our success in Gateway 1. Post 16 there were significant numbers. Indeed, Reading has the largest number of students on post 16 Diplomas in the country. Pre 16, the numbers were very small indeed.

Diploma line	Level 1		Level 2		Level 3	
	Pre 16	Post 16	Pre 16	Post 16	Pre 16	Post 16
Construction	0	0	0	0	0	24
Creative and Media	8	42	11	13	0	23
Engineering	0	10	16	15	0	30
Society, Health & Dev	0	0	7	24	0	22
ICT	0	24	7	24	0	14

We took the decision that in this first year we would fund pre 16 Diplomas by course rather than by pupil so that all Diplomas that could run would run.

For Gateway 2, we put forward three Diplomas: Business, Admin and Finance; Hair and Beauty and Hospitality. We were deemed Category 1 for the first two of these, and so will be delivering these from September 2009 and Category 3 for Hospitality, and so will be delivering this from September 2010.

Current numbers for 2009 Diplomas are once again small. However this time we are funding Diplomas on a per pupil basis. Therefore only viable Diplomas will run. It is looking like we will be able to run 5 Diploma lines pre 16 and 7 Diploma lines post 16. Pre 16 the majority of courses are running at level 2 only. Only Hair and Beauty and Society, Health and Development are being considered at level 1.

From 2010 we will be offering Sport and Active Leisure as well making a total of 10 Diplomas.

- **Please advise of the successful aspects of the Diploma application / implementation process and any lessons learnt from it and resulting changes you would make if pursuing the process again.**

There has been a huge job of work to do with so many different facets:

Quality assurance
Examinations and Assessment
Employer Engagement
Workforce development
Transport
Information, Advice and Guidance
Marketing
Timetabling

The critical task is to get people to recognise the magnitude of the task and to prioritise the work. This has been a struggle when take up has been small and the impact on schools limited. In essence there is a chicken and egg problem here!

It is also really important to get adequate resource in place for the task. The appointment of a partnership manager is crucial. It is also critical to ensure that schools provide staff with sufficient release time to get the job done. Making best use of Diploma Development funding can be difficult. We are in the process of trying out our third method of allocation!

- **Please describe your work with the Education Business Partnership and your partners in delivering Diplomas.**

This is critical. We rely heavily on our EBP both for our work experience placements and also for engaging employers to work with teams developing Diplomas. Where possible we get specific people from the EBP to be aligned with particular Diplomas and to sit on Diploma Development Teams. We have allocated funding from our pooled Dedicated Schools Budget to play for additional work required of the EBP. This year we have allocated £25K for 14-16 Diplomas. This recognises the added costs of having two one week work experience placements and also the work needed in engaging employers.

The LA has a very close working relationship with the EBP because of a wide range of other activities (e.g. engagement programmes, NEET reduction activity etc.) and so the work on Diplomas is just on small part of our work with them.

- **Does Reading have 14-19 provision links with other local authorities?**

Reading works very closely with Wokingham. We have a joint 14-19 post which has proved invaluable. Our EBP also works across Reading and Wokingham.

Our 14-19 partnership includes members from Wokingham, West Berkshire and Oxfordshire. We do not call ourselves the Reading partnership but the Reading and Central Berkshire partnership.

- **Please explain Reading's 14-19 resources in terms of available funding and staffing numbers and structures.**

Up until last year each successful gateway application carried with it £30K of funding to be used for development purposes. In our first year of operation with £150K it was possible to use the funding creatively putting money into marketing, employer engagement as well as providing timetabled time for staff to work together on developing the Diploma. In our second year we were still able to use funds to support further marketing activity. Employer engagement activity has now been built into our funding formula.

For Gateway 4 more funds have been made available per Diploma line and we have not as yet discussed the use of this additional funding.

The funds used to pay for pre 16 Diploma provision are the Diploma Formula Grant, school contributions and Dedicated Schools Grant for practical learning. Reading schools agreed to pool Dedicated Schools Grant for practical learning. This is used to fund not just Diploma provision but other aspects such as employer engagement, key worker support (to provide the pastoral care to students accessing provision away from their home school), Diploma uniforms and time for staff taking on the role of Diploma line assessors.

- **Was it necessary to train teachers to deliver Diplomas and were there any funding implications?**

Staff delivering Diplomas have undergone a range of training opportunities which have included discussions with examining boards, free Diploma training opportunities run by a range of national organisations, locally arranged employer engagement events. Generally it has not been necessary to pay for any of the provision.

- **Please explain the logistics of how and where the Diplomas are delivered and the number of secondary schools and colleges in Reading. Are there any associated transport or timetable co-ordination issues?**

There are 5 comprehensive schools, including one academy and two Grammar schools. Thames Valley University is the local FE provider. However this year Reading has linked up strongly with Wokingham. For certain lines (IT and Creative and Media) the two authorities have been working separately. For all the other lines the offer is for all students across the two authorities. We operate a common two day timetable. Tuesday and Thursday for Year 10 and Wednesday and Friday for Year 11. This ensures that all students can access Diploma provision. Students travel out by public transport. Because provision is for the whole day, students only need to worry about travelling at the start and end of the day. Transport is free for students. Reading buses pays for half the costs and Reading Borough Council the other half of the costs.

- **How do young people receive advice concerning course availability and suitability and career progression paths?**

In September students attended the national roadshow on Diplomas held at the University of Reading. There were then a series of events – either based around option evenings or separate events where students could find out more about particular Diplomas. Connexions obtained information on students' interests at the September roadshow and then kept in contact with individuals, providing them with information on the events that were taking place. All students opting for Diplomas take literacy and numeracy tests to ensure that they are able to work at the appropriate level. One of the biggest problems we faced in our first year was having students of too low ability attempting to do the Diploma. Students opting for Diplomas will participate in an induction course which is intended to give students a true flavour of what Diplomas are like before they commit to starting in September.

- **Is there a facility for students to apply for Diplomas on-line?**

Not yet, but we need to develop a common application process.

- **Have Diplomas been marketed in Reading?**

Yes. We currently have an advertising campaign running on Reading buses. Every student in Year 9 and Year 11 received a letter from the Director of Children Services explaining all about Diplomas.

- **Has Reading identified young people not in education, employment or training as a group that may benefit from pursuing Diplomas and taken any steps to promote them to this group?**

It is difficult to say whether any students progressed into Diplomas rather than becoming NEET. The Diploma is a very demanding qualification and our NEET reduction strategy has focused on other forms of provision for this cohort – in particular Entry to Employment.

- **Have any students completed Diploma courses to date and, if so, what are the outcomes in terms of student success, pass rates and drop out rates?**

For our pre-16 learners, Diplomas are two year courses and so we will not have any results until 2010. The same applies for Advanced Diplomas post 16. Foundation and Higher Diplomas post 16 are currently running as one year courses and we will have our first results for these courses in August of this year.

- **Which Diplomas have been the most successful and is there any evidence of variation in the quality of delivery?**

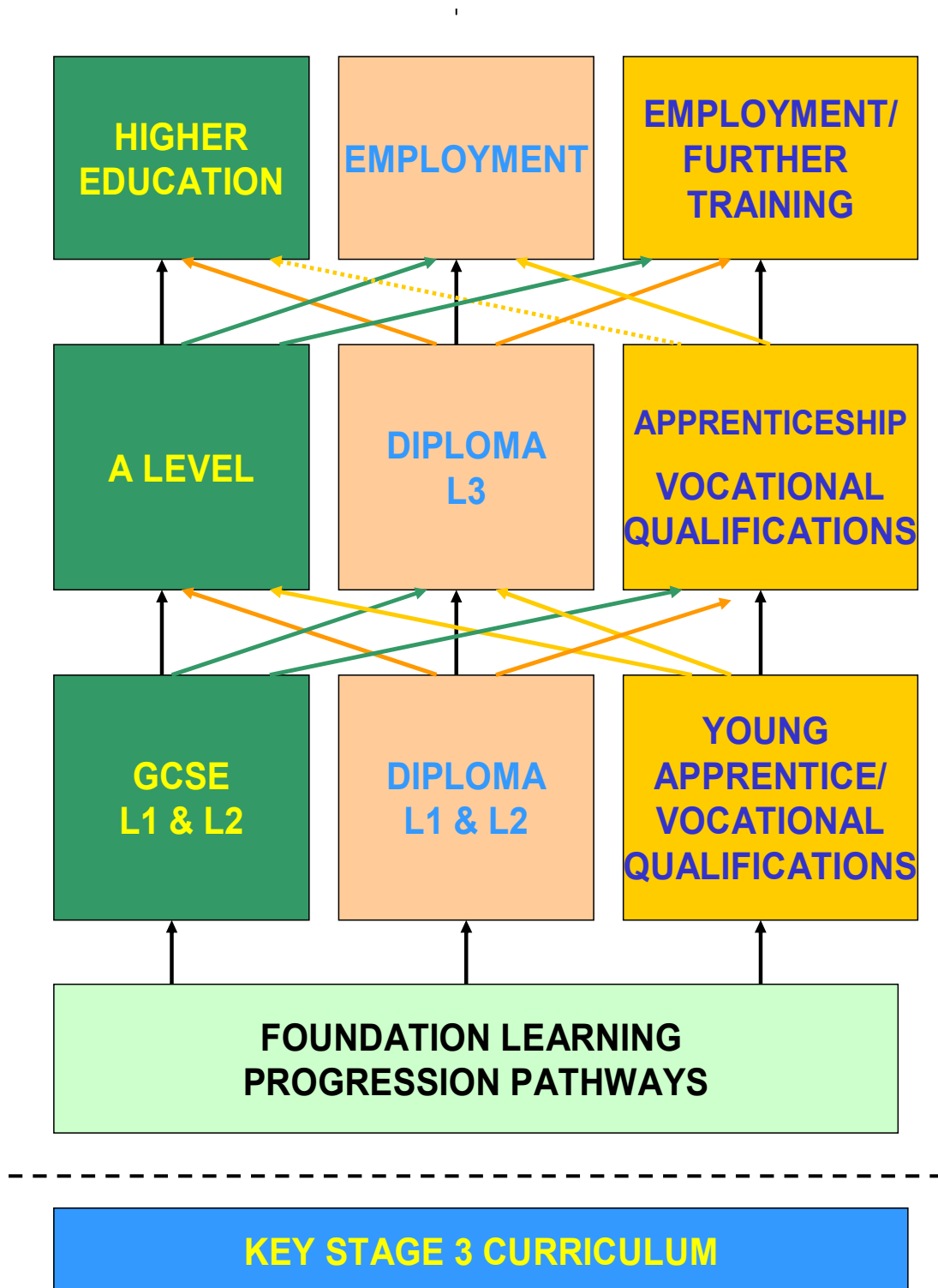
It would be fair to say that all Diplomas have had their moments of glory and challenge throughout the year. We have developed a toolkit for monitoring the quality of teaching and learning and this will be used in June when we carry out a summative review of provision across the partnership.

- **Has feedback from students pursuing Diplomas been positive?**

Generally feedback has been very positive with students preferring Diploma delivery to the rest of the curriculum. In January we had a number of Diploma students speaking to our Education and Children Services scrutiny panel, and they were effusive in their praise of Diplomas. They were particularly keen to stress that Diplomas provide students with a wide range of options. By being such a broad based qualification, they provide students with background information and skills to a wide range of future occupational areas. Something that would not have been possible, had they pursued the BTEC route, for example.

- **Is there any evidence to date that Diplomas are assisting young people to access employment?**

This is too early to say because students are not yet seeking employment.



Responses to Questions to BWC and Local Secondary Schools and Pupils

Questions to BWC

The following information was provided in response to the Working Group's questions:

1. Do the college / schools offer Diplomas yet or intend to?

Diplomas were not currently being provided in Bracknell Forest. The first set of Diplomas would be delivered from September 2010.

2. Are the college / schools becoming involved in the development of Diplomas?

Both the College and the schools were involved in the development of Diplomas. The 14-19 Years Partnership had played a successful part of this.

In larger education authorities geographical areas were often divided into different consortiums that co-ordinated the Diploma provision in their particular area. These consortiums were all members of the overarching 14-19 Partnership where they worked jointly. The 14-19 Partnership and the 14-19 Consortium in Bracknell Forest were coterminous as it was a small authority. Although there had been some initial reluctance, this had now been overcome and all the local mainstream secondary schools and BWC were involved in the Bracknell Forest 14-19 Partnership.

Some schools were more advanced in their preparations for Diploma delivery than others which needed to invest further in the provision of facilities for the Diplomas they would be offering.

Although BWC had dedicated facilities for Diploma provision and more accommodation than many of the secondary schools, it would experience difficulties in catering for all of the pupils that wished to attend the College.

In addition to the Church Road building in the centre of Bracknell, the College operated from the Eastern Road Centre adjacent to the A329 London Road which was approximately 20 minutes walk from Bracknell bus and train stations.

Factors such as the impending requirement for young people to remain in education until the age of 17 years could lead to a significant increase in pupils wishing to pursue vocational courses.

3. Where Diplomas are currently delivered, what subjects are available and what are the associated take up rates?

The take up rates for Bracknell Forest were not yet available as Diploma provision did not commence until September 2010, however, this offered the advantageous opportunity to discover the take up rates of other providers and explore their actions to encourage take up.

Although the Diploma had not been as popular nationally as initially expected, this was likely to be the result of it being a new and unestablished qualification.

The offering of Diplomas against available courses required careful consideration as it was a complicated course; students needed to complete all the elements of the course, which presented a significant workload, to achieve a successful outcome. One of the issues that BWC had with the Diploma qualification was placing it in the correct student ability range. The courses were not accessible for some lower level students that the College would like to work with. They were also not designed for the most academically minded students who were likely to follow the traditional academic route of GCSEs followed by A-Levels.

It was important that students, teachers and parents realised that the Diploma was not an easy option and was not necessarily suitable for someone who was experiencing difficulties with GCSE courses.

As GCSEs and A-Levels would continue alongside the Diploma qualification, it was likely that their appeal would be the subject area that they covered, in addition to being less traditionally academic. The Level 3 Diploma was the equivalent of three A-Levels and would allow students entry into university.

As the current Diploma provision was currently in the pilot stage it was possible that the nature of the Diploma lines could alter. When first introduced they were originally named 'Vocational Diplomas'. This name had subsequently changed to 'Specialised Diplomas' with the qualification now being known as Diplomas.

Since the initiative was first introduced, the Diploma had become less vocational and did not offer students the opportunity to learn practical skills. A Diploma line was not the correct choice of qualification for a student wishing to become a carpenter or an electrician. BWC subscribed to teaching their students life skills but there was a difference between teaching a trade course and the Diploma courses.

Schools would experience difficulties in accommodating Diplomas in the event that they assumed a greater vocational focus as they would not have the facilities.

It was possible that the Diploma may alter and develop in the future and without some change it was likely that many students would not be able to achieve the qualification.

4. What partnerships have been established to deliver Diplomas and are partnerships with employers likely to be difficult to achieve?

The College had found that difficulties could be experienced in securing employer involvement in Diploma provision. Although the Education Business Partnership (EBP) undertook much good work in engaging employers, more work was needed in this area to provide placements for all the students.

Engagement with employers and the range and number of placements that could be provided for a Diploma line could vary according to the location and its variety of employers. The amount of work experience required for a Diploma course had been moderated and was no longer subject specific easing the provision of work experience. For example, Bracknell Forest did not offer sufficient mechanics based work experience placements to accommodate all the students pursuing a course of that nature.

It was important that all the students on a particular course undertook their work experience simultaneously to avoid the disruption of students in and out of classes

throughout the term to pursue placements at various times and students missing classes.

The shortage of work experience placements for all the students was not due to lack of employer co-operation but to their other priorities, particularly in the current economic climate which had resulted in fewer placements being available than usual.

It was necessary for BWC to be proactive in seeking work experience. It had been found that most companies would take on a pupil for work experience if they were able to, however, doing so diverted employers' time away from pursuing their own occupation.

BWC had produced a sheet for each Diploma line to be provided which was aimed at employers and explained what they could do to assist Diploma delivery. This consisted of offering work experience placement or sending experts to the College to talk to the students. The Working Group received copies of the sheets.

Whilst the EBP provided work experience for schools in Bracknell Forest, BWC currently had one full time and two part time work experience co-ordinators of its own whose workload had increased as a result of the introduction of the Diploma. The College also had contacts in different sectors who assisted to identify work experience placements.

The employer element was a challenging part of the Diploma provision but was significant as it was part of what set the course apart from others.

5. Do you believe that all necessary partners are actively involved in planning for Diplomas and other 14-19 developments and could anything be done further to engage partners? Please outline any suggestions you have for engaging partners further.

It was felt that partnership working in Bracknell Forest was as good as it could be and that the 14-19 Partnership worked very well.

All the schools and BWC sought to offer a viable joint provision which was cost effective. Their individual institutions would of course take priority so it was important to find a way forward which suited all.

All the members of the 14-19 Partnership had operated professionally and benefited from good support from the LEA for which the Diploma offering was also a new experience.

6. Has the Borough's 14-19 Education Plan influenced or impacted on the College's / Schools' education plans?

Yes, the College had been closely involved in producing part of the Plan. The Borough's 14-19 Education Plan was also reflected in BWC's strategic objectives. The College worked closely with the LEA to pursue the associated initiatives.

7. Are additional training, equipment and resources required to deliver Diplomas?

Yes, this was a significant issue. The facilities for delivering Diplomas were not currently sufficient to meet the expected take up and BWC was looking at expanding and identifying a way of delivering courses that needed specialised facilities in the available budget and time frame.

Staff development was one of the less challenging aspects of Diploma delivery as there were national and regional training events available for staff to attend.

Accommodation was proving to be the most significant issue associated with offering the new 14-19 entitlement. The Learning and Skills Council (LSC) had no more funding available and the College was currently faced with using short term leases to provide more space for pupils to learn.

In the summer of 2010 BWC wished to close its Eastern Road facility as it was costly. The College was currently looking at various facilities in the Wokingham and Bracknell area to refurbish using capital funding from both of the authorities.

8. How do Diplomas fit in with A- and AS-Levels and will they fill a Curriculum Gap?

Much of this had already been answered in previous questions.

A- and AS-Levels would remain unchanged for the foreseeable future. It was unlikely that the Government would abolish them, at least not until Diplomas were well established and the majority choice of students, which could take at least ten to fifteen years.

Some young people would benefit from pursuing a Diploma course in place of GCSEs and Diplomas were considered to fill a curriculum gap.

9. Is it necessary to market Diplomas or have students and parents expressed interest in them?

Acceptance of Diplomas would require effective marketing, particularly as parents were not in favour of their children pursuing unestablished courses at the experimental stage.

Perceptions of Diplomas would improve in the event that a significant number of students progressed to higher education (HE) after completing the qualification. HE 'buy in' and university acceptance of Diplomas on an equal footing with the traditional GCSE and A-level route was necessary to ensure their success.

The Diploma needed to be slowly embedded and this was a long term process.

10. Are Diplomas seen as a means of assisting and engaging young people Not in Education, Employment or Training (NEET)?

The needs of NEETs were not addressed by the Diploma. BWC did not currently have the space or the resources to provide flexible start dates for the Diploma lines which could make them more accommodating for NEETs.

The College offered vocational course taster sessions to enable prospective students to ascertain whether a course would suit them. BWC's role was to offer appropriate quality programmes for students and in many cases college was not the method of assisting NEETs into education, employment or training.

- 11. Will there be sufficient opportunities to provide work experience when Diplomas have been introduced and which local companies are utilised to provide work experience?**

These points were covered in the answer to question 4.

- 12. Do you think there are going to be logistical difficulties with providing work experience for pupils and do you feel that the Education Business Partnership is sufficiently engaged in Diploma provision?**

The answer to this question was provided in the response to question 4.

- 13. What is the course success rate of students on half-day release from school to pursue Diplomas at the College?**

As Diplomas would not be provided in Bracknell Forest until 2010 no information concerning success rates was yet available. Elsewhere there had been a high success rate of 96% for 14-16 provision which was to the credit of the staff involved. This success rate was particularly good given that Diplomas represented a completely new way of providing education with associated new issues of care and partnership working with other schools.

As the College had not taught under 16's before, 14-16 years education provision would be a new experience for it. After completing a 14-16 course these pupils could continue their education at either a school or a college depending on the path they chose.

- 14. Is support from the local authority and the college / other schools forthcoming to assist with overcoming logistical difficulties in delivering Diplomas? Is free school transport available to assist students travelling between different learning venues to pursue Diploma Courses?**

Although support appeared to be forthcoming it was yet to be tested. It would be necessary for the LEA to provide transport in co-ordination with Wokingham Council which currently successfully offered free bus passes to students.

One of the most significant logistical issues associated with Diploma delivery was working with other LA's. Co-ordinating timetabling between the College and schools was challenging. Partnership working on LA, county and sub-regional levels was necessary and, after much negotiation, there was now a workable structure in place across Berkshire. Borough and county boundaries remained an issue.

- 15. Do you think there has been enough support from the Council in the introduction and implementation of the Diploma qualifications and have the College / schools been sufficiently engaged and adopted the right approach?**

The LA had limited resources and was not in a position to offer more support than it had done. Officers have been good in facilitating development, particularly the 14-19 Advisor who had been excellent.

Although partners were primarily protecting their own interests and there were layers of competition between schools, for the most part all parties worked well together. The operational phase of Diploma provision would present the greatest test.

16. What do you see as the most significant issues in implementing the Diplomas, for example providing sufficient work experience, provision of facilities and equipment, co-ordinating timetables etc, and to what degree are you confident that these issues can be resolved?

Having sufficient high quality, dedicated and well equipped accommodation was the most significant issue for BWC followed by work experience and transport.

The Disability Discrimination Act placed BWC under a legal obligation to provide access to provision for the physically disabled. It was more challenging to provide facilities for people with learning disabilities. The College currently had a number of students with learning disabilities who were assessed on an individual basis to ascertain course suitability.

Disabled students would require support to study Diplomas lines and individual decisions on whether they could pursue the course of their choice would need to be made. The College did its best for each student and believed in recruiting with integrity.

Questions to Ranelagh School

The following information was provided in response to the Working Group's questions:

1. Do the college / schools offer the Diploma yet or intend to?

Ranelagh School did not yet offer any lines of Diploma learning, however, provision would be in place for September 2009 along with the commencement of the IB Programme.

2. Are the college / schools becoming involved in the development of Diplomas?

This answer to this question had been provided in the briefing above.

3. Where Diplomas are currently delivered, what subjects are available and what are the associated take up rates?

No Diplomas are currently delivered.

4. What partnerships have been established to deliver Diplomas and are partnerships with employers likely to be difficult to achieve?

Ranelagh School had its own data base of businesses that were willing to offer work experience to pupils and many of its placements come from parents of students and their contacts.

Availability of placements for work experience could become an issue when the number of placements needed increased to accommodate Diploma students. Availability was an increasing concern in the current economic climate.

The Education Business Partnership (EBP) played a role in identifying placements for Diploma students and was a member of the 14-19 Partnership. The EBP, a single supplier, provided placements for the whole of East Berkshire and monitoring would

be required to see how this situation evolved and impacted on the current work experience placements required for year 11 which needed careful management.

5. **Do you believe that all necessary partners are actively involved in planning for Diplomas and other 14-19 developments and could anything be done further to engage partners? Please outline any suggestions you have for engaging partners further.**

This question had been covered in earlier discussion.

6. **Has the Borough's 14-19 Education Plan influenced or impacted on the College's/ Schools' education plans?**

This answer to this question had been previously provided.

7. **Are additional training, equipment and resources required to deliver Diplomas?**

Additional resources were required. Training was taking place and benefiting from a wide range of available courses at a national level. Local training options in respect of the specific Diploma lines to be provided were being sought.

8. **How do Diplomas fit in with A- and AS-Levels and will they fill a Curriculum Gap?**

As some pupils were not suited to A-Levels, National Vocational Qualifications or the IB programme but wished to remain in education and gain qualifications in preparation for employment, a successful alternative course that followed a nationally recognised framework was needed to cater for such young people.

9. **Is it necessary to market Diplomas or have students and parents expressed interest in them?**

Despite Government awareness campaigns to promote Diplomas, parents continued to lack understanding of this new qualification. The Government needed to provide further information and awareness to inform parents of all the educational options available for their children.

10. **Are Diplomas seen as a means of assisting and engaging young people Not in Education, Employment or Training (NEET)?**

Yes, but the NEETs need to be identified earlier than 14-16 years old.

11. **Will there be sufficient opportunities to provide work experience when Diplomas have been introduced and which local companies are utilised to provide work experience?**

The answer to this question had been provided in earlier discussion.

12. **Do you think there are going to be logistical difficulties with providing work experience for pupils and do you feel that the Education Business Partnership is sufficiently engaged in Diploma provision?**

As previously discussed, difficulties would be encountered in securing sufficient work experience places.

13. What is the course success rate of students on half-day release from school to pursue Diplomas at the College?

This is not known as the Diploma provision has not yet commenced.

14. Is support from the local authority and the college / other schools forthcoming to assist with overcoming logistical difficulties in delivering Diplomas? Is free schools transport available to assist students travelling between different learning venues to pursue Diploma Courses?

Cost free school transport was not currently available and funding for this should not be at the expense of other provision.

15. Do you think there has been enough support from the Council in the introduction and implementation of the Diploma qualifications and have the College / schools been sufficiently engaged and adopted the right approach?

This response to this question had been previously provided.

16. What do you see as the most significant issues in implementing the Diplomas, for example providing sufficient work experience, provision of facilities and equipment, co-ordinating timetables etc, and to what degree are you confident that these issues can be resolved?

Although co-ordination between schools in the Borough, particularly the town schools, was occurring, this was needed to cater for a small number of pupils only and risked an adverse effect on provision for other students. The new lines of learning needed to fit in with the present operation of the school.

The Diploma qualifications were partly appropriate for Ranelagh and enhanced collaborative working with the other schools and partners in the Borough.

The Working Group recognised the importance of continuing to monitor 14-19 years education provision once Diplomas had been introduced to address any arising issues.

Questions to Sandhurst School

1. Do the college / schools offer the Diploma yet or intend to?

Sandhurst School had recently been advised that it could pursue delivery of Level 2 Hospitality and IT Diplomas at Key Stage 4 from September 2010 and that other Diplomas would be available across the local authority. However, no indication of funding to purchase equipment and train teachers had been confirmed. Employer engagement would be commenced the following year. The Working Group was advised that a significant amount of Sandhurst School's pupils were from outside its designated area and as they had chosen to study there was it possible that studying parts of a Diploma course at another educational institution may not appeal to them owing to the travel time and difficulties which would be incurred. There was also an issue of being separated from friends. Sandhurst residents related more closely to the Blackwater Valley area than Bracknell Forest and the prospect of receiving some education at a school in Bracknell could feel alien to some pupils. Mr Fletcher anticipated that Edgbarrow School would have the same perspective whilst the three secondary schools in and around Bracknell town centre would find joint working to

deliver Diplomas more straightforward. It was possible that schools with the most academic pupils nationally would be reluctant to offer Diplomas as they were successfully delivering the traditional academic qualifications and Diplomas may compromise their ability to continue doing so. The delivery of Diplomas would incur much time, effort and resources to accommodate a small number of pupils and would impact on the School's timetable. Arrangements concerning the funding of transport between schools / Bracknell and Wokingham College had not been agreed to date and it was anticipated that paying for travel to a second seat of education may be a disincentive for some parents. As there was traditionally some competition between schools it was recognised that this could conflict with collaborative working and trust building. In order to be in a position to deliver Diplomas in September 2010, the School would need to be able to explain to parents and students by February 2010 how the courses would operate.

2. Are the college / schools becoming involved in the development of Diplomas?

The Assistant Headteacher had attended Diploma development meetings at Garth Hill College in relation to both IT and hospitality and other staff had been actively involved in Diploma development meetings.

3. Where Diplomas are currently delivered, what subjects are available and what are the associated take up rates?

Diplomas are not currently delivered.

4. What partnerships have been established to deliver Diplomas and are partnerships with employers likely to be difficult to achieve?

Sandhurst School had developed a partnership with Garth Hill College and Bracknell and Wokingham College to deliver the two Diploma lines it was involved with. There would be wider partnership working to provide the full range of lines. Developing partnerships with employers was proving to be more challenging and many had been reluctant to commit to specifics during the creation of the bid. However, the School had enjoyed positive relationships with employers linked to the current GCSE catering course which it hoped would continue to benefit the Hospitality Diploma. Engaging with IT companies was expected to prove more difficult. The School had one full time employee to co-ordinate work place experience and learning who would endeavour to form links with employers next year. Although the School ran an IT course, it did not provide work related learning and background as to how IT systems operated in the workplace which employers could deliver.

5. Do you believe that all necessary partners are actively involved in planning for diplomas and other 14-19 developments and could anything be done further to engage partners? Please outline any suggestions you have for engaging partners further.

Although all partners were now becoming more actively involved in Diploma planning, some grey areas around the detail of Diploma delivery remained which needed to be resolved to enable all Diploma development groups to work towards a consistent goal.

6. Has the Borough's 14-19 Education Plan influenced or impacted on the College's / Schools' education plans?

The Borough's 14-19 Education Plan has influenced Sandhurst School's plans in so far as the School has actively engaged in the Diploma partnership and is set to become a delivery institution. This has included the requirement for the School to re-construct its timetable to achieve a combined co-terminous timetable to accommodate a low number of pupils studying part of their courses elsewhere.

7. Are additional training, equipment and resources required to deliver Diplomas?

Additional ICT resources would be required for delivering Diplomas together with additional resourcing to fund equipment utilised for Diplomas only. Staff training would also be required and lead staff would need time to meet with partner organisations to undertake the detailed planning necessary to successfully implement Diplomas. It would be beneficial for lead staff involved in each line of learning to visit institutions where Diplomas were being successfully used as part of the training process.

8. How do Diplomas fit in with A- and AS-Levels and will they fill a Curriculum Gap?

Level 3 Diplomas were equivalent to A-Levels and will fill a curriculum gap to the extent that they allow a greater degree of specialism into more vocational subjects such as construction and engineering which were not currently available. At Levels 2 and 3 Diplomas appeared to retain a fairly high academic content which could mean that less academic students were not well served by them. However, Diploma delivery necessitated student travel to other places of learning, possibly outside the Borough and the funding method in the latter situation was unknown. In the event that courses were oversubscribed, the School would need to decide whether it should give preference to its own pupils over those from other schools. Sandhurst had been offering a BTEC Level 2 Hair and Beauty course and it was not yet clear whether this would need to be replaced by a Diploma and the School did not welcome such an occurrence.

9. Is it necessary to market Diplomas or have students and parents expressed interest in them?

A small number of parents made enquiries in respect of Diplomas during the 2008/09 option selection process. However, the provision of clear and consistent information as to the nature of Diplomas and type of pupils they would suit was required. The correct balance between 'marketing' Diplomas as an attractive new qualification, providing accurate and clear information to correctly inform parent and student choices and not raising false expectations was crucial. Details of the Hospitality and IT Diplomas lines were not yet available and would be included in the option booklet relating to the 2010 offer. Diplomas in other subjects could be available at other schools and all subjects were to be on offer locally by the deadline of 2013. An element of flexible pathways to other courses was currently offered through BTEC National courses and a mini bus was utilised to transport students studying such courses. Transport funding was currently provided by the local authority retrospectively at the year end. However, as the local authority was dependant on the government for the receipt of this funding, it could not be guaranteed.

10. Are Diplomas seen as a means of assisting and engaging young people Not in Education, Employment or Training (NEET)?

It was not felt that Diplomas would entirely meet the needs of this group of young people. However, it was arguable that should a Diploma course at Key Stage 4 keep

a pupil engaged in school it could lead to continuing education or entering employment at the end of school. The economic downturn was leading to a rise in the number NEET and the extended statutory school leaving age was expected to impact on numbers. An increase in classrooms, teachers and funding would be required to accommodate the additional year of learning. A member expressed regret that this new age limit would prevent school leavers from entertaining employment at the age of 16 years and then returning to education after when they had a clearer focus on a chosen career path and were aware of the educational route to follow it.

11. Will there be sufficient opportunities to provide work experience when Diplomas have been introduced and which local companies are utilised to provide work experience?

Given the significant challenges faced by the School in 2008/09 in securing sufficient work experience placements for Year 10 pupils who were required to undertake one week of work experience, it was anticipated that the ten days of work experience required by Diploma courses would present greater difficulties, particularly where there was a need for a large number of placements linked to a particular sector such as catering. There were limited options for work experience in Sandhurst and as work experience placements for the School's pupils were confined to Berkshire, employers in neighbouring Camberley could not be utilised. It was felt that the local EBP would need to liaise with other EBPs in neighbouring areas to meet the need.

12. Do you think there are going to be logistical difficulties with providing work experience for pupils and do you feel that the Education Business Partnership is sufficiently engaged in Diploma provision?

Although the EBP was becoming more involved in working with Diploma development groups, employer engagement remained a vital and challenging aspect of successfully delivering Diplomas.

13. What is the course success rate of students on half-day release from school to pursue Diplomas at the College?

This is currently unknown as the School will not be involved in Diploma delivery until 2010.

14. Is support from the local authority and the college/ other schools forthcoming to assist with overcoming logistical difficulties in delivering Diplomas? Is free schools transport available to assist students travelling between different learning venues to pursue Diploma Courses?

The School had been obliged to arrange transport to Bracknell and Wokingham College in past years as part of the Increased Flexibility Project. The local authority had contributed towards the funding of this and had provided a free mini bus for some of the journeys during the past year. The School hoped that this would continue into next year and become standard transport for students studying Diplomas. Central co-ordination of this transport would significantly reduce the associated workload for the School.

15. Do you think there has been enough support from the council in the introduction and implementation of the Diploma qualifications and have the College/ schools been sufficiently engaged and adopted the right approach?

Different schools had engaged to varying degrees and the next twelve months would be when support and clear leadership from the local authority would be essential.

- 16. What do you see as the most significant issues in implementing the Diplomas, for example providing sufficient work experience, provision of facilities and equipment, coordinating timetables etc, and to what degree are you confident that these issues can be resolved?**

The success of Diplomas would be dependent on the operational details. As Diploma students could need to attend another school for two days per week and would need to feel safe and secure to do so, clear and consistent protocols would be essential to support them. Work experience and employer engagement remained significantly challenging. Timetable co-ordination also presented issues and the recent change from the original two full day model to two mornings had caused frustrations owing to the amount of time invested in trialling the two day model for next year's timetable. Clarity over the delivery of the full breadth of the Diploma was now essential and although much consideration had been given to principal learning and some to the additional and specialist learning (ASL) aspects, unresolved issues surrounding ASL, functional skill and the project elements remained. Every educational institution with students involved in Diplomas needed to have a consistent approach to these broader elements of Diplomas as they could not be taught differently in different institutions or across different lines of learning. Transport would also become an issue as students would potentially be travelling between four and five locations simultaneously.

Questions to Garth Hill College

Section to be completed following the visit to Garth Hill College on 16 December 2009.

Questions to Garth Hill College Pupils

Section to be completed following the visit to Garth Hill College on 16 December 2009.

1. What do you know about Diplomas?
2. Are you interested in taking a Diploma?
3. Why do you think there will be an alternative form of educational certificate?
4. How do you feel about going to another school for 1 or 2 days a week to study?
5. How do you feel about travelling to another school/college?
6. How do you think you would travel there?
7. Would you be interested in studying any of the following subjects, IT; Business, Administration and Finance; Hospitality; Hair and Beauty?
8. Are there any Diplomas you would like to have access to?

RESPONSES TO QUESTIONS TO LOCAL EMPLOYERS

Employer	1. Were you aware that a new range of vocational Diploma qualifications are being introduced nationally, and in Bracknell Forest from September 2010?	2. Is your organisation interested in becoming involved with and supporting the delivery of Diplomas? If so, have you any suggestions as to how you may achieve this?	3. Do you see Diploma qualifications enhancing your organisation and making school / college leavers more employable to you? If so, how?	4. Would the Diploma qualification encourage your organisation to offer work experience to local students and work placements to Diploma graduates?	5. Does your organisation currently offer apprenticeships / training placements?	6. Does your organisation currently provide work experience placements? If so, how successful have they been and have you provided or received feedback?
Bracknell Forest Council Corporate HR	Yes, although we would have no requirement for Diploma students in Hospitality or Hair & Beauty studies currently.	In principle, yes but there is a practical issue to be considered. We already provide work experience placements for 150-200 Year 10 pupils annually plus around 50 Year 12 pupils from local schools. These have been arranged as one	Diploma qualifications are likely to make young people more employable because they will have had actual practical experience and have undertaken more vocational studies.	We already provide significant support to local schools and Bracknell & Wokingham College, and do not see that changing. It would be difficult to increase the level of support currently provided (see also Q2).	Yes to both and have done so for many years through our Modern Apprenticeship programme. Diploma students may substitute for apprenticeships.	Yes – see answer to Q2. Very successful in the main, we always provide feedback to students and receive it in about 50% of cases.

		<p>day a week over a whole term or as blocks of work over a number of weeks and cover the range of our different extensive operational work. If some of these were converted into Diploma work placements, it would be possible to accommodate but there is an issue of capacity - there are only so many placements available and if the Diploma was to take precedence then the existing programme would need to be adjusted and scaled back.</p>				
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Bracknell Forest Homes	On a national level, yes was aware but have not been made aware to date of how this is to be rolled out on a regional level.	Yes – providing work experience / shadowing opportunities for students. Areas would be IT and finance primarily.	Encourage further awareness and improvement with local young people, engaging with this population group, providing them with opportunities and experience.	Work experience – yes. Work placements – depends on individual circumstances and recruitment needs / opportunities.	Yes – we work alongside Bracknell & Wokingham College to offer Plumbing and Electrical Apprenticeships.	We have set up work experience placements for later this year. These are the first to run in our organisation.
Bracknell Leisure Centre	Yes.	We assist with work experience placements at the moment, give talks and provide tours.	Not known yet.	Yes.	Yes.	Yes – provide and receive feedback.
BSRIA Ltd (consultancy, test, instrumentation and research organisation.)	Yes – and I am wholly opposed to yet another tinkering with the education system. For heaven's sake stop inventing new things before you make existing ones work. GNVQ's?	No.	No.	We already take placements both at GCSE and undergraduate level. Also Leonardo students as post graduates. This works well.	Not an appropriate operation for apprenticeships.	Yes. Usually from word of mouth via staff or contact with local schools.

ICE Healthcare	In fact, no.	We could support such a plan provided some framework is agreed and programme design and contribution is accepted.	Yes, as it should help students and employers get a closer match of skills and needs.	This would certainly help, of course.	Not at this time.	Not at this time.
South Hill Park Arts Centre	Yes.	Yes, we already support a number of work experience placements, host visits and careers days with arts professionals.	Not particularly – most of our staff are degree educated.	Yes.	Yes – graduate internships and technical theatre apprenticeships.	Yes. Very successful and feedback both ways.



Science students at Garth Hill College



Bracknell and Wokingham College media students

This document can be made available in large print, in Braille or on audio cassette. Copies in other languages may also be obtained. Please contact the Chief Executive's Office, Easthampstead House, Bracknell, RG12 1AQ, or telephone 01344 352122.

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The development of 14 – 19 education in Bracknell Forest

Martin Surrell

Senior Adviser (Secondary)

9 March 2009



The national context;

- 14-19 Opportunity and Excellence (January 2003)
- Every Child Matters: Change For Children (November 2004)
- 14-19 Education and Skills – White Paper (January 2005)
- 14-19 Implementation Plan (December 2005)
- Youth Matters – Green Paper (July 2005) & Next Steps (March 2006)
- Higher Standards, Better Schools For All – Schools’ White Paper (October 2005)
- Education and Inspections Act (November 2006)
- Secondary Curriculum Review (2007)
- The Children’s Plan (December 2007)
- Delivering 14-19 Reform: Next Steps (October 2008)

Recurring themes and priorities;

- Raise participation and achievement
- Strengthen the basics
- Provide a wider range of opportunities, including enhanced vocational routes
- Provide greater stretch and challenge
- Respond to individual need, recognise diversity and improve motivation – personalisation
- Prepare young people better for the world of work

Internal evaluation;

- Rising trends in results at ages 14 and 16
- Largely static post-16 results
- Variable size and quality of school 6th forms
- A traditional dependence on a 'one size fits all' curriculum
- A culture of independence among providers gradually being replaced by a culture of partnership working – well established 14-19 Partnership
- A core of young people who are Not in Education, Employment or Training (NEET) post-16
- Evidence of progress in developing provision in the recent past
 - Increased Flexibility Programme, collaborative delivery

External evaluation;

- Unsuccessful application to offer new Diploma qualifications in December 2006
- DCSF 14 – 19 Progress Checks in 2006, 2007 and 2008 assessed as ‘amber/green’ – some strengths but some way to go
- Joint Area Review 2007 judged post-16 provision to be adequate, recognised the ‘green shoots’ of 14–19 development and the strength of the foundations but considered progress to have been too slow and the range of provision available to be too limited
- Annual Performance Assessment 2008 recognised decisive action being taken by the 14-19 Partnership to extend provision

Bracknell Forest 14-19 Education Plan 2008-13

- Approved in July 2008 following consultation
- Reflects progress to date and responds to areas identified for development
- Provides a vision, framework and timescales for the development of provision
- Provides coherence – embraces NEET Strategy, Integrated Youth Support Service and Information, Advice and Guidance
- Promotes a collaborative approach to curriculum development, learning pathways and meeting the needs of young people in vulnerable groups
- Includes the strategy to introduce Diplomas as part of a new curriculum entitlement by 2013

The introduction of Diplomas;

- Phased national introduction on a pilot basis from 2008
- Introduction requires approval via a national ‘Gateway’ process
- Entitlement to 17 Diploma ‘lines of learning’ from 2013
- Bracknell Forest 14-19 Education Plan includes the phased introduction of Diplomas
- Application submitted to offer the first Diplomas locally from 2010 – outcome expected by April 2009
- Significant range of planning and delivery issues to be resolved, including capital and revenue funding
- Success hinges on collaborative delivery

What makes the Diploma different?

- Developed with employers
- Delivered within a partnership
- Requires extended periods of learning time
- Comprises general and applied learning
- Combines theoretical and practical learning
- Includes mandatory work experience
- Emphasises generic learning and skills development, including a skill-based project
- Requires the engagement of local employers in planning and delivery

14 - 19 reforms – key messages;

- The reforms will bring broader provision, offering more choice and greater flexibility to meet the individual needs of learners
- The reforms will bring better quality provision and more appropriate progression routes
- The reforms entail a very busy development and implementation schedule which relies on local partnership working
- The reforms have significant implications for all partners involved in the 14-19 phase of education and training

Machinery of Government changes;

- The Learning and Skills Council will no longer have responsibility for funding post-16 education from 2010
- The Local Authority will assume responsibility for the commissioning of this provision and funding will be routed through the LA
- Significant implications - curriculum breadth and quality, must ensure that education and training provision meets the needs of young people
- The LA will need to work in a sub-regional group (Berkshire) to determine some aspects of provision
- Significant implications - capacity and expertise

Machinery of Government changes;

- 2008/09 has been a tracking year, 2009/10 will be a transition year – the LSC has the experience and expertise in these areas
- Significant implications - HR, finance and others
- Emerging priorities of the skills agenda – local labour market information, what does ‘demand led provision’ really mean?
- The age of compulsory participation in education and training will rise to 17 in 2013 and 18 in 2015

In summary, the key issues are;

- Range of provision and learner entitlement
- Quality of provision
- Funding and cost effectiveness
- Workforce development and staff training
- Information, Advice and Guidance
- Leadership, management and partnership working

Supporting Information;

1. Summary of providers, 2008 examination results and recent trends
2. Terms of reference for 14 – 19 Partnership and minutes of meetings 2008/09
3. Examples of Post-16 collaborative delivery information for students
4. 14-19 Progress Check summary reports 2006, 2007, 2008
5. Annual Performance Assessment 2008
6. Bracknell Forest 14 – 19 Education Plan (2008 – 2013)
7. 14 – 19 Diploma Gateway application sections A and C
8. Machinery of Government changes – stage one report submitted for approval by the Council Executive
9. Machinery of Government changes – stage two report and selected appendices submitted to Government Office for the South East for consideration

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Management Information Bracknell Forest – April 2009



Achievements against targets

- NEET target for 08/09 5.0%
-achieved 6.9% Nov, Dec, Jan average
- Not Known target 5%
-consistently achieved between 0.4% and 1.1%

Vulnerable Groups against 2010 targets

- Teenage Mothers into EET target 60%
-achieved 28% average Nov, Dec, Jan
- LDD into EET target 70%
-achieved 79% average Nov, Dec, Jan
- Care Leavers into EET target 63%
-achieved 65% average Nov, Dec, Jan



Annual Activity Survey-2008 Yr 11 leavers

- In learning 90.7% (89%)
- NEET 4.8%-54 yp (3.4%-36 yp)
- Not Known 0.4% (1.3%)
- Training 0.5%-6 yp (0.9%-10 yp)
- Not settled 5.8%-65 yp

(Last years position shown in brackets)

NEET Comparisons from 2005 as at 1st November

% NEET	2005	2006	2007	2008	###
School A	1	1	0	0	
School B	3	3	2	2	
School C	4	4	2	2	
School D	6	9	3	4	
School E	8	5	3	5	
School F	3	5	10	12	

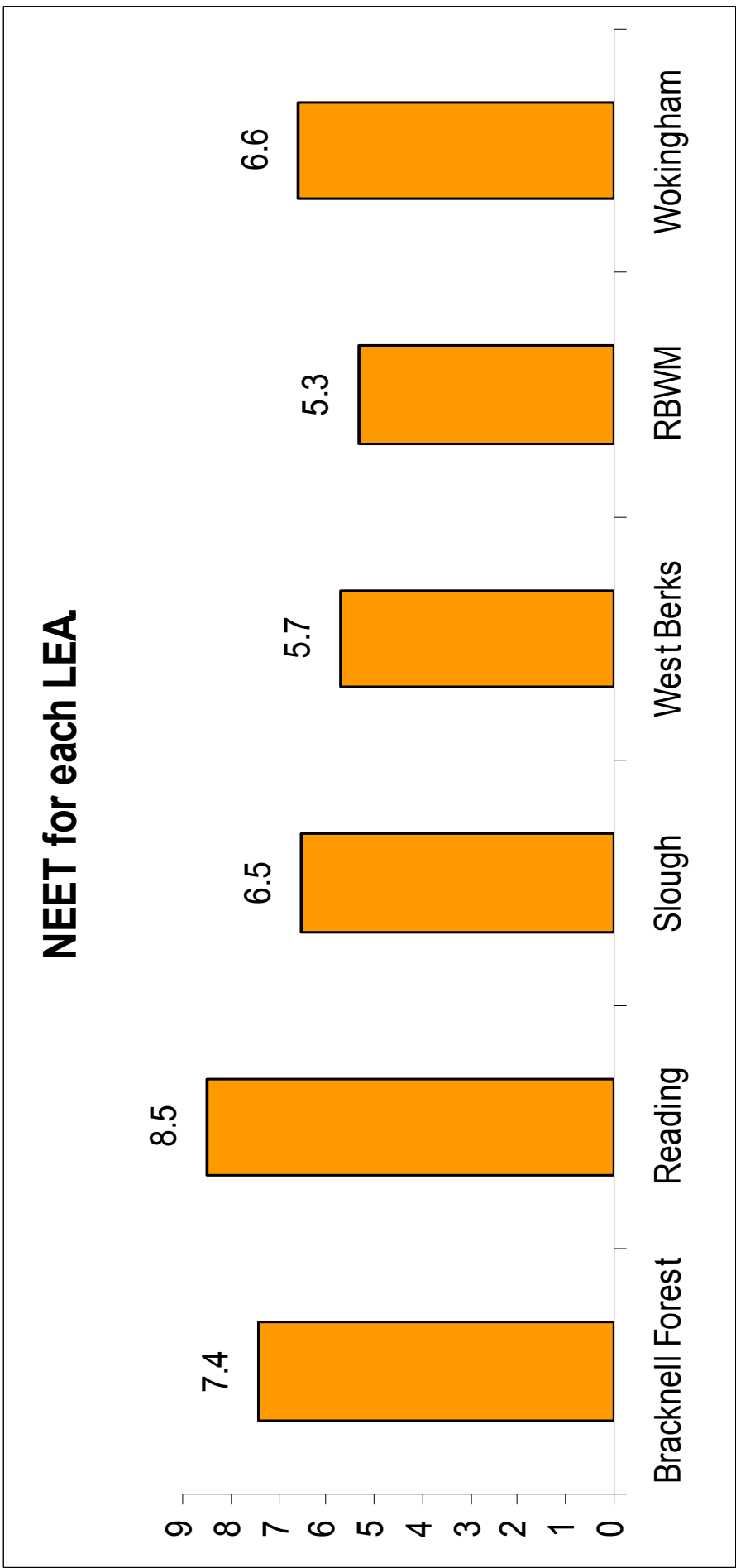


connexions

Berkshire

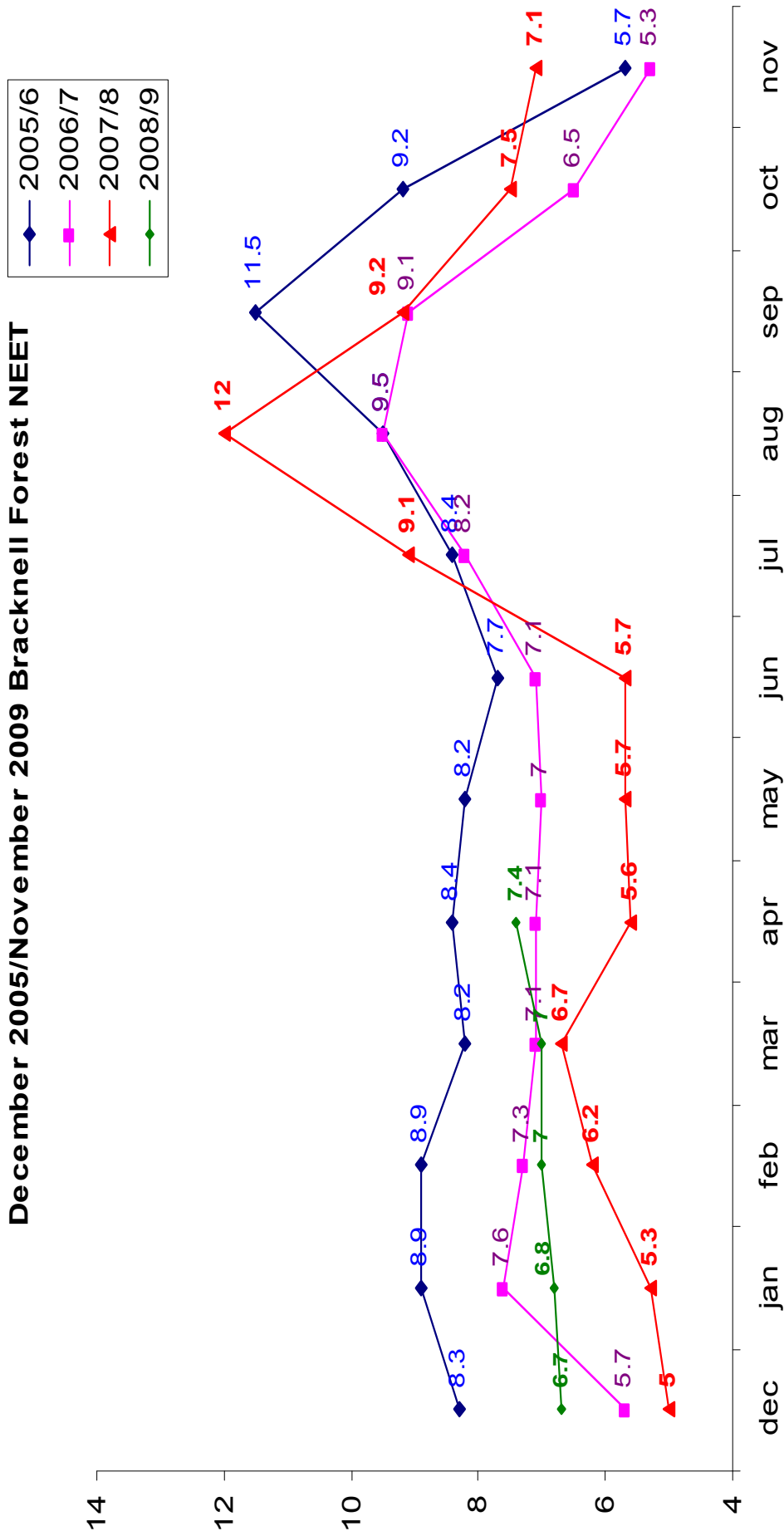


Berkshire NEET Position by Local Authority



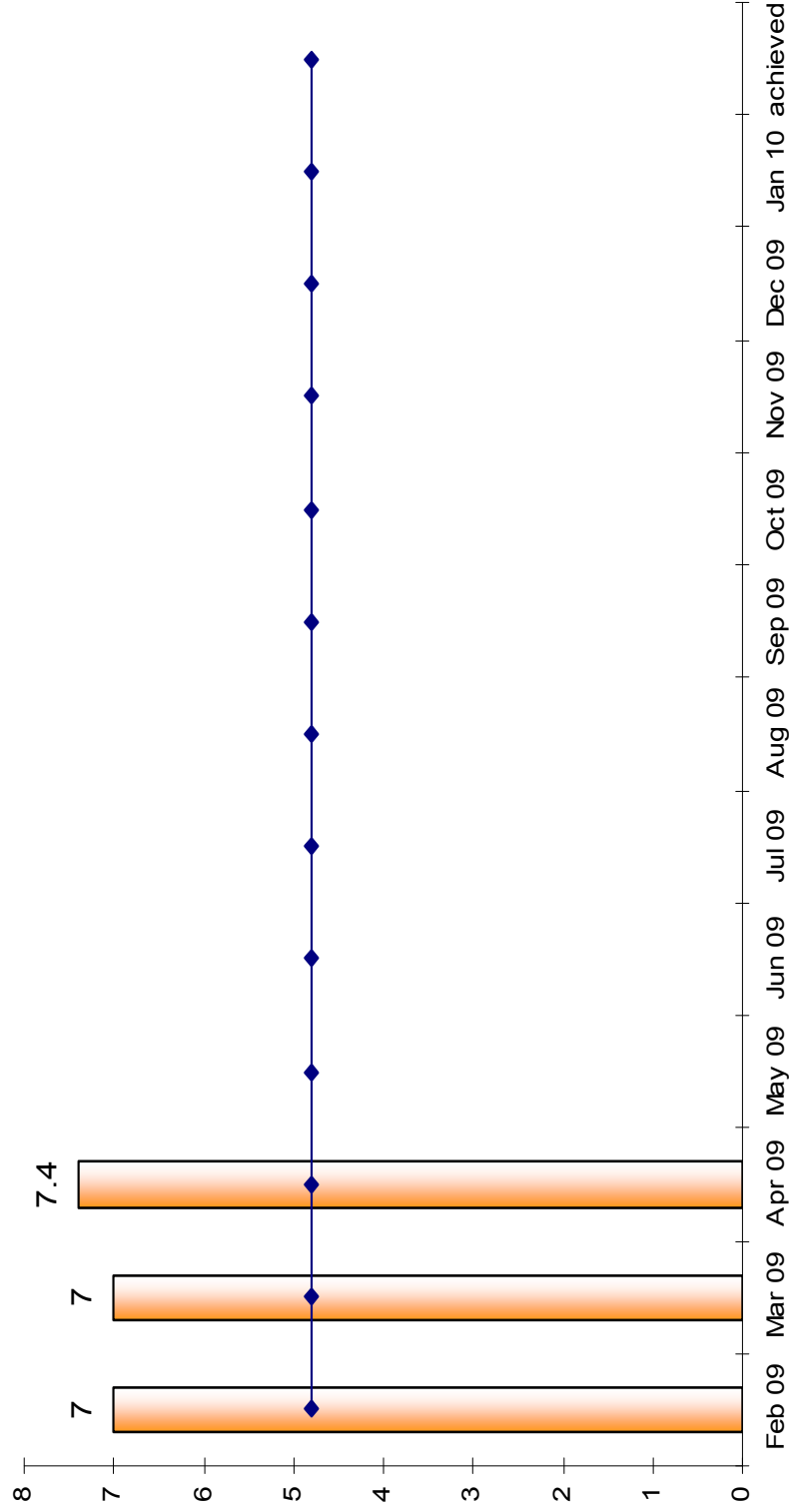
NEET Trend Data

December 2005/November 2009 Bracknell Forest NEET



Current NEET Position

Bracknell Forest NEET against target of 4.8% for 2009/10

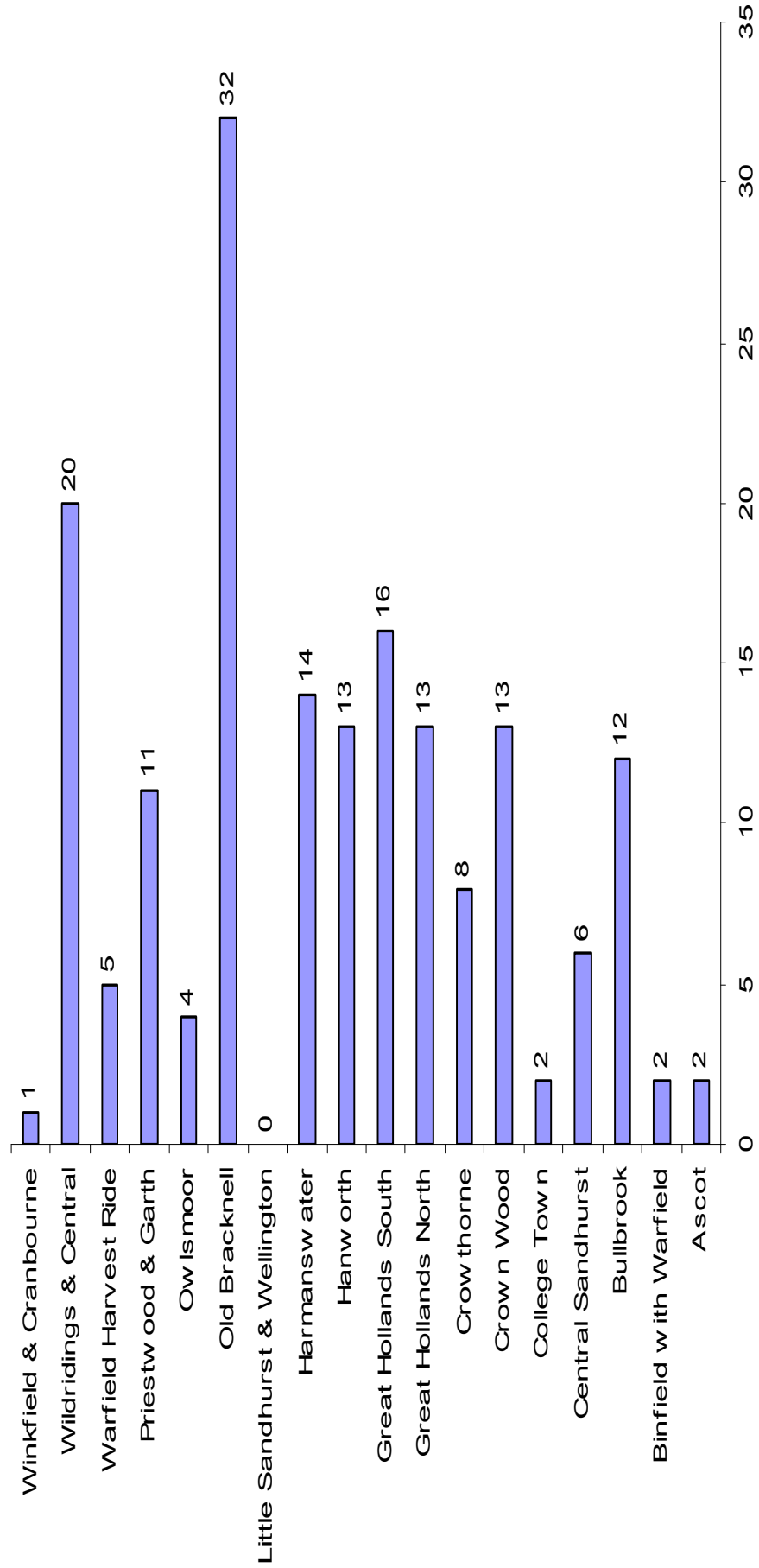


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NEET Ward Data-April 2009

Bracknell Forest NEET by ward



Latest NEET as at 11th May 2009

Total NEET 163

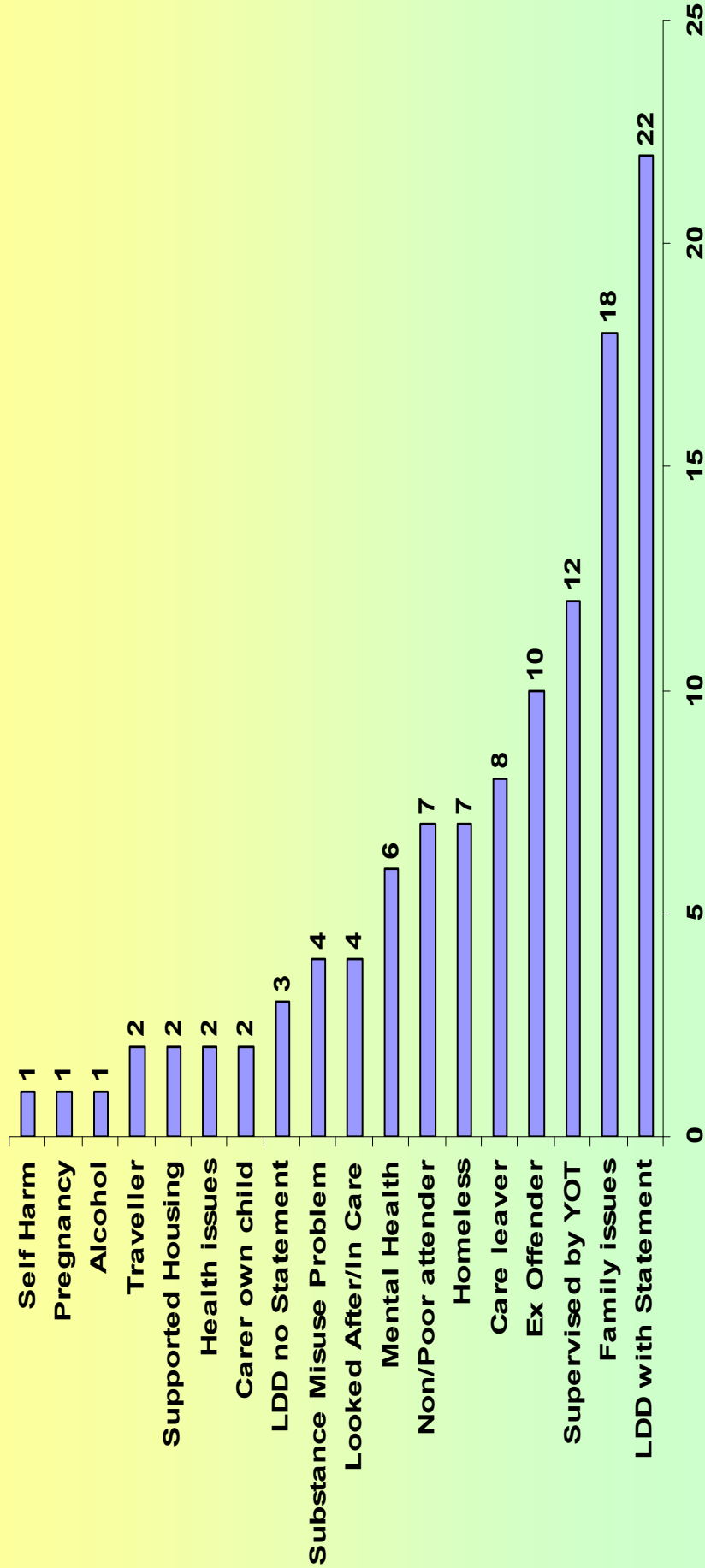
Qualification levels

- Below NVQ 1 4
- No formal qualifications 35
- NVQ 1 71
- NVQ 2 45
- NVQ 3 8



Individual Circumstances of NEET

Chart to show the individual circumstances affect 69 of the 163 NEET in Bracknell Forest

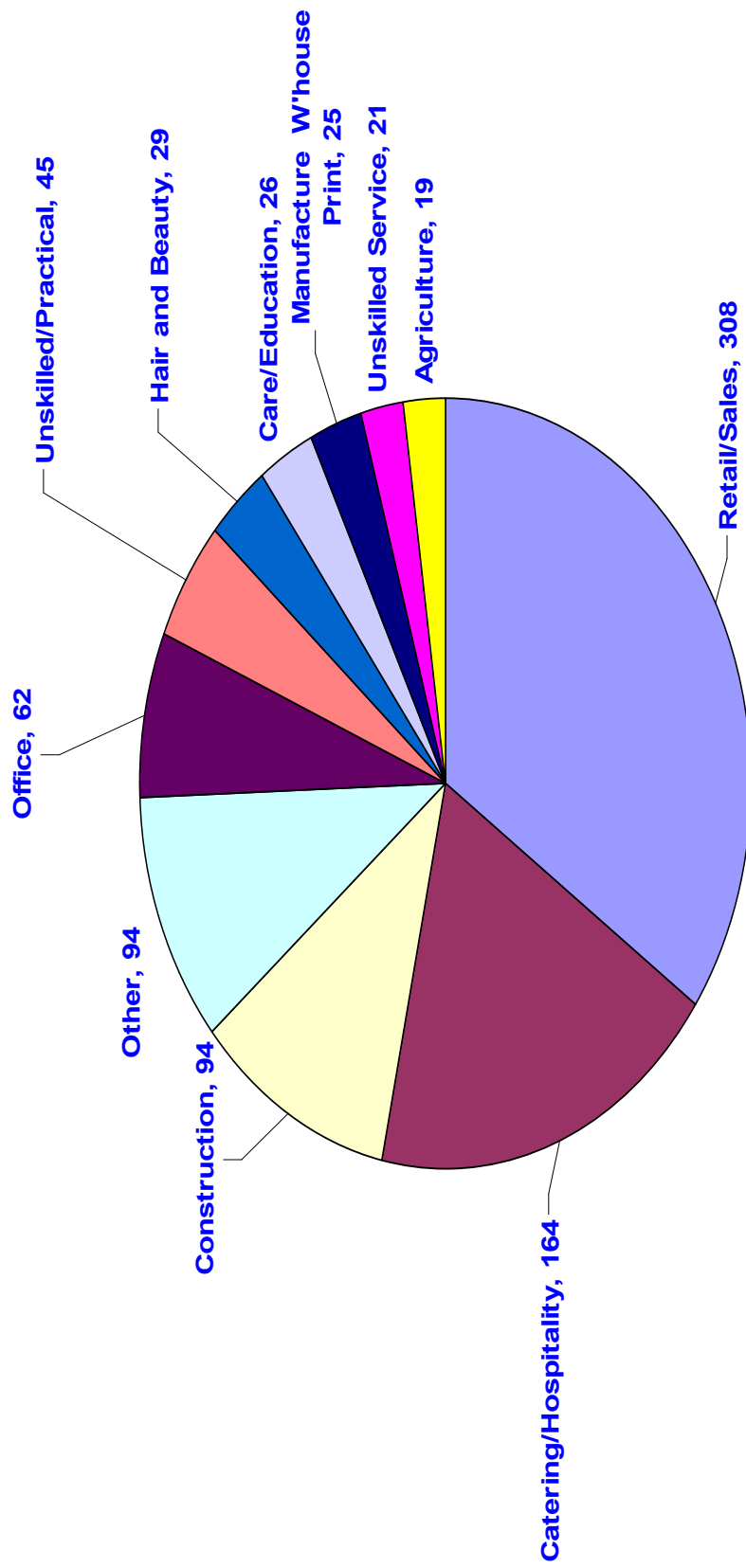


Available job vacancies

Catering Hospitality	22
Health Care	1
Care Education	18
Hairdressing Beauty	2
Retail Sales	16
IT Telecoms	1
Total	60



Impact of Economic Downturn



Jobs lost by occupation from 1st January to 30th April 2009

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What is available locally

ESF-LEAP
Project

Tracking & Support

NRG

Rapid
English

Health & Safety

E2E

NEET Activity Days



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So what do we need

- More vacancies
- Increased Entry to Employment provision
- Flexible start dates at college
- Level 1 vocational provision post 16

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CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL 16 DECEMBER 2009

'CELEBRATING EAL' – REVIEW OF THE IMPLICATIONS OF ENGLISH AS AN ADDITIONAL LANGUAGE IN BRACKNELL FOREST SCHOOLS – WORKING GROUP UPDATE (Working Group Lead Member)

1 INTRODUCTION

- 1.1 This report introduces the notes of a follow up meeting of the Working Group which reviewed English as an Additional Language in Bracknell Forest schools to update the Panel on recent developments.

2 SUGGESTED ACTION

- 2.1 **That the Panel receives the attached notes of a follow up meeting of the Working Group which reviewed English as an Additional Language in Bracknell Forest schools.**

3 SUPPORTING INFORMATION

- 3.1 A working group of this Panel undertook a review of the implications of English as an additional language in Bracknell Forest schools in 2008. The resulting report included a recommendation to the effect that the Working Group would continue to have an involvement with the Council's EAL & Diversity Team to monitor its progress and provide support and assistance where necessary. The Team has been invited to advise members of any assistance it requires from the Working Group, which has expressed a wish to visit Brakenhale and Owlsmoor Primary Schools.
- 3.2 In the event that members need Overview and Scrutiny officer support to carry out further work, this will need to take account of other priorities and is unlikely to be available within the next three months.

Background Papers

'Celebrating EAL' – Review of the Implications of English as an Additional Language in Bracknell Forest Schools, November 2008

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ENGLISH AS AN ADDITIONAL LANGUAGE (EAL) WORKING GROUP
30 NOVEMBER 2009
(6:00 pm to 7:30 pm)

Present: Councillors Mrs McCracken (Lead Member), Burrows and Ms Whitbread

In attendance: Rosanna Border, Senior Adviser Inclusion and Diversity, Learning & Achievement
Kashif Nawaz, EAL & Diversity Team Leader
Andrea Carr, Policy Officer (Scrutiny), Chief Executive's Office

1. EAL Update

The Working Group's past review had included a recommendation to the effect that it would continue to have an involvement with the EAL & Diversity Team to monitor its progress and provide support and assistance where necessary. Accordingly, the Senior Adviser and EAL & Diversity Team Leader attended the meeting to give an update in respect of EAL in the Borough's schools and the activities of the Team.

The Team Leader advised that the report of the Working Group's review had an impact on readers and had assisted with raising the profile of EAL across the Borough and its schools. All the associated recommendations had been implemented within four months of the report's approval. Although the profile of EAL had been an issue one year ago when the report was agreed, this was not the case currently and a changed environment in schools was evident. The people with whom the EAL & Diversity Team worked now recognised supporting EAL as a mainstream function and not a 'bolt on' as was sometimes previously thought. These developments had increased school confidence in meeting the needs of EAL learners within Bracknell Forest schools and led to a more robust process involving the Team visiting schools and sharing their aims and objectives with school staff and inviting their agreement and support.

Improved relationships between the Team and schools, head teachers and extended services etc. were apparent. An event organised at the Council's education centre at Easthampstead Park Mansion in July 2009 enabled pupils to learn about a variety of religions and religious artefacts. The event was greatly enjoyed by pupils and generated positive publicity. EAL provision in the Sandhurst area had improved since the Working Group's last meeting and the Head Teacher of College Town Junior School was instrumental to supporting EAL in that school. The EAL Team had returned to College Town Junior School to meet the Head Teacher. The School now operated dance, music and cookery classes and a lunchtime language development club to assist EAL pupils. It was hoped that this advancement would be reflected in pupils' progress and examination results. The School welcomed a return visit by the Working Group.

Brakenhale School had received a significant number of EAL pupils in its new September 2009 intake and was in need of increased support such as more training for teachers and teaching assistants. The Head Teacher would welcome a return visit by the Working Group.

In the event that the Working Group chose to make any further visits to schools, Owlsmoor Primary School was identified as a possibility to discover how it had progressed with EAL provision. EAL support was co-ordinated by the School's

Special Educational Needs Co-ordinator and 'My Club' operated at lunchtimes to assist EAL pupils to integrate.

The EAL Team had been increasing its work with secondary schools during the last eighteen months. Areas for development were discussed with senior staff members and progress reports were sought every six weeks to ascertain whether the impact of interventions was successful. The Senior Adviser reported that, through its work, the Working Group had strengthened the EAL agenda at community level and the Place Survey had revealed that 80% of responders felt that Bracknell Forest residents got on well together. Sandhurst and College Town Schools had both held open evenings to share information with the local community. The Head Teachers welcomed the changing community and one had learnt some Nepalese words.

The guaranteed funding of £50,000 per year had allowed the full-time recruitment of a qualified EAL teacher who was able to deliver training in schools. The additional resource also enabled the Team to deliver its plan in the current year and consideration was being given to developing further training at Key Stage 1. The use of standard training slides for schools was beneficial. 27 EAL pupils had been supported last year and to date this year the number had increased to 37 and was expected to rise further. Minimal translation was carried out and the focus was on teaching English to EAL pupils with significant success. Support work in class in a group setting had proved successful. A winning bid to the GOSE Migration and Impact fund for £15,000 had enabled the development of an induction pack for new arrivals. New EAL pupils remained in class on arrival where they were supported by teachers and teaching assistants who had been aided by the EAL support programme. An EAL Continuing Professional Development (CPD) training programme would be developed in coming months and officers would be able to report on progress in a year's time. The training would target every school and encourage teachers and teaching assistants, who were enthusiastic to assist EAL pupils, to come forward.

The impact of cultural diversity in schools was being highlighted through training sessions welcomed by schools. A member observed that the role of schools was changing and that they were developing a new more open mind set through extended services. The Team Leader referred to the community cohesion debate of how diversity affected schools and communities and impacted on the young learner. He agreed that, although some issues around community cohesion remained, schools had assumed a more modern role and were proactive in promoting it. Expanded guidelines in the National Curriculum to improve community cohesion were sought.

Further to a member's question as to whether the previous blur between special educational needs and EAL continued, the Team Leader advised that the two aspects were now seen and accepted as separate entities. It was possible that some children may have educational needs in addition to having EAL and therefore awareness raising and teacher skilling were being pursued to facilitate recognition of such situations. Secondary school teachers were being discouraged from placing able EAL pupils in lower attainment sets.

Although EAL issues continued to emerge, there was confidence that they could be resolved more rapidly than had been the case a year ago. Two training sessions with primary and secondary consultants had enabled EAL issues to be recognised and addressed. In terms of attainment, it was noted that under achievers needed to progress faster than their peers in order to keep pace with lessons and not fall behind.

It was noted that the EAL & Diversity Team was monitored through an annual inspection regime.

Reference was made to a form of consistent sign language designed to assist EAL pupils, particularly in their early days at school when the limited ability to communicate tended to cause frustrations. This method of signing, which consisted of symbols displayed on classroom walls, was well promoted by all support services and parents.

The Team Leader advised that there had been 2251 Black and Minority Ethnic (BME) pupils in the Borough as at May 2009. The progress and attainment of each cohort was being monitored at Key Stages 1, 2 and 4. In March 2009 a Regional Adviser for EAL from the National Strategies had visited the local authority. The Team's work in developing a virtual school was now acknowledged at a national level. The Team would develop further EAL resources.

EAL support at Foundation Stage was already in place and advice and training was offered at Key Stage 1 where required. The curriculum at this stage was more conducive to language development and there was a different perspective at secondary schools and 6th Forms. It was noted that post-16 EAL figures would peak next year and the increase in numbers indicated that schools were encouraging EAL pupils to remain in education and progress to the 6th Form. EAL pupils represented 11% of the 6th Form population. Although the EAL Team's teaching support was currently concentrated on Key Stage 2-4 EAL pupils, focussed support was provided for younger EAL pupils. The summer holiday project for 18 secondary pupils at Secondary School was operated with the assistance of goodwill at Sandhurst School. A DVD had been made of the event and shown to the Bracknell Forest Community Cohesion Group.

The Working Group was reminded that responsibility for post-16 funding and associated EAL remit would transfer from the Learning and Skills Council to local authorities in 2010. There was entitlement to provision for young people with learning disabilities up to the age of 25 years.

The Working Group received copies of presentation slides produced by the Team which included information in respect of languages spoken in the Borough, relative increase amongst ethnic groups and specific challenges in mainly monolingual areas. The slides indicated the direction of the Team's work and where it sat in the local and regional context. It was expected that the top ten languages spoken in the Borough's schools would change from January 2009 to January 2010. £800 had been spent on translations last year which was a small amount compared with the number of residents in the Borough. A Bracknell Forest booklet had been translated into Hungarian and Urdu.

Through training the Team sought to challenge ethnic perceptions and stereotypes and address how people were influenced and formed opinions from hearsay and the media. A neutral view was needed. Year 10, 11 and 6th Form sessions enabled issues to be discussed. The Team was becoming more adept at leading training to challenge racial notions and perceptions. There was a CPD module in respect of challenging stereotypes. Prejudice was encountered on a daily basis at national level and the importance of respecting sensitivities was recognised. The Team had promoted inclusion since Bracknell Forest acquired unitary authority status and the Team's contribution to community cohesion had developed from there.

2. **Future Meetings and Activities**

The Working Group expressed a continuing interest and wish to remain involved in EAL matters in the Borough's schools provided that would be beneficial. The Team was invited to advise members of any assistance it sought from the Working Group.

It was suggested that the Working Group consider aspects of the EAL induction programme in the event that it met again.

It was agreed that the notes of this meeting be submitted to the next meeting of the Children's Services and Learning Overview and Scrutiny Panel to update the Panel in respect of developments in EAL in the Borough's schools and the work of the Working Group.

CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL 16 DECEMBER 2009

OVERVIEW AND SCRUTINY – QUARTERLY PROGRESS REPORT Assistant Chief Executive

1 INTRODUCTION

- 1.1 This report sets out the Overview and Scrutiny (O&S) activity over the period August to October 2009, also the national and local developments in O&S.

2 SUGGESTED ACTION

- 2.1 That the Children's Services and Learning Overview and Scrutiny Panel notes the Overview and Scrutiny activity over the period August to October 2009, set out in section 5 and Appendices 1 and 2.
- 2.2 That the Children's Services and Learning Overview and Scrutiny Panel notes the developments in Overview & Scrutiny set out in section 5.

3 SUPPORTING INFORMATION

(i) Overview and Scrutiny Activity

Overview and Scrutiny Working Groups

- 3.1 The table at Appendix 1 sets out the current status of the O&S Working Groups, along with the list of completed reviews. Reports finalised and published in the quarter included: the Working Group reports on the review of NHS Core Standards, the review of Waste and Recycling, and the review of the Housing and Council Tax Benefits Improvement Plan.

Partnership Scrutiny

- 3.2 Good progress has been made with implementing the agreed approach to partnership scrutiny. Responses have been received to most of the questionnaires previously sent to the ten Theme Partnerships. The Partnership Overview and Scrutiny Group held its first meeting on 28 September, electing Councillor Edger as Chairman, having a presentation and discussion on the approach being implemented; and consideration of the group's Terms of Reference and work programme. The group's next meeting will be in January 2010.

Overview and Scrutiny Commission

- 3.3 The O&S Commission continues to meet on a two-monthly cycle. At its meeting on 24 September, the main items considered were: the Commission's response to the Government consultation document on 'Strengthening Local Democracy'; considering the Annual Report on Procurement for 2008/09; the quarter 1 2009/10 Performance Monitoring Reports for the Chief Executive's Office and the Corporate Services

Department; and the response by the Executive Member to the Overview and Scrutiny report on the Review of the Implementation of the Housing and Council Tax Benefits Improvement Plan. The Commission's next meeting will be held on 19 November.

Environment, Culture and Communities O&S Panel

- 3.4 The Panel has continued to meet on a three-monthly cycle. It held its last meeting on 8 September at South Hill Park, and the main items included: having a tour and receiving a presentation from officers regarding the Lottery Fund grants to restore South Hill Park; considering a report setting out the progress achieved to date in the implementation of the Council's Carbon Management Plan; reviewing the Department's Performance Monitoring report for quarter 1; meeting the Chairman and Lead Officer of the Cultural Partnership; and receiving reports in respect of the sports pitches at Priory Fields and the use of covert CCTV in the Borough. The Panel's next meeting is on 8 December.

Health O&S Panel

- 3.5 The Panel has continued to meet on a three-monthly cycle. At its meeting on 3 September, the Panel: met representatives of the Local Involvement Network Steering Group, noting their annual report and work programme; received a presentation from the Chief Executive of Thames Hospicecare on how the organisation operates; discussed with the Chief Executive and Finance Director of Heatherwood and Wexham Park Hospitals NHS Foundation Trust their financial position and the outcome of the 'Saving More Lives' consultation; and established the NHS Core Standards Working Group. On 9 October, members of the Health O&S Panel took part in a workshop focused on the progress on the Joint Strategic Needs Assessment and refreshing the Health and Well-Being Strategy. The Panel's next meeting is on 3 December.

Children's Services and Learning O&S Panel

- 3.6 The Panel is continuing a three-monthly meeting cycle. At its meeting on 16 September the main items considered by the Panel included: the department's 2009/10 Performance Monitoring report for the first quarter; a discussion with the Chairman and Lead Officer of the Children's Trust; receiving an update on the 'Grow Our Own' project; noting the recent work of the 14-19 Working Group; and receiving the Executive's response to the 'Children's Centres and Extended Services' review. The Panel's next scheduled meeting is on 16 December.

Adult Social Care O&S Panel

- 3.7 The Panel continues to meet on a three-monthly cycle. At its last meeting on 1 September, the main items considered by the Panel included: reviewing the statutory annual report for safeguarding adults; receiving a presentation on transforming adult social care; considering the work programme; and reviewing the department's latest Performance Monitoring Report, also the quarterly report of O&S. Panel Members have completed a structured round of visits to adult social care establishments. The Panel's next scheduled meeting is on 1 December.

Joint East Berkshire Health O&S Committee

- 3.8 This Committee continues to meet broadly on a three-monthly cycle, rotating between the three Councils' venues. The last Committee meeting was on 14 September in Slough, when the Committee: established a Working Group for car parking charges at NHS establishments; received a presentation from the Director of Finance and Planning for Berkshire East PCT on their budgetary position; and received presentations from the Director of Public Health on the Joint Strategic Needs Assessment and secondly on swine flu. The Committee's next meeting will be on 10 December at Maidenhead.
- 3.9 Responses to the feedback questionnaires on the quality of O&S reviews are summarised in Appendix 2.
- 3.10 Quarterly review meetings between O&S Chairmen, Vice Chairmen, Executive Members and Directors are taking place regularly for the Commission and the Panels. Agenda-setting meetings continue to be held, usually in combination with the review meetings.
- 3.11 The Overview and Scrutiny team made an input to the Member Charter assessment process, contributing to BFC being re-awarded the Charter.
- 3.12 External networking on O&S in the last quarter has included: delivering a presentation to the Bracknell Forest Partnership on 10 September; attending the South East Employers Joint Member and Officer O&S Network on 21 October; and agreeing to participate in an INLOGOV survey of O&S in local government.

(ii) Developments in O&S

- 3.13 The Local Democracy, Economic Development and Construction Bill is gradually nearing a conclusion and Communities and Local Government anticipate Royal Assent in November. As advised in the last quarterly report, the main clauses relating to Overview and Scrutiny relate to the handling of petitions and a requirement for a statutory officer designation for O&S.
- 3.14 The regulations and guidance for the O&S provisions in the Local Government and Public Involvement in Health Act 2007 are still awaited, despite the Act having commenced on 1 April 2009. CLG is continuing to work with the Centre for Public Scrutiny to develop these.
- 3.15 The Council has responded to the Government's consultation entitled 'Strengthening Local Democracy', with the O&S Commission providing the responses to the O&S questions. CLG have advised that they have received over 250 responses and they are currently going through these. There has been broad support for the expansion of O&S to Utility companies, etc, and common themes in the responses covered resources, training and local discretion. The Government's response to the consultation outcome will be issued in the 'winter of 2009'.

Background Papers

Minutes and papers of meetings of the Overview and Scrutiny Commission and Panels.

Contact for further information

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Doc. Ref

Alluse/Overview and Scrutiny/2009/10/CMT 18.11.09 O&S Progress Report

OVERVIEW AND SCRUTINY WORKING GROUPS – 2009/10

Position at 30 October 2009

Overview and Scrutiny Commission

WORKING GROUP	MEMBERS	DEPT. LINK OFFICER	O&S LEAD OFFICER	SCOPING	DRAFT REPORT / SUBMISSION	FINAL REPORT / SUBMISSION	EXECUTIVE RESPONSE	CURRENT STATUS
No current Working Groups								

Adult Social Care Overview and Scrutiny Panel

WORKING GROUP	MEMBERS	DEPT. LINK OFFICER	O&S LEAD OFFICER	SCOPING	DRAFT REPORT / SUBMISSION	FINAL REPORT / SUBMISSION	EXECUTIVE RESPONSE	CURRENT STATUS
Safeguarding Vulnerable Adults	Mrs Fleming, Turrell, Leake, Edger and Mrs Shillcock	Zoe Johnstone	Andrea Carr					The first meeting has been arranged for 14 December when Members will scope the review.

Environment, Culture and Communities Overview and Scrutiny Panel

WORKING GROUP	MEMBERS	DEPT. LINK OFFICER	O&S LEAD OFFICER	SCOPING	DRAFT REPORT / SUBMISSION	FINAL REPORT / SUBMISSION	EXECUTIVE RESPONSE	CURRENT STATUS
Strategic Review of Waste	Brunel-Walker (Lead), Mrs. Angell, Beadsley, Mrs. Ryder, Wade (Crowthorne), Allen (S'hurst & Ms Healy (Warfield)	Steve Loudoun / Janet Dowlman	Andrea Carr	√	√	√	√	Completed - The Executive response is due for consideration at the next Commission meeting in November.
Supporting People (SP)	Mrs. Shillcock (Lead) & Mrs. Fleming	Simon Hendey / Clare Dorning	Andrea Carr	√	07/08 √ (Annual monitoring)	07/08 √ (Annual monitoring)	N/A	The Working Group met on 30 September 2008 to monitor progress against implementation of the SP programme and reported its findings to the Panel on 18 December 2008. It will meet again later in 2009/10 to monitor progress.
Review of Highway	Mclean (Lead) Beadsley,	Steve Loudoun	Richard Beaumont	In draft				The second meeting is

Maintenance	Brossard, Leake and Parish and Town Councillors: Edwards (Binfield) Kensall (Bracknell) Withers (Crowthorne) Mrs Cupper (Sandhurst) Young (Winkfield)		(Victoria Bale to support)					arranged for 16 November 2009.
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Health Overview and Scrutiny Panel								
WORKING GROUP	MEMBERS	DEPT. LINK OFFICER	O&S LEAD OFFICER	SCOPING	DRAFT REPORT / SUBMISSION	FINAL REPORT / SUBMISSION	EXECUTIVE RESPONSE	CURRENT STATUS
NHS Core Standards	Virgo (Lead), Thompson, Mrs Angell,	N/A	Richard Beaumont	√	√	√	N/A	<u>Completed</u> – The Group met on 25 September and subsequently letters were sent to Heatherwood and Wexham Park Hospital NHS Foundation

								Trust, Berkshire East PCT, and Berkshire Healthcare Trust.
Preparedness for Public Health Emergencies	Burrows (Lead), Mrs. Angell, Thompson. Mrs. Mattick,	David Steeds	Andrea Carr	√				The Group met in October with John Pullin, the PCT's Deputy Director of Commissioning . The Group's next meeting has been arranged for 26 November 2009 where they will meet the South Central Ambulance Service.
Bracknell Health Space	Virgo (lead) Mrs Angell, Baily, Leake, Mrs Shillcock	Glyn Jones/ Mary Purnell	Richard Beaumont	√	In draft			Ten meetings held to date with various visitors. Further meetings are arranged for November 2009. The key conclusions have been drafted.

Joint East Berkshire Health Overview and Scrutiny Committee

WORKING GROUP	MEMBERS	DEPT. LINK OFFICER	O&S LEAD OFFICER	SCOPING	DRAFT REPORT / SUBMISSION	FINAL REPORT / SUBMISSION	EXECUTIVE RESPONSE	CURRENT STATUS
Hospital Discharge Procedures	Baily, Coad (Slough BC), Napier (RB W&M)	N/A	Andrew Scott (RB W&M)	√	N/A	N/A	N/A	Working Group now disbanded.
Hospital Car Park Charges	Plimmer (Slough), Virgo, Endacott (RB W&M) Jacky Flynn (LINK)	TBC	Sunita Sharma (Slough BC)					First meeting being arranged

Children's Services and Learning Overview and Scrutiny Panel

WORKING GROUP	MEMBERS	DEPT. LINK OFFICER	O&S LEAD OFFICER	SCOPING	DRAFT REPORT / SUBMISSION	FINAL REPORT / SUBMISSION	EXECUTIVE RESPONSE	CURRENT STATUS
14-19 Years Education Provision	Mrs Birch (Lead) Dr Josephs-Franks, Kensall, Mrs McCracken, Mrs Ryder	Martin Surrell	Andrea Carr (Victoria Bale to support)	√				The Working Group has met on fifteen occasions to date. A visit to Garth Hill College is proposed for December and

								a questionnaire has been sent to local employers. The conclusions are soon to be drafted.
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Completed Reviews

Publication Date	Title
December 2003	South Bracknell Schools Review
January 2004	Review of Adult Day Care Services in Bracknell Forest (Johnstone Court Day Centre & Downside Resource Centre)
May 2004	Review of Community & Voluntary Sector Grants
July 2004	Review of Community Transport Provision
April 2005	Review of Members' Information Needs
November 2005	The Management of Coronary Heart Disease
February 2006	Review of School Transfers and Performance
March 2006	Review of School Exclusions and Pupil Behaviour Policy
August 2006	Report of Tree Policy Review Group
November 2006	Anti-Social Behaviour (ASB) – Review of the ASB Strategy Implementation
January 2007	Review of Youth Provision
February 2007	Overview and Scrutiny Annual Report 2006
February 2007	Review of Library Provision
July 2007	Review of Healthcare Funding
November 2007	Review of the Council's Health and Wellbeing Strategy

Publication Date	Title
December 2007	Review of the Council's Medium Term Objectives
March 2008	2007 Annual Health Check Response to the Healthcare Commission
April 2008	Overview and Scrutiny Annual Report 2007/08
May 2008	Road Traffic Casualties
August 2008	Caring for Carers
September 2008	Scrutiny of Local Area Agreement
October 2008	Street Cleaning
October 2008	English as an Additional Language in Bracknell Forest Schools
April 2009	Overview and Scrutiny Annual Report 2008/09
April 2009	Healthcare Commission's Annual Health Check 2008/09 (letters submitted)
April 2009	Children's Centres and Extended Services in and Around Schools in Bracknell Forest
April 2009	Older People's Strategy
April 2009	Services for People with Learning Disabilities
May 2009	Housing Strategy
July 2009	Review of Waste and Recycling
July 2009	Review of Housing and Council Tax Benefits Improvement Plan

Results of Feedback Questionnaires on Overview and Scrutiny Reports

Note – Departmental Link officers on each review were asked to score the key aspects of each O&S review on a scale of 0 (Unsatisfactory) to 3 (Excellent)

	Average score for previous 10 Reviews ¹
PLANNING	2.8
Were you given sufficient notice of the review?	
Were your comments invited on the scope of the review, and was the purpose of the review explained to you?	2.9
CONDUCT OF REVIEW	2.7
Was the review carried out in a professional and objective manner with minimum disruption?	
Was there adequate communication between O&S and the department throughout?	2.7
Did the review get to the heart of the issue?	2.6
REPORTING	2.9
Did you have an opportunity to comment on the draft report?	
Did the report give a clear and fair presentation of the facts?	2.5
Were the recommendations relevant and practical?	2.5
How useful was this review in terms of improving the Council's performance?	2.6

¹ Road Traffic Casualties, Review of the Local Area Agreement, Support for Carers, Street Cleaning, Services for Adults with Learning Disabilities, English as an Additional Language in Schools, Children's Centres and Extended Services, Waste and Recycling, Older People's Strategy, and Review of Housing and Council Tax Benefits Improvement Plan.

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CHILDREN'S SERVICES AND LEARNING OVERVIEW AND SCRUTINY PANEL 16 DECEMBER 2009

EXECUTIVE FORWARD PLAN ITEMS RELATING TO CHILDREN'S SERVICES AND LEARNING

Assistant Chief Executive

1 INTRODUCTION

This report presents current Executive Forward Plan items relating to Children's Services and Learning for the Panel's consideration.

2 SUGGESTED ACTION

- 2.1 **That the Children's Services and Learning Overview and Scrutiny Panel considers the current Executive Forward Plan items relating to Children's Services and Learning appended to this report.**

3 SUPPORTING INFORMATION

- 3.1 Consideration of items on the Executive Forward Plan alerts the Panel to forthcoming Executive decisions and facilitates pre-decision scrutiny.
- 3.2 To achieve accountability and transparency of the decision making process, effective Overview and Scrutiny is essential. Overview and Scrutiny bodies are a key element of Executive arrangements and their roles include both developing and reviewing policy; and holding the Executive to account.
- 3.3 The power to hold the Executive to account is granted under Section 21 of the Local Government Act 2000 which states that Executive arrangements of a local authority must ensure that its Overview and Scrutiny bodies have power to review or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the Executive. This includes the 'call in' power to review or scrutinise a decision made but not implemented and to recommend that the decision be reconsidered by the body / person that made it. This power does not relate solely to scrutiny of decisions and should therefore also be utilised to undertake pre-decision scrutiny.

Background Papers

Local Government Act 2000

Contact for further information

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CHILDREN'S SERVICES AND LEARNING OVERVIEW & SCRUTINY PANEL

EXECUTIVE WORK PROGRAMME

REFERENCE	I019653
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TITLE: Community Activities and Services Strategy

PURPOSE OF DECISION: To agree this strategy which sets out a vision for the community based provision of services principally for children, young people and families.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Education

PRINCIPAL GROUPS TO BE CONSULTED: All partners involved in the provision of services through the Community Activities and Services Partnership.

METHOD OF CONSULTATION: Presentation and letter.

DATE OF DECISION: 15 Dec 2009

REFERENCE	I019508
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TITLE: Extended Services Budget

PURPOSE OF DECISION: To agree the use of the Standards Fund budget for extended services in 2009-10 and 2010-11

FINANCIAL IMPACT: Central government grant.

WHO WILL TAKE DECISION: Executive Member for Education

PRINCIPAL GROUPS TO BE CONSULTED: Not applicable.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 15 Dec 2009

REFERENCE	I020021
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TITLE: Allocation of Targetted Capital Fund to Support the Development of 14-19 Diploma Qualifications

PURPOSE OF DECISION: Executive Member to approve the Allocation of Targetted Capital Fund to Support the Development of 14-19 Diploma Qualifications

FINANCIAL IMPACT: Central Government Grant

WHO WILL TAKE DECISION: Executive Member for Education

PRINCIPAL GROUPS TO BE CONSULTED: 14-19 Partnership

METHOD OF CONSULTATION: Meetings with interested parties

DATE OF DECISION: Before 19 Jan 2010

REFERENCE	I019658
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TITLE: Regional residential commissioning for children with complex needs

PURPOSE OF DECISION: To approve the contract with the propped provider of residential care for children with complex needs.

FINANCIAL IMPACT: Within existing budget.

WHO WILL TAKE DECISION: Executive Member for Children & Young People

PRINCIPAL GROUPS TO BE CONSULTED: A group of looked after young people from the region have been involved in developing the service specification and have contributed to the tender evaluation process.

METHOD OF CONSULTATION: Meetings with young people.

DATE OF DECISION: 19 Jan 2010

REFERENCE	I019656
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TITLE: Policy and Procedure for the Education of Looked After Children

PURPOSE OF DECISION: To agree the Policy and Procedure for the Education of Looked After Children.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Children & Young People

PRINCIPAL GROUPS TO BE CONSULTED: Designated teachers for looked after children, DMT.

METHOD OF CONSULTATION: Meetings with interested parties and letter.

DATE OF DECISION: 19 Jan 2010

REFERENCE	I019512
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TITLE: Children, Young People and Learning Asset Management Plan 2010-2013

PURPOSE OF DECISION: To approve the Children, Young People and Learning Asset Management Plan 2010-2013

FINANCIAL IMPACT: Indication of identified need for investment in Children, Young People & Learning buildings and facilities.

WHO WILL TAKE DECISION: Executive Member for Education

PRINCIPAL GROUPS TO BE CONSULTED: Previously an Asset management Plan Consultation working group has met to consider the Asset Management Plan.

METHOD OF CONSULTATION: To be determined

DATE OF DECISION: 19 Jan 2010

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